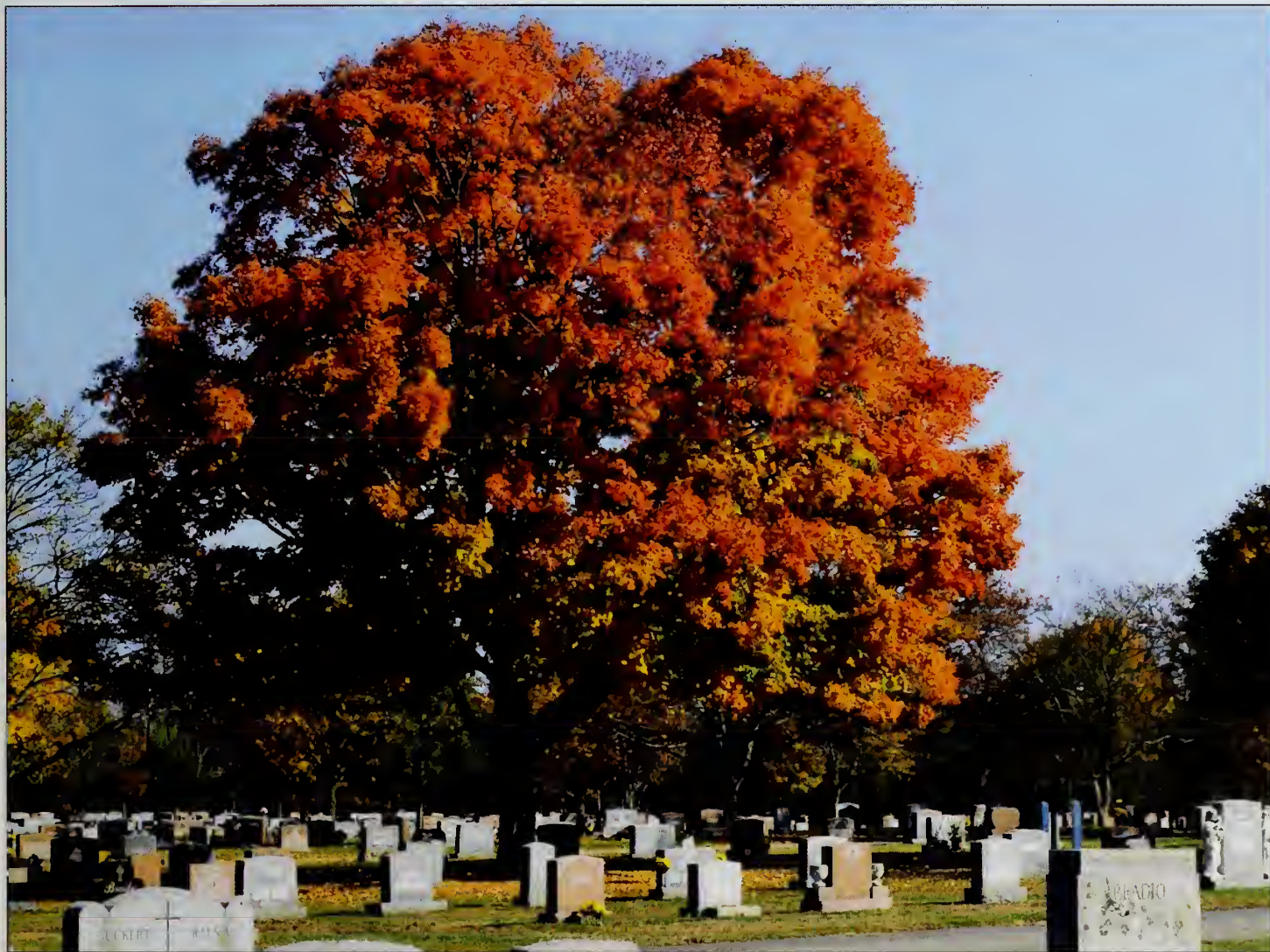




# Town of Wilmington



## 2012 Annual Report



# *In Memoriam*

DOUGLAS W. ANDERSON

KEVIN P. BACKMAN

ROBERT R. BUTTERS

GERTRUDE F. DONOVAN

EILEEN K. FLETCHER

PRESTON F. HOLMAN

FRANCES D. KEOUGH

FRANCIS J. KERRIGAN

MARY E. LIPSKI

MICHAEL J. McKENNA, SR.

KENNETH J. MILLER

THOMAS A. MUIR

JAMES S. RANDO

KENNETH H. ROBERTS

JEAN M. RYLE

MARY WILKINSON

*(front cover)*

*Brilliant Autumn Colors at Wildwood Cemetery*



## Table of Contents

<u>Title</u>	<u>Page</u>
Mission Statement.....	1
Board of Selectmen.....	2
Town Manager .....	4
Administration & Finance .....	7
..... Town Clerk.....	7
..... Board of Registrars .....	8
..... Town Counsel .....	8
..... Board of Assessors.....	12
..... Town Treasurer/Collector .....	13
..... Town Accountant.....	14
Public Safety .....	34
..... Fire Department.....	34
..... Police Department.....	36
..... Animal Control Officer.....	40
Facilities & Infrastructure .....	41
..... Public Buildings Department.....	41
..... Permanent Building Committee .....	42
..... Department of Public Works .....	43
..... Water and Sewer Department.....	46
Human Services & Consumer Affairs .....	48
..... Library .....	48
..... Wilmington Arts Council .....	55
..... Carter Lecture Fund Committee.....	56
..... Historical Commission .....	57
..... Recreation Department.....	62
..... Elderly Services Department.....	64
..... Housing Authority.....	68
..... Veterans' Services .....	70
..... Board of Health .....	70
..... Sealer of Weights and Measures .....	74
Education .....	75
..... Wilmington Public Schools .....	75
..... Shawsheen Valley Reg. Voc. Tech. H. S.....	102
Community Development.....	111
..... Planning/Conservation Department .....	111
..... Metropolitan Area Planning Council .....	114
..... Middlesex Canal Commission .....	115
..... Inspector of Buildings .....	117
..... Board of Appeals.....	118
Town Meetings & Elections .....	121
..... Constable .....	121
..... Presidential Primary – March 6, 2012 .....	122
..... Annual Town Election – April 28, 2012 .....	124
..... Annual Town Meeting – May 5, 2012 .....	125
..... State Primary – September 6, 2012 .....	150
..... State Election – November 6, 2012 .....	152
Directory of Officials.....	156
..... Boards, Committees & Commissions.....	157
..... Officers and Department Heads.....	160
..... Municipal Services Guide .....	161
Meeting Dates and Times .....	165
Accepted Streets .....	166
Telephone Directory by Department.....	173

Table 1. Summary of the results of the study of the effect of the use of the "new" type of X-ray film on the quality of the X-ray image.	
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The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



## *Town of Wilmington*

*Office of the  
Board of Selectmen  
(978) 658-3311*

*121 Glen Road  
Wilmington, MA 01887-3597*

*FAX (978) 658-3334  
TTY (978) 694-1417*

Dear Fellow Resident:

Throughout 2012, as the national economy trudged slowly toward recovery from its most difficult and challenging fiscal period since the Great Depression, Wilmington balanced the budget, offered an affordable residential tax rate and avoided the imposition of athletic, trash and similar user fees. With the capable assistance of the Town's dedicated employees, the Town sustained its level of services, increased its capital reserves, added to its inventory of open and recreational space and worked to improve the quality of life for its residents, businesses and volunteer organizations.

After the Board of Selectmen negotiated the acquisition of approximately twenty acres of open space and recreation lands formerly known as Yentile Farms, Annual Town Meeting voters unanimously supported the initiative in 2012, by appropriating \$1,182,500 to fund the purchase. Following the Town Meeting appropriation, the Board quickly closed on the purchase and formed a committee to elicit public input as to the most appropriate use of the property. Under the guidance of its chairperson, Selectman Judith O'Connell, the Yentile Farm Development Committee will lead the town's efforts to develop the land over the next few years.

In addition to the purchase of Yentile Farms, the Town enjoyed other historic achievements and milestones during 2012. The Board extends its most heartfelt congratulations to the Wilmington High School Boy's Varsity Ice Hockey Team, which earned its first Massachusetts State Championship title in a thrilling 3-2 victory over Franklin. The Board likewise offers its kudos to Head Coach Steve Scanlon, who was deservedly recognized by the Boston Globe as the Massachusetts Division 2 Coach of the Year.

After years of planning, calendar year 2012 also marked the groundbreaking for the development of an affordable housing development at 1 Burlington Avenue, and construction is well underway. In addition to promoting a more diversified housing stock in the Wilmington community, the Town has used this opportunity to secure additional benefits for the Town, at no cost to the taxpayers. The water service in the Cedar Street and Webber Street areas will be upgraded, an easement to the Town will eventually allow for the widening of Burlington Avenue and a perpetual conservation restriction over five acres of the site, are just a few of these benefits. Attorneys for the developer and the MBTA continue to negotiate terms for an easement agreement, which would provide direct pedestrian underground access from the housing development to the MBTA commuter rail facility on Main Street. These plans represent a coordinated and concerted effort on the part of the Town to promote the economic development of the Town Center area and to enhance its use as both a commercial district and a transportation corridor.

Also in 2012, Town Manager Michael A. Caira retired after more than twenty-two years of distinguished service. As of the date of Mr. Caira's retirement, the Town enjoyed certified free cash reserves in the amount of \$11,255,673. Mr. Caira certainly deserves the lion's share of the credit for establishing and steadfastly maintaining a lasting culture of fiscal discipline, while consistently providing top notch municipal services. The Board again extends its very best wishes for a healthy and happy retirement to Mike and his wife Jane.

It is with enthusiasm and anticipation that the Board looks forward to working with Mike Caira's successor, and Wilmington's tenth Town Manager, Jeffrey M. Hull. On May 29, 2012, the Board voted to appoint Mr. Hull to a three year term. His vast experience in public administration, human resources, public procurement and collective bargaining, along with his commitment to the Town of Wilmington as the 25-year Assistant Town Manager, earned him the unanimous confidence of the Board of Selectmen.



On a less positive note, the Town's progress toward constructing a 21<sup>st</sup> century state-of-the-art high school was temporarily delayed by a series of administrative appeals in 2012. Following the issuance of an Order of Conditions by the Wilmington Conservation Commission, which established environmental controls under which construction of the building could proceed, a small group of residents and one abutter (ab) used the state regulatory appellate process in a failed effort to derail the project. In the end, the Department of Environmental Protection has upheld the Town's position, but it is expected that these frivolous appeals will have cost the town approximately \$1.7 million dollars. More importantly, they will have deprived the students of Wilmington a full academic year in the new facility.

In the words of Henry Ward Beecher, "The difference between perseverance and obstinacy is that one comes from a strong will, and the other comes from a strong won't." Notwithstanding these unnecessary and substantial delays, and the costs resulting from them, the High School Building Committee, the School Administration, the Board of Selectmen and Town Manager Jeffrey Hull are united in the town's effort to bring this most important project to fruition, without requesting any additional appropriation from Town Meeting.

The Board is eminently confident that this new high school building, which the students and residents so richly deserve, will be ready for occupancy in September 2015. For many years to come, it will represent not only this town's commitment to education, but it will also stand as a monument to the strong will of this community to prevail over the obstinacy of an obstructionist few.

On behalf of the Board of Selectmen, I thank the residents of Wilmington for the confidence they have placed in us. We remain ever grateful for the opportunity to serve you.

Respectfully submitted,



Michael J. Newhouse, Chairman  
Board of Selectmen



Board of Selectmen from left, Michael V. McCoy, Louis Cimaglia, IV,  
Michael J. Newhouse, Chairman, Judith L. O'Connell and Michael L. Champoux





***Town of Wilmington***

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To The Honorable Board of Selectmen and Residents of Wilmington:

The year began with high hopes for swift progress on the construction of a new state-of-the art high school. Plans called for demolition of the high school gymnasium immediately following the July 4<sup>th</sup> celebration and for work to begin on the replacement of the football field. The project schedule called for the new high school to be ready for occupancy for the commencement of the 2014 academic year.

Unfortunately the efforts of a very small group of residents and an abutter to the project site have needlessly delayed the project by nearly one academic year. The Conservation Commission Order of Conditions, issued in May, details steps that must be taken preceding, during and following the construction to reduce the environmental impacts to the wetlands. That order was appealed to the state Department of Environmental Protection (DEP). Upon issuance by DEP of a Superseding Order of Conditions, largely upholding the Conservation Commission's original order and administrative appeals within DEP one remaining abutter appealed the DEP's Final Order of Conditions to Middlesex Superior Court. The case is expected to be presented to a judge sometime in the first half of 2013.

The consequence of this unnecessary appeal is to delay the opening of the new high school until late winter of 2015 and to increase the cost of the project. In spite of the efforts by this abutter and perhaps a handful of other residents, the project will be completed as envisioned. While the start of construction was delayed into 2013, the town, its consultants and legal counsel have worked diligently to keep the total project cost within the \$81.5 million approved by the town in 2011.

The economy continued to send mixed signals regarding a sustained recovery. Congress's inability to reach a long-term consensus for addressing the nation's burgeoning debt and the looming prospect of another showdown over addressing the debt ceiling appears to have business leaders and investors cautious about expanding their facilities and equipment and hiring additional employees. This scenario was borne out locally when Analog Devices, a respected member of the business community, announced publicly in June their intentions to pursue an ambitious plan to increase the size of their campus by 250,000 square feet and to invest \$200 million in that endeavor. In November executives from the firm announced that due to the economic market uncertainty, their plans are being placed on hold indefinitely.

Lack of confidence in the economy as reflected in slow job growth and soft consumer demand has also been reflected by lower than expected collection of income tax and sales tax revenue by the Commonwealth. With collections through the end of the calendar year lower than revenue projections, Governor Deval Patrick announced plans to trim funding in support of state and local government. These measures if adopted by the legislature will have some bearing on the fiscal year 2013 budget.

The local economy is showing some positive signs. Tenants began filling retail space at 1 Church Street, a mixed use development with retail space on the ground floor and apartments available on the second floor. This recently completed development creates opportunities for small businesses to locate in Wilmington's central business district and offers housing with easy access to mass transit. On the opposite corner of the intersection, construction of 108 apartments at 10 Burlington Avenue has advanced in earnest. Thirty of these apartments qualify as "affordable" in accordance with state guidelines. This development replaces the long vacant former Diamond Crystal business and bolsters the stock of affordable housing for families seeking access to mass transit and alternatives to single family housing.

Due in large measure to the prudent financial stewardship of former Town Manager Michael Caira and the commitment to fiscal discipline exhibited by department heads and colleagues in the School Department the town's financial health remains strong. The town's financial reserves continue to improve as evidenced by the Department of Revenue's certification of the available fund balance in November which stands at \$11,255,673.

One means to maintain a strong financial position is pursuing opportunities to control costs. The rising cost of health insurance continues to place significant pressure on limited resources both in the private and public sectors. In a collaborative effort involving management and unions in the general government and school departments, changes were made to deductibles and co-payments in each of the health insurance plans offered to eligible employees and retirees. The effect of the changes increase costs for emergency room visits, office visits and prescriptions. Some of the changes such as increasing the cost for emergency room visits are designed to encourage the town's health insurance subscribers and dependents to seek treatment in more cost effective ways. This can be accomplished without compromising care. The annual increase in premium costs to both employees and the town are expected to be moderated as a result of this initiative.

Investment in the town's capital assets and infrastructure continued in 2012. These investments included:

- The purchase of four new SUV style police cruisers to replace the front line Crown Victoria sedan style police cruisers.
- The purchase of one vacuum street sweeper.
- The acquisition of one backhoe/loader.
- The purchase of one 1250 gallon per minute fire pumper which is expected to be delivered in 2013
- The resurfacing and reconstruction of 2.4 miles of roadways throughout town.
- The replacement of a culvert pipe on Ballardvale Street.
- Final installation of sidewalks and bituminous curbing along Lawrence Street.
- In conjunction with the towns of Billerica and Tewksbury engineering design was completed on replacement of the bridge decking at the Whipple Road Bridge which led to bridge replacement.
- Installation of two high efficiency hot water storage tanks at the Shawsheen Elementary School.
- Installation of energy efficient insulated doors in each of the garage bays at the Public Works Garage.
- Installation of energy efficient windows and doors at the Wilmington Memorial Library.
- The oil fired heating system at the Public Works Garage was replaced with a high efficiency natural gas heating system.

The year came in like a lamb and went out like a lion with unseasonably warm weather and low snow fall during the winter. The snow total for November 2011 through March 2012 was only 18 inches. During the fall the town braced for Hurricane Sandy which resulted in downed trees and limbs and over 5,000 residents without electricity at the height of the power outage. Police, Fire, Public Works and Public Buildings personnel were called into action and responded in a timely and professional manner.

In a government "by the people and for the people" there comes a responsibility of the people to participate in governance. Wilmington is blessed with a culture of voluntarism and community service. Organizations like the Wilmington Food Pantry, the July 4<sup>th</sup> Committee, Women of Wilmington and more recently the Wilmington Farmers' Market spend countless hours dedicating their time and talents to the greater good of the community. The same holds true for all the residents who serve on the many unpaid boards, commissions and committees that enhance the town's ability to practice local governance. Some of these posts are regulatory in nature and require decisions that place limits on the actions that fellow residents can take on their property. These decisions are not made easily and require a level of stamina to withstand the



expressions of criticism or frustration by those on the receiving end of the decisions. To each and every resident who has given of themselves for the greater good I extend my sincere "thanks." The fact that Wilmington is such a desirable place to live is in large part a reflection of the spirit of volunteerism and civic engagement.

As volunteers are important to the success of this enterprise known as the Town of Wilmington so too are the dedicated men and women who work for the town. Whether they are maintaining the records of the town, enforcing the laws of the land, maintaining the streets, receiving your real estate or excise tax payment, assisting an elder to access the Internet or maintaining clean schools, these individuals all have dedicated themselves to serving the public. Their work is often overlooked and unappreciated by all but those experiencing their service directly.

Several individuals retired during the past year. Town Manager Michael Caira retired after 22 years of distinguished service. As President Harry Truman so bluntly commented: "The buck stops here." Working with Mike over those years I saw firsthand the challenging decisions that came across his desk that only he could make. The hours were long and the issues never-ending. Through it all he exhibited integrity, optimism and dedication. Humphrey (Skip) Moynihan retired after 20 years of service as the town's principal assessor. His expertise on valuation and the real estate market were of great assistance both in his assessing role and with respect to economic development efforts. Other retirees include Deputy Fire Chief Edmund Corcoran, Fire Fighters George Anderson, Jr. and Robert Vassallo, Jr., Police Lieutenant J. Christopher Neville, Detective Thomas Miller and DPW Mechanic Steven Holloway.

As I conclude my first annual report to the residents of Wilmington I extend my heartfelt thanks to the many people who offered such kind words of support as I assume this new role. The lineage of Town Manager's who have served the Town of Wilmington is distinguished. I will do all within my power to exercise the good judgments that are required to continue to move the town forward in a positive direction.

Respectfully Submitted,

*Jeffrey M Hull*

Jeffrey M. Hull  
Town Manager



*Jeff Hull and Mike Caira greet residents at  
Wilmington Memorial Library's  
Community Fair*



# ADMINISTRATION & FINANCE

## Town Clerk

The Town Clerk serves as Public Information Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2012:

Births	202
Marriage Intentions	102
Marriages	93
Deaths	256
Deaths - Out of State	0
Burial Permits	191
Veterans Buried in Wildwood Cemetery	38

### Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Fifty-one permits were issued during the year.

### Permits & Recordings:

Uniform Commercial Code Terminations	0
Business Certificates and Withdrawals	184
Federal Lien Recordings	0
Federal Lien Releases	0
Fish and Wildlife Licenses	0
Pole & Conduit Locations	1
Dog Licenses	2,131
Raffle and Bazaar Permits	6

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

### Town Meetings & Elections 2012

Presidential Primary	March 6, 2012
Annual Town Election	April 28, 2012
Annual Town Meeting	May 5, 2012
State Primary Election	September 6, 2012
State Election	November 6, 2012



*Town Clerk Sharon George swears in Richard McClellan as Deputy Fire Chief*

## Board of Registrars

In accordance with Section 1, Chapter 3 of the town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws, Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2012 had a total of 15,611 registered voters from our listed 22,417 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2012.

## Town Counsel

1. Advice & Legal Documents. Advisory opinions were rendered to various town officials and boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting By-laws, easements, public document requests, compliance with the State Ethics Act and Open Meeting Law, various town rules and regulations, warrants for Town Meetings and other legal documents.
2. Contracting & Procurement. During the period of our involvement with the town, we reviewed contracts, agreements, procurement documents and Massachusetts School Building Authority (MSBA) documentation.
3. Projects. We assisted the town in connection with the Olin property contamination issue, new high school project, various real estate projects, betterment agreements, easement issues and controversies related to the impact of the operations of Krochmal Farm.
4. Labor. Our labor specialists provided advice to the town on various personnel issues and collective bargaining disputes.
5. Administrative Agency Proceedings. We assisted the town in various proceedings before various administrative agencies including the Appellate Tax Board, State Labor Relations Commission and State Joint Labor Management Committee.
6. Miscellaneous. We provided advice to the Board of Selectmen, the Town Manager and various other public officials regarding a variety of matters. These issues included permitting and licensing issues, conflicts of interest, open meeting law and procedure, land use and zoning, procurement and competitive bid procedures and the enforcement of laws and regulations.
7. Litigation, Adversary Proceedings & Claims. As of December 31, 2012, there were a total of 58 lawsuits, adversary proceedings and claims pending of which we have been informed:

5 lawsuits involving the Board of Appeals:

- Charles Sullivan v. Bruce MacDonald, et al, Land Court, Misc. No. 179451.
- Max Johnson v. Bruce MacDonald, et al, Land Court, Misc. No. 179448.



- Scott Garrant, James Diorio, Kevin Brander, Michael Sorrentino and Ann Yurek as they are members of the Wilmington Planning Board v. Charles E. Boyle, John R. Forest, Dan Wandell, Jr. as they are members of the Wilmington Board of Appeals and Mark Nelson, individually, Land Court Misc. No. 267499.
- Tresca Brothers Sand & Gravel, Inc. and Lehigh Northeast Cement Co. v. Town of Wilmington Board of Appeals, Middlesex Superior Court Civil Action Nos. 2011-CV-3909, 2011-CV-3910, 2011-CV-3911, 2012-CV-0122, 12-CV-0123.
- VIF/Ballardvale 181-187 LLC; VIF/Ballardvale 200 LLC v. Board of Assessors of the Town of Wilmington, Docket No.: F307067; F307068; F307069; F313628; F313629; F313630.

1 lawsuit involving the Planning Board:

- Robert Troy v. Wilmington Planning Board, Land Court, Misc. No. 274810.

2 proceedings involving the Board of Selectmen:

- New England Transrail, LLC Petition for Exemption, Surface Transportation Board, Docket No. 34797.
- Frederick V. Shine (Defendant and Third Party Plaintiff) v. Town of Wilmington (Third Party Defendant), Middlesex Superior Court, Civil Action No. 2007-00677.

3 lawsuits involving the Police Department:

- Carter v. Wilmington, Massachusetts Commission Against Discrimination, No. 06BPD01306 (Police Department).
- Robert F. Murphy, III v. Wilmington, Massachusetts Commission Against Discrimination.
- Teamsters Local Union No. 25, International Brotherhood of Teamsters v. Xpedx, Town of Wilmington, and Michael Begonis, as Chief of Police of Town of Wilmington, United States District Court, Civil Action No. 12-11961-DJC.

2 proceedings involving the Public Buildings Department:

- Holden v. Town of Wilmington, DIA No. 890508.
- AFSCME Council 93, Local 1703 v. Town of Wilmington, AAA No. 11 390 00819 12.

2 proceedings involving the Inspector of Buildings:

- Nelson v. Town of Wilmington Building Commissioner, Code Appeals Board, Docket No. 12-1186.
- Nelson v. Town of Wilmington Building Inspector, et al., Middlesex Superior Court, Civil Action No. 2012-4873.

1 proceeding involving the Water and Sewer Commission:

- Wilmington v. Department of Environmental Protection, DEP Docket No. 2008-047.

2 proceedings involving the Department of Veterans' Services:

- Town of Wilmington (Robert Palazzi) v. Department of Veterans' Services, No. VS-10-757.
- Robert Palazzi v. Department of Veterans' Services, Town of Wilmington, Division of Administrative Law Appeals, Docket No. VS-11-413.

3 proceedings involving the Conservation Commission:

- App Tree, Inc. and Robert Riley, Jr. (27 Gunderson Road).
- Wilmington v. App Tree, Inc., Middlesex Superior Court, Civil Action No. 11-2940.
- Gerald O'Reilly v. Town of Wilmington, et al., Middlesex Superior Court, Civil Action No. 12-4510.



3 lawsuits involving the Board of Assessors:

- Kaiser Realty Trust v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F310035.
- Mark D. Nelson, Power of Attorney for George Nelson v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F310076.
- Ann & John Krochmal c/o John Cave v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F305526.

1 lawsuit involving the Department of Public Works:

- Johnson v. Moakley et al. and Town of Wilmington, Middlesex Superior Court, C.A. No. 07-02271-B.

1 lawsuit involving the Board of Public Health:

- Krochmal Farm LLC v. Wilmington Board of Health, Middlesex Superior Court, C.A. No. 08-04810-L2.

1 lawsuit involving the Public Buildings Department:

- AFSCME Council 93, Local 1703 v. Town of Wilmington, AAA No. 11 390 01254 12.

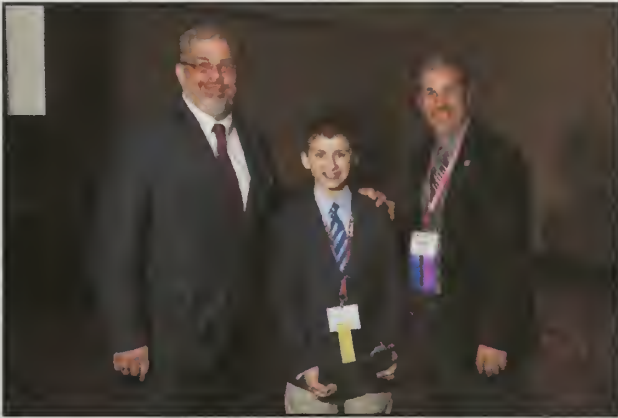
31 claims which are not yet lawsuits:

- Massachusetts Department of Environmental Protection v. Town of Wilmington (Maple Meadow Landfill).
- Town of Wilmington v. Olin Chemical Corporation.
- Witmore v. Town of Wilmington (DPW).
- Liberty Mutual as subrogee for Tentmakers Moving LLC v. Wilmington (DPW).
- Kiesinger v. Wilmington (DPW).
- Galante v. Wilmington (DPW).
- Gillis v. Wilmington (DPW).
- Duffy v. Town of Wilmington (DPW).
- Emrich v. Town of Wilmington (DPW).
- David Boutiette v. Town of Wilmington (DPW).
- O'Neil v. Town of Wilmington (DPW).
- Hermann v. Town of Wilmington (DPW).
- Lemos v. Town of Wilmington (School).
- Pupa v. Town of Wilmington (DPW).
- Martiniello v. Town of Wilmington (DPW).
- Plummer v. Town of Wilmington (Conservation Commission).
- Gore v. Town of Wilmington (DPW).
- Coates v. Town of Wilmington (Police Department).
- Jordan v. Wilmington (Schools).
- Reposa v. Wilmington (Schools).
- Mescall/Arbella Insurance v. Town of Wilmington (DPW).
- Lucio v. Town of Wilmington (DPW).
- Murphy v. Town of Wilmington (DPW).
- Ventre v. Town of Wilmington (DPW).
- Conrad v. Town of Wilmington (DPW).
- Hawley v. Town of Wilmington (DPW).

- Fire Fighter Jason Kennedy v. the Town of Wilmington (Fire Department).
- Mark D. Nelson's Request for a copy of a May 4, 2012 letter of Town Counsel to Town of Wilmington clients (Town Clerk).
- Rann Tingtella Return to Work Issues (Fire Department).
- Humphrey "Skip" Moynihan FMLA/ADA Issues (Principal Assessor).
- International Association of Fire Fighters Negotiations.

Each of the above efforts required the participation of numerous town officials and private citizen volunteers - all working together towards a better Wilmington.

Thanks to the Board of Selectmen, Town Manager, and all other town officials and citizens for their cooperation and assistance towards another successful year.



*Louis Cimaglia, IV, Robert Sica, 1<sup>st</sup> Place Winner 6<sup>th</sup> Grade Essay Contest, and Michael L. Champoux at Massachusetts Municipal Association Dinner*

*Robert Sica was recognized by the Board of Selectmen for winning first place in the MMA 6<sup>th</sup> Grade Essay Contest*



# Board of Assessors

## RECAPITULATION – 2012 FISCAL YEAR

Total Appropriation		\$77,309,149.00
Mass. Bay Transportation Authority	449,384.00	
Air Pollution District	7,006.00	
Metropolitan Area Planning Council	6,807.00	
Mosquito Control Project	47,873.00	
Tuition Assessment	115,014.00	
Overlay of Current Year	700,000.05	
Cherry Sheet Offsets	42,600.00	
Final Court Judgments	0.00	
RMV Non-Renewal Surcharge	7,860.00	
Miscellaneous	838.00	

1,377,382.05  
\$78,686,531.05

### Less Estimated Receipts and Available Funds

2012 Estimated Receipts from Local Aid	\$12,548,230.00
Motor Vehicle and Trailer Excise	2,799,779.00
Penalties and Interest on Taxes	300,000.00
Payments in Lieu of Taxes	740,000.00
Charges for Services - Sewer	2,203,628.00
Other Charges for Services	380,000.00
Fees	78,000.00
Rentals	100,000.00
Departmental Revenue - School	1,000.00
Departmental Revenue - Library	12,000.00
Departmental Revenue - Cemetery	80,000.00
Other Department Revenue	100,000.00
Licenses and Permits	400,000.00
Special Assessments	1,000.00
Fines and Forfeits	130,000.00
Investment Income	100,000.00
Voted from Available Funds	949,910.00
Miscellaneous Recurring	

\$20,923,547.00

### Real Estate

### Assessed Value

### Tax

Residential	\$2,626,586,102.00 @ 12.14 p/t	31,886,755.28
Commercial	\$ 142,163,270.00 @ 28.64 p/t	4,071,556.05
Industrial	\$ 672,253,028.00 @ 28.64 p/t	19,253,326.72
Personal Property	<u>\$ 89,083,310.00 @ 28.64 p/t</u>	<u>2,551,346.00</u>
	\$3,530,085,710.00	\$57,762,984.05



*Principal Assessor Karen Rassias with  
retired Assessors Humphrey J. "Skip"  
Moynihan and Anthony Krzeminski*



## TREASURER/COLLECTOR

### Commitments

2013 Preliminary Real Estate	\$28,180,324.81
2012 Real Estate	55,211,638.08
2013 Preliminary Personal Property	1,285,826.53
2012 Personal Property	2,551,346.03
2012 Excise	2,913,582.49
2011 Excise	313,375.45
Ambulance	1,238,894.44
Apportioned Sewer Betterments	40,801.66
Interest	15,557.86
Sewer Liens	74,442.82
Water Liens	236,393.36
Electric Liens	18,661.66
Apportioned Title 5 Betterments	34,790.25
Interest	<u>10,654.77</u>
Total	\$92,126,290.21

### Collections

Real Estate	\$54,645,001.36
Personal Property	2,518,043.04
Excise	3,182,095.62
Sewer Betterments	52,995.33
Title 5 Betterments	53,463.62
Water Liens	230,396.84
Sewer Liens	77,834.01
Electric Liens	14,774.87
Tree Liens	1,815.14
Excise Interest & Charges	121,356.85
Ambulance	811,333.30
Lien Certificates	29,327.00
Betterment Certificates	92.00
Miscellaneous	66.86
Water Collections	3,958,564.72
Sewer Collections	2,378,053.60
Real Estate Interest & Charges	213,809.07
Personal Property Interest & Charges	6,705.73
Tax Titles	88,249.29
Tax Title Interest	<u>53,003.61</u>
Total	\$68,436,981.86

TOWN OF WILMINGTON, MASSACHUSETTS  
GENERAL PURPOSE FINANCIAL STATEMENTS  
AND REPORT OF THE TOWN ACCOUNTANT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

Members of the Board of Selectmen  
and Town Manager  
Town Hall  
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2012 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Michael Morris", is written over a light blue horizontal line.

Michael Morris  
Town Accountant



TOWN OF WILMINGTON, MASSACHUSETTS  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

Table of Contents

	PAGE
Combined Balance Sheet-All Fund Types and Account Groups	16
Notes to Financial Statements	17
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balances-All Governmental Fund Types and Expendable Trust Funds	21
Schedule of Combined Balance Sheet-Special Revenue Accounts	22
Schedule of Combined Statement of Revenues, Expenditures and Changes in Fund Balance-Special Revenue Accounts	23
Schedule of Expenditures and Encumbrances Compared with Authorization by Function and Activity-General Fund	24
Schedule of Revenues and Expenditures-Water Fund	29
Schedule of Revenues and Expenditures-Capital Projects Fund	30
Schedule of Debt Retirement	31
Schedule of Trust and Agency Funds	32

TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUND GROUPS  
ALL FUND TYPES AND ACCOUNT GROUPS  
FOR THE YEAR ENDED JUNE 30, 2012

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	16,878,593.50	11,996,523.30	43,293,913.42	3,406,058.77		75,575,088.99
Receivables:						
General Property Taxes	1,928,051.43					1,928,051.43
Less: Prov for Abates & Exemptions	(1,704,978.05)					(1,704,978.05)
Tax Liens	923,191.09					923,191.09
Tax Foreclosures	650,503.69					650,503.69
Motor Vehicle Excise	612,678.15					612,678.15
Departmental	164,264.72					164,264.72
Betterments	538,717.72					538,717.72
User Charges	87,249.72	299,717.20				386,966.92
Due from Other Gov'ts		9,898.50	26,359.00			36,257.50
Amounts to be provided for:						
Retirement of Long Term Debt					48,813,740.71	48,813,740.71
<b>Total Assets</b>	<b>20,078,271.97</b>	<b>12,306,139.00</b>	<b>43,320,272.42</b>	<b>3,406,058.77</b>	<b>48,813,740.71</b>	<b>127,924,482.87</b>
<b>Liabilities &amp; Fund Balance</b>						
Liabilities:						
Warrants Payable	1,336,213.41	348,952.49		179,728.43		1,864,894.33
Deferred Revenue:						
General Property Taxes	1,928,051.43					1,928,051.43
Other Accounts Receivable	2,976,605.09	309,615.70	26,359.00			3,312,579.79
Notes Payable					48,813,740.71	48,813,740.71
Payroll Withholdings Payable	(74,518.90)					(74,518.90)
Incurred Costs						
<b>Total Liabilities</b>	<b>6,166,351.03</b>	<b>658,568.19</b>	<b>26,359.00</b>	<b>179,728.43</b>	<b>48,813,740.71</b>	<b>55,844,747.36</b>
Fund Balance:						
Res. For Encumbrances	1,873,611.89	1,286,206.53				3,159,818.42
Res. For Special Purpose		8,355,054.64	43,230,890.50	3,206,330.34		54,792,275.48
Res. For Special Purpose Water		951,175.64				951,175.64
Res. For Subsequent Years	600,000.00	1,055,134.00	59,407.00	20,000.00		1,734,541.00
Unreserved-Undesignated	11,438,309.05		3,615.92			11,441,924.97
<b>Total Fund Balance</b>	<b>13,911,920.94</b>	<b>11,647,570.81</b>	<b>43,293,913.42</b>	<b>3,226,330.34</b>	<b>0.00</b>	<b>72,079,735.51</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>20,078,271.97</b>	<b>12,306,139.00</b>	<b>43,320,272.42</b>	<b>3,406,058.77</b>	<b>48,813,740.71</b>	<b>127,924,482.87</b>



TOWN OF WILMINGTON, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2012

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

## Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

## ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

### B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.



Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principles included in the Town of Wilmington's financial statements are:

- A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).
- B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.
- C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2012.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2011	\$ 4,540,000	\$ 1,413,635	\$ 5,953,635
Retirements	\$ 320,000	\$ 238,465	\$ 558,465
Additions	\$ 44,190,000	\$ 22,003,577	\$ 66,193,577
Outstanding June 30, 2012	\$ 48,410,000	\$ 23,178,747	\$ 71,588,747



*Pop Warner Cheerleading Teams A and B and the C Football Team were recognized by the Board of Selectmen for their achievements during 2012*





TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES  
AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 2012

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
<b>REVENUES:</b>					
General Property Taxes	56,803,576.09	0.00			56,803,576.09
Tax Liens	163,989.08	231,890.16			395,879.24
Special Assessments	53,072.82	45,471.10			98,543.92
Excise	3,138,837.51	0.00			3,138,837.51
Penalties	410,541.52	0.00			410,541.52
Licenses and Permits	707,811.88	0.00		46,647.40	754,459.28
Intergovernmental	12,865,352.00	4,296,965.12		1,075.82	17,163,392.94
Charges for Services	3,186,293.06	7,199,670.13		379,445.93	10,765,409.12
Fines	132,279.00	0.00			132,279.00
Fees	34,908.48	0.00			34,908.48
Interest Earnings	201,831.45	2,619.85		55,365.86	259,817.16
Appropriation Refunds	202,407.91	0.00			202,407.91
Gifts	0.00	108,720.62		3,525,565.52	3,634,286.14
Bond Proceeds	0.00	2,810,160.30	44,190,000.00		47,000,160.30
Miscellaneous	1,996,851.20	227,992.78	1,892,137.00	548,508.53	4,665,489.51
Other	0.00	114,967.21			114,967.21
Total Revenues	79,897,752.00	15,038,457.27	46,082,137.00	4,556,609.06	145,574,955.33
<b>EXPENDITURES:</b>					
General Government	1,880,125.33	145,618.43		3,609,532.96	5,635,276.72
Public Safety	8,446,375.53	310,837.66		347,409.96	9,104,623.15
Human Services	1,227,004.78	109,514.00		13,737.19	1,350,255.97
Public Works	5,328,778.97	3,653,652.82	46,273.00	900.00	9,029,604.79
Community Development	702,563.69	62,686.60			765,250.29
Building Maintenance	4,386,700.86	0.00		69,232.55	4,455,933.41
Education	35,022,085.09	4,979,432.74	3,997,560.69	378,505.85	44,377,584.37
Recreation	121,228.98	700,441.29			821,670.27
Veterans' Services	372,592.37	1,000.00			373,592.37
Debt and Interest	606,165.00	0.00			606,165.00
Unclassified	1,436,431.45	16,548.17		10,099,785.02	11,552,764.64
Statutory Charges	7,050,705.00	0.00			7,050,705.00
Capital Outlay	1,334,645.14	1,159,353.12			2,493,998.26
Warrant Articles	1,217,398.00	0.00	0.00		1,217,398.00
Total Expenditures	69,132,800.19	11,139,084.83	4,043,833.69	14,519,103.53	98,834,822.24
Excess (deficiency) of Revenues over Expenditures	10,764,951.81	3,899,372.44	42,038,303.31	(9,962,494.47)	46,740,133.09
<b>OTHER FINANCIAL SOURCES (USES)</b>					
Proceeds of General Obligation Bonds		0.00			0.00
Operating Transfers In	1,014,642.97	(17,856.27)		10,099,785.02	11,096,571.72
Operating Transfers Out	(10,099,785.02)	(976,786.70)		(20,000.00)	(11,096,571.72)
State and County Charges					0.00
Total Other Financing Sources (Uses)	(9,085,142.05)	(994,642.97)	0.00	10,079,785.02	0.00
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	1,679,809.76	2,904,729.47	42,038,303.31	117,290.55	46,740,133.09
Fund Balance July 1, 2011	11,853,636.77	8,742,841.34	1,255,610.11	3,109,039.79	24,961,128.01
Decrease in Provision for Abatements and Exemptions	378,474.41				378,474.41
Fund Balance June 30, 2012	13,911,920.94	11,647,570.81	43,293,913.42	3,226,330.34	72,079,735.51

TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS  
FOR THE YEAR ENDED JUNE 30, 2012

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	4,566,230.01	264,425.21	477,783.94	2,454,851.23	4,233,232.91	11,996,523.30
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					299,717.20	299,717.20
Due from Other Gov'ts	9,898.50					9,898.50
Amounts to be provided for:						
Retirement of Long Term Debt						
 Total Assets	 4,576,128.51	 264,425.21	 477,783.94	 2,454,851.23	 4,532,950.11	 12,306,139.00
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	138,760.06	1,050.00		87,114.47	122,027.96	348,952.49
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	9,898.50				299,717.20	309,615.70
Notes Payable						
Payroll Withholdings Payable						
Incurred Costs						
 Total Liabilities	 148,658.56	 1,050.00	 0.00	 87,114.47	 421,745.16	 658,568.19
 Fund Balance:						
Res. For Encumbrances					1,286,206.53	1,286,206.53
Res. For Special Purpose	4,427,469.95	263,375.21	367,783.94	2,367,736.76	928,688.78	8,355,054.64
Res. For Special Purpose Water					951,175.64	951,175.64
Res. For Subsequent Years			110,000.00		945,134.00	1,055,134.00
Unreserved-Undesignated						
 Total Fund Balance	 4,427,469.95	 263,375.21	 477,783.94	 2,367,736.76	 4,111,204.95	 11,647,570.81
 Total Liabilities & Fund Balance	 4,576,128.51	 264,425.21	 477,783.94	 2,454,851.23	 4,532,950.11	 12,306,139.00



TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - SPECIAL REVENUE FUND  
FOR THE YEAR ENDED JUNE 30, 2012

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
<b>REVENUES:</b>						
General Property Taxes						0.00
Tax Liens					231,890.16	231,890.16
Special Assessments				45,471.10		45,471.10
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	4,074,957.53			222,007.59		4,296,965.12
Charges for Services				3,276,173.40	3,923,496.73	7,199,670.13
Fines						0.00
Fees						0.00
Interest Earnings	285.59	435.94	1,652.96		245.36	2,619.85
Appropriation Refunds						0.00
Gifts		37,915.98		70,804.64		108,720.62
Bond Proceeds	2,810,160.30					2,810,160.30
Miscellaneous					227,992.78	227,992.78
Other	8,811.00		39,511.20	66,645.01		114,967.21
Total Revenues	6,894,214.42	38,351.92	41,164.16	3,681,101.74	4,383,625.03	15,038,457.27
<b>EXPENDITURES:</b>						
General Government	125,543.78			20,074.65		145,618.43
Public Safety	288,993.27	21,079.39		765.00		310,837.66
Human Services	63,630.98	11,942.26		33,940.76		109,514.00
Public Works	731,967.30		900.00	8,144.39	2,912,641.13	3,653,652.82
Community Development	57,816.60	4,220.00		650.00		62,686.60
Building Maintenance						0.00
Education	2,197,563.75			2,781,868.99		4,979,432.74
Recreation				700,441.29		700,441.29
Veterans' Services		1,000.00				1,000.00
Debt and Interest						0.00
Unclassified	16,548.17					16,548.17
Statutory Charges						0.00
Capital Outlay					1,159,353.12	1,159,353.12
Warrant Articles						0.00
Total Expenditures	3,482,063.85	38,241.65	900.00	3,545,885.08	4,071,994.25	11,139,084.83
Excess (deficiency) of Revenues over Expenditures	3,412,150.57	110.27	40,264.16	135,216.66	311,630.78	3,899,372.44
<b>OTHER FINANCIAL SOURCES (USES)</b>						
Proceeds of General Obligation Bonds						0.00
Operating Transfers In	50,000.00			(67,856.27)		(17,856.27)
Operating Transfers Out	67,856.27	(64,732.97)	(20,000.00)	(50,000.00)	(909,910.00)	(976,786.70)
State and County Charges						
Total Other Financing Sources (Uses)	117,856.27	(64,732.97)	(20,000.00)	(117,856.27)	(909,910.00)	(994,642.97)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	3,530,006.84	(64,622.70)	20,264.16	17,360.39	(598,279.22)	2,904,729.47
Fund Balance July 1, 2011	897,463.11	327,997.91	457,519.78	2,350,376.37	4,709,484.17	8,742,841.34
Increase in Provision for Abatements and Exemptions						
Fund Balance June 30, 2012	4,427,469.95	263,375.21	477,783.94	2,367,736.76	4,111,204.95	11,647,570.81

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR END JUNE 30, 2012

FUNCTION/ACTIVITY		C. FWD TO FY 12 FROM FY 11	TRANSFER & APPROPRIATION FISCAL 2012	EXPENDITURES FISCAL 2012	C.FWD TO 13 FROM FY 12	CLOSE FISCAL 2012
GENERAL GOVERNMENT:						
Selectmen	Stipend	0.00	4,620.00	4,620.00	0.00	0.00
Selectmen	Expenses	<u>0.00</u>	<u>14,800.00</u>	<u>14,057.91</u>	<u>476.65</u>	<u>265.44</u>
		0.00	19,420.00	18,677.91	476.65	265.44
Elections	Salaries	0.00	25,623.00	21,424.86	0.00	4,198.14
Elections	Constable	0.00	175.00	175.00	0.00	0.00
Elections	Expenses	<u>0.00</u>	<u>13,390.00</u>	<u>13,036.92</u>	<u>353.08</u>	<u>0.00</u>
		0.00	39,188.00	34,636.78	353.08	4,198.14
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00
Registrars	Expenses	<u>0.00</u>	<u>6,450.00</u>	<u>6,450.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	8,325.00	8,325.00	0.00	0.00
Finance Committee	Salaries	0.00	1,400.00	1,119.37	0.00	280.63
Finance Committee	Expenses	<u>0.00</u>	<u>8,500.00</u>	<u>7,786.96</u>	<u>0.00</u>	<u>713.04</u>
		0.00	9,900.00	8,906.33	0.00	993.67
Town Manager	Salary - Town Manager	0.00	140,538.58	140,538.58	0.00	0.00
Town Manager	Salaries - Other	0.00	274,300.29	274,300.29	0.00	0.00
Town Manager	Expenses	1,500.00	70,300.00	63,347.31	415.25	8,037.44
Town Manager	Furnish & Equip.	<u>0.00</u>	<u>1,400.00</u>	<u>902.35</u>	<u>0.00</u>	<u>497.65</u>
		1,500.00	486,538.87	479,088.53	415.25	8,535.09
Town Accountant	Salary - Town Accountant	0.00	104,666.55	104,666.55	0.00	0.00
Town Accountant	Salaries - Other	0.00	236,484.66	236,484.66	0.00	0.00
Town Accountant	Expenses	7,000.00	2,315.00	2,522.52	6,784.75	7.73
Town Accountant	Furnish & Equip.	<u>0.00</u>	<u>245.00</u>	<u>0.00</u>	<u>245.00</u>	<u>0.00</u>
		7,000.00	343,711.21	343,673.73	7,029.75	7.73
Treasurer/Collector	Salary - Treas./Collector	0.00	84,964.61	84,964.61	0.00	0.00
Treasurer/Collector	Salaries - Other	0.00	141,774.00	141,596.68	0.00	177.32
Treasurer/Collector	Expenses	0.00	19,482.00	18,999.44	0.00	482.56
Treasurer/Collector	Furnish & Equip.	0.00	125.00	125.00	0.00	0.00
Treasurer/Collector	Amt. Cert. Coll. Tax Title	<u>1,166.40</u>	<u>15,000.00</u>	<u>2,479.78</u>	<u>13,686.62</u>	<u>0.00</u>
		1,166.40	261,345.61	248,165.51	13,686.62	659.88
Town Clerk	Salary - Town Clerk	0.00	75,904.02	75,904.02	0.00	0.00
Town Clerk	Salaries - Other	0.00	99,176.08	99,176.08	0.00	0.00
Town Clerk	Expenses	<u>0.00</u>	<u>3,350.00</u>	<u>3,252.18</u>	<u>0.00</u>	<u>97.82</u>
		0.00	178,430.10	178,332.28	0.00	97.82
Assessors	Salary - Principal Assessor	0.00	101,494.00	96,873.69	0.00	4,620.31
Assessors	Salaries - Other	0.00	93,334.23	93,334.23	0.00	0.00
Assessors	Expenses	47,493.66	161,600.00	145,677.55	48,193.39	15,222.72
Assessors	Furnish & Equip.	<u>0.00</u>	<u>2,300.00</u>	<u>2,298.84</u>	<u>0.00</u>	<u>1.16</u>
		47,493.66	358,728.23	338,184.31	48,193.39	19,844.19
Town Counsel	Contractual Services	0.00	221,000.00	216,750.00	0.00	4,250.00
Town Counsel	Expenses	<u>0.00</u>	<u>5,500.00</u>	<u>5,384.95</u>	<u>0.00</u>	<u>115.05</u>
		0.00	226,500.00	222,134.95	0.00	4,365.05
Permanent Bld Committee	Salaries	0.00	450.00	0.00	0.00	450.00
Permanent Bld Committee	Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	450.00	0.00	0.00	450.00
General Government Subtotal		57,160.06	1,932,537.02	1,880,125.33	70,154.74	39,417.01

**TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR END JUNE 30, 2012**

FUNCTION/ACTIVITY		C. FWD TO FY 12 <u>FROM FY 11</u>	TRANSFER & APPROPRIATION <u>FISCAL 2012</u>	EXPENDITURES <u>FISCAL 2012</u>	C.FWD TO 13 <u>FROM FY 12</u>	CLOSE <u>FISCAL</u> <u>2012</u>
<b>PUBLIC SAFETY:</b>						
Police	Salary - Chief	0.00	111,860.00	111,859.80	0.00	0.20
Police	Salary - Deputy Chief	0.00	98,470.32	98,470.32	0.00	0.00
Police	Salary - Lieutenant	0.00	322,267.86	322,267.86	0.00	0.00
Police	Salary - Sergeants	0.00	394,357.58	394,357.58	0.00	0.00
Police	Salary - Patrolmen	36,646.24	1,894,609.00	1,921,721.60	0.00	9,533.64
Police	Salary - Clerical	0.00	85,817.11	85,817.11	0.00	0.00
Police	Salary - Fill In Costs	8,765.51	480,465.88	489,231.39	0.00	0.00
Police	Salary - Paid Holidays	0.00	80,000.00	73,893.25	0.00	6,106.75
Police	Salary - Specialist	0.00	12,350.00	11,200.00	0.00	1,150.00
Police	Salary - Incentive	0.00	506,608.05	506,608.05	0.00	0.00
Police	Salary - Night Differential	0.00	45,864.00	42,296.40	0.00	3,567.60
Police	Sick Leave Buyback	0.00	30,667.00	30,659.17	0.00	7.83
Police	Expenses	7,323.46	234,349.00	222,382.35	3,407.50	15,882.61
Police	Furnish & Equip.	<u>0.00</u>	<u>21,300.00</u>	<u>21,300.00</u>	<u>0.00</u>	<u>0.00</u>
		52,735.21	4,318,985.80	4,332,064.88	3,407.50	36,248.63
Fire	Salary - Chief	0.00	115,297.79	115,297.79	0.00	0.00
Fire	Salary - Deputy Chief	0.00	126,436.77	126,436.77	0.00	0.00
Fire	Salary - Lieutenant	0.00	453,086.00	453,086.00	0.00	0.00
Fire	Salary - Privates	0.00	1,871,468.00	1,868,255.73	0.00	3,212.27
Fire	Salary - Clerk	0.00	52,671.36	52,671.36	0.00	0.00
Fire	Salary - Part Time	0.00	18,655.00	16,085.85	0.00	2,569.15
Fire	Salary - Overtime Costs	0.00	600,000.00	595,635.33	0.00	4,364.67
Fire	Salary - Paid Holidays	0.00	134,574.20	134,574.20	0.00	0.00
Fire	Salary - Incentive/EMT	0.00	14,350.00	14,350.00	0.00	0.00
Fire	Sick Leave Buyback	0.00	28,878.00	25,425.37	0.00	3,452.63
Fire	Expenses	30.99	121,325.00	117,426.06	0.00	3,929.93
Fire	Furnish & Equip.	<u>0.00</u>	<u>18,000.00</u>	<u>18,000.00</u>	<u>0.00</u>	<u>0.00</u>
		30.99	3,554,742.12	3,537,244.46	0.00	17,528.65
Public Safety Central Disp.	Salaries Full Time	0.00	476,535.00	447,763.27	0.00	28,771.73
Public Safety Central Disp.	Salaries Overtime	0.00	48,000.00	58,962.62	0.00	(10,962.62)
Public Safety Central Disp.	Salaries Part Time	0.00	0.00	1,551.02	0.00	(1,551.02)
Public Safety Central Disp.	Expenses	561.75	31,750.00	21,429.14	329.00	10,553.61
Public Safety Central Disp.	Furnish & Equip.	<u>0.00</u>	<u>5,000.00</u>	<u>4,138.50</u>	<u>0.00</u>	<u>861.50</u>
		561.75	561,285.00	533,844.55	329.00	27,673.20
Animal Control	Salaries	0.00	39,486.69	39,486.69	0.00	0.00
Animal Control	Expenses	<u>0.00</u>	<u>3,825.00</u>	<u>3,734.95</u>	<u>0.00</u>	<u>90.05</u>
		<u>0.00</u>	<u>43,311.69</u>	<u>43,221.64</u>	<u>0.00</u>	<u>90.05</u>
Public Safety Subtotal		53,327.95	8,478,324.61	8,446,375.53	3,736.50	81,540.53
<b>PUBLIC WORKS:</b>						
Engineering Division	Salaries	0.00	230,507.52	230,507.52	0.00	0.00
Engineering Division	Salaries Part Time	0.00	12,220.00	8,544.00	0.00	3,676.00
Engineering Division	Expenses	<u>0.00</u>	<u>14,500.00</u>	<u>14,121.95</u>	<u>0.00</u>	<u>378.05</u>
		0.00	257,227.52	253,173.47	0.00	4,054.05
Highway Division	Salary - D.P.W. Supt.	0.00	106,274.50	106,274.50	0.00	0.00
Highway Division	Salaries - Other	0.00	1,257,993.00	1,248,889.50	0.00	9,103.50
Highway Division	Stream Maint. Sal.	0.00	13,600.00	8,310.60	0.00	5,289.40
Highway Division	Stream Maint. Exp.	0.00	1,000.00	788.88	0.00	211.12
Highway Division	Expenses	0.00	329,990.00	302,172.01	0.00	27,817.99
Highway Division	Road Machinery Exp.	0.00	80,000.00	79,081.80	0.00	918.20
Highway Division	Fuel & Other	0.00	372,699.00	372,699.00	0.00	0.00
Highway Division	Drainage Projects	0.00	56,569.86	56,544.12	0.00	25.74
Highway Division	Public Street Lights	0.00	190,000.00	175,316.68	0.00	14,683.32
Highway Division	Furnish & Equip.	<u>0.00</u>	<u>37,990.00</u>	<u>37,609.52</u>	<u>0.00</u>	<u>380.48</u>
		0.00	2,446,116.36	2,387,686.61	0.00	58,429.75



TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR END JUNE 30, 2012

FUNCTION/ACTIVITY		C. FWD TO FY 12 FROM FY 11	TRANSFER & APPROPRIATION FISCAL 2012	EXPENDITURES FISCAL 2012	C.FWD TO 13 FROM FY 12	CLOSE FISCAL 2012
Snow & Ice Control	Salaries	0.00	89,350.00	89,209.33	0.00	140.67
Snow & Ice Control	Expenses	0.00	214,140.00	199,848.96	0.00	14,291.04
		0.00	303,490.00	289,058.29	0.00	14,431.71
Highway Division	Rubbish Collection	41,514.81	1,506,511.00	1,468,740.80	79,285.01	0.00
		41,514.81	1,506,511.00	1,468,740.80	79,285.01	0.00
Tree Division	Salaries	0.00	170,057.00	163,778.45	0.00	6,278.55
Tree Division	Expenses	0.00	11,500.00	9,147.70	0.00	2,352.30
		0.00	181,557.00	172,926.15	0.00	8,630.85
Parks & Grounds Division	Salaries	0.00	347,185.57	347,185.57	0.00	0.00
Parks & Grounds Division	Expenses	0.00	125,060.00	122,749.21	0.00	2,310.79
		0.00	472,245.57	469,934.78	0.00	2,310.79
Cemetery Division	Salaries	0.00	150,756.10	150,756.10	0.00	0.00
Cemetery Division	Expenses	0.00	17,750.00	13,555.23	0.00	4,194.77
		0.00	168,506.10	164,311.33	0.00	4,194.77
Sewer	Salaries	0.00	72,862.35	71,269.19	0.00	1,593.16
Sewer	Expenses	27,384.03	59,120.00	51,678.35	32,222.14	2,603.54
Sewer Subtotal		27,384.03	131,982.35	122,947.54	32,222.14	4,196.70
Total Public Works		68,898.84	5,467,635.90	5,328,778.97	111,507.15	96,248.62
COMMUNITY DEVELOPMENT:						
Board of Health	Salary - Director	0.00	75,642.44	75,642.44	0.00	0.00
Board of Health	Salaries - Other	0.00	113,157.00	108,370.00	0.00	4,787.00
Board of Health	Expenses	0.00	9,575.00	9,323.54	0.00	251.46
Board of Health	Mental Health	0.00	35,000.00	34,999.33	0.00	0.67
Board of Health	Furnish & Equip.	0.00	0.00	0.00	0.00	0.00
		0.00	233,374.44	228,335.31	0.00	5,039.13
Sealer/Weights & Measures	Inspectional Services	0.00	5,000.00	5,000.00	0.00	0.00
		0.00	5,000.00	5,000.00	0.00	0.00
Planning/Conservation	Salary - Director	0.00	81,947.37	81,947.37	0.00	0.00
Planning/Conservation	Salaries - Other	0.00	204,748.00	201,969.03	0.00	2,778.97
Planning/Conservation	Expenses	0.00	10,175.00	4,244.37	0.00	5,930.63
Planning/Conservation	Furnish & Equip.	0.00	500.00	500.00	0.00	0.00
		0.00	297,370.37	288,660.77	0.00	8,709.60
Building Inspector	Salary - Bldg Inspector	0.00	73,693.35	73,693.35	0.00	0.00
Building Inspector	Salaries - Other	0.00	107,097.46	102,978.11	0.00	4,119.35
Building Inspector	Expenses	0.00	4,250.00	3,896.15	0.00	353.85
Building Inspector	Furnish & Equip.	0.00	0.00	0.00	0.00	0.00
		0.00	185,040.81	180,567.61	0.00	4,473.20
Community Development Subtotal		0.00	720,785.62	702,563.69	0.00	18,221.93
PUBLIC BUILDINGS:						
Public Buildings	Salary - Superintendent	0.00	92,468.57	92,468.57	0.00	0.00
Public Buildings	Salaries - Other	52,833.81	2,402,099.62	2,446,690.17	0.00	8,243.26
Public Buildings	Expenses - Town Bldgs.	14,991.86	190,000.00	193,565.60	2,425.02	9,001.24
Public Buildings	Electric - Town Bldgs.	0.00	200,000.00	177,080.51	0.00	22,919.49
Public Buildings	Utilities - Town Bldgs.	0.00	110,000.00	106,549.21	2,688.17	762.62
Public Buildings	Expenses - School Bldgs.	169.56	220,000.00	218,998.65	0.00	1,170.91
Public Buildings	Training & Conference	0.00	400.00	290.42	0.00	109.58
Public Buildings	Fuel Heating	0.00	1,047,000.00	1,047,000.00	0.00	0.00
Public Buildings	Asbestos Repair	0.00	10,000.00	10,000.00	0.00	0.00
Public Buildings	Roof Repairs	24,732.75	25,000.00	20,485.39	29,247.36	0.00
Public Buildings	HVAC Repairs	0.00	75,000.00	73,572.34	0.00	1,427.66
		92,727.98	4,371,968.19	4,386,700.86	34,360.55	43,634.76
Public Buildings Subtotal		92,727.98	4,371,968.19	4,386,700.86	34,360.55	43,634.76

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR END JUNE 30, 2012

FUNCTION/ACTIVITY		C. FWD TO FY 12 FROM FY 11	TRANSFER & APPROPRIATION FISCAL 2012	EXPENDITURES FISCAL 2012	C.FWD TO 13 FROM FY 12	CLOSE FISCAL 2012
<b>HUMAN SERVICES:</b>						
Veterans' Services	Salary	0.00	58,937.07	58,937.07	0.00	0.00
Veterans' Services	Expenses	0.00	1,800.00	1,706.67	0.00	93.33
Veterans' Services	Assistance	<u>11,395.04</u>	<u>306,000.00</u>	<u>311,948.63</u>	<u>0.00</u>	<u>5,446.41</u>
		11,395.04	366,737.07	372,592.37	0.00	5,539.74
Library	Salary - Director	0.00	84,747.22	84,747.22	0.00	0.00
Library	Salaries - Other	0.00	719,335.37	706,180.10	0.00	13,155.27
Library	Expenses	0.00	148,323.00	148,291.68	0.00	31.32
Library	M.V.L.C.	0.00	33,195.00	33,195.00	0.00	0.00
Library	Furnish & Equip.	<u>0.00</u>	<u>18,350.00</u>	<u>18,350.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	1,003,950.59	990,764.00	0.00	13,186.59
Recreation	Salary - Director	0.00	68,864.85	68,864.85	0.00	0.00
Recreation	Salaries - Other	0.00	47,175.22	47,175.22	0.00	0.00
Recreation	Expenses	0.00	4,500.00	4,488.91	0.00	11.09
Recreation	Furnish & Equip.	<u>0.00</u>	<u>700.00</u>	<u>700.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	121,240.07	121,228.98	0.00	11.09
Elderly Services	Salary - Director	0.00	66,969.46	66,969.46	0.00	0.00
Elderly Services	Salaries - Other	0.00	106,253.00	105,235.25	0.00	1,017.75
Elderly Services	Expenses	0.00	40,670.00	39,148.28	0.00	1,521.72
Elderly Services	Furnish & Equip.	<u>0.00</u>	<u>150.00</u>	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>
		0.00	214,042.46	211,502.99	0.00	2,539.47
Historical Committee	Salaries	0.00	21,542.00	18,526.36	0.00	3,015.64
Historical Committee	Expenses	<u>1,648.50</u>	<u>6,750.00</u>	<u>6,211.43</u>	<u>1,700.00</u>	<u>487.07</u>
		<u>1,648.50</u>	<u>28,292.00</u>	<u>24,737.79</u>	<u>1,700.00</u>	<u>3,502.71</u>
Human Services Subtotal		13,043.54	1,734,262.19	1,720,826.13	1,700.00	24,779.60
<b>EDUCATION:</b>						
School Department	Salaries	0.00	24,313,500.00	24,330,306.71	0.00	(16,806.71)
School Department	Expenses	<u>879,586.04</u>	<u>7,154,000.00</u>	<u>7,476,683.42</u>	<u>540,095.91</u>	<u>16,806.71</u>
		879,586.04	31,467,500.00	31,806,990.13	540,095.91	(0.00)
Regional Vocational	Shawsheen Vocational	<u>0.00</u>	<u>3,215,095.00</u>	<u>3,215,094.96</u>	<u>0.00</u>	<u>0.04</u>
		<u>0.00</u>	<u>3,215,095.00</u>	<u>3,215,094.96</u>	<u>0.00</u>	<u>0.04</u>
Education Subtotal		879,586.04	34,682,595.00	35,022,085.09	540,095.91	0.04
<b>DEBT SERVICE:</b>						
Debt & Interest	Schools	0.00	113,213.00	113,212.50	0.00	0.50
Debt & Interest	Gen. Government	0.00	152,175.00	152,175.00	0.00	0.00
Debt & Interest	Sewer	0.00	176,198.00	176,197.50	0.00	0.50
Debt & Interest	Water	0.00	163,080.00	163,080.00	0.00	0.00
Debt & Interest	Auth. Fees & Misc.	<u>0.00</u>	<u>20,000.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>18,500.00</u>
		<u>0.00</u>	<u>624,666.00</u>	<u>606,165.00</u>	<u>0.00</u>	<u>18,501.00</u>
Debt & Interest Subtotal		0.00	624,666.00	606,165.00	0.00	18,501.00
Insurance & Bonds		0.00	505,600.00	501,309.73	4,290.27	0.00
Employee Health & Life Insurance		0.00	2,274.03	0.00	2,274.03	0.00
Employ. Retire. Unused Sick Leave		0.00	61,264.00	61,263.70	0.00	0.30
Medicare Employers' Contr.		0.00	562,500.00	556,548.87	0.00	5,951.13
Salary Adj. & Add. Costs		275,423.57	(116,956.67)	17,604.63	140,862.27	0.00
Local Trans/Training Conf.		0.00	5,000.00	2,258.53	0.00	2,741.47
Out of State Travel		0.00	1,500.00	0.00	0.00	1,500.00
Computer Hdwe/Sftwe Maint. & Expenses		99,604.21	90,000.00	155,941.92	33,662.29	0.00
Annual Audit		0.00	30,000.00	30,000.00	0.00	0.00
Ambulance Billing		0.00	27,000.00	25,455.15	0.00	1,544.85



TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES  
FOR THE FISCAL YEAR END JUNE 30, 2012

		C. FWD TO FY	TRANSFER &	EXPENDITURES	C.FWD TO 13	CLOSE
FUNCTION/ACTIVITY		12	APPROPRIATION			
		FROM FY 11	FISCAL 2012	FISCAL 2012	FROM FY 12	FISCAL 2012
Town Report		0.00	10,000.00	8,372.00	0.00	1,628.00
Professional & Technical Services		174,594.10	110,000.00	77,676.92	206,917.18	0.00
Reserve Fund		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Unclassified Subtotal		549,621.88	1,288,181.36	1,436,431.45	388,006.04	13,365.75
Current Year Overlay		0.00	700,000.00	0.00	0.00	700,000.00
Retirement Contributions		0.00	4,195,687.00	4,202,064.00	0.00	(6,377.00)
Offset Items		0.00	38,000.00	0.00	0.00	38,000.00
Special Education		0.00	4,331.00	6,040.00	0.00	(1,709.00)
Mass Bay Trans Auth.		0.00	439,738.00	449,384.00	0.00	(9,646.00)
MAPC (Ch. 688 of 1963)		0.00	6,636.00	6,807.00	0.00	(171.00)
RMV Non-Renewal Surcharge		0.00	12,500.00	6,260.00	0.00	6,240.00
Metro Air Poll. Cont. Dist.		0.00	6,614.00	7,006.00	0.00	(392.00)
Mosquito Control Program		0.00	47,382.00	47,873.00	0.00	(491.00)
M.W.R.A. Sewer Assessment		0.00	2,034,161.00	2,187,544.00	0.00	(153,383.00)
Charter Schools		0.00	81,981.00	83,640.00	0.00	(1,659.00)
School Choice		0.00	22,600.00	5,000.00	0.00	17,600.00
Essex County Tech Institute		<u>0.00</u>	<u>49,159.00</u>	<u>49,087.00</u>	<u>0.00</u>	<u>72.00</u>
Statutory Charges Subtotal		0.00	7,638,789.00	7,050,705.00	0.00	588,084.00
Unclassified	Memorial/Veterans' Day	0.00	6,000.00	6,000.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	1,500.00	750.00	0.00	750.00
Unclassified	First Baptist Church Land	0.00	15,000.00	15,000.00	0.00	0.00
Unclassified	9 Cross Street	0.00	1,182,500.00	1,182,348.00	0.00	152.00
Unclassified	Storm Water Mgmt Plan	13,649.90	0.00	0.00	0.00	13,649.90
Unclassified	Senior Tax Rebate Prog.	2,246.94	15,360.00	13,300.00	2,068.00	2,238.94
Unclassified	Facility Needs Study-Town	<u>58,717.23</u>	<u>0.00</u>	<u>0.00</u>	<u>58,717.23</u>	<u>0.00</u>
Warrant Articles Subtotal		74,614.07	1,220,360.00	1,217,398.00	60,785.23	16,790.84
Police	Cruisers	0.00	150,000.00	148,357.45	0.00	1,642.55
Fire	Rapid Response Vehicle	0.00	220,000.00	0.00	220,000.00	0.00
Public Works	Parks/Grds Sch Prop Imp	0.00	94,700.00	94,619.76	0.00	80.24
Public Works	Const/Maint Vehicles	0.00	206,350.00	204,172.44	0.00	2,177.56
Public Works	Pickup/One Ton Truck	0.00	33,600.00	32,643.83	0.00	956.17
Public Works	Cemetery Expansion	30,051.41	0.00	5,270.41	24,781.00	0.00
Public Buildings	Misc. Facility Improve.	144,864.15	200,000.00	74,246.05	270,618.10	0.00
Public Buildings	Roof Repairs	0.00	290,000.00	290,000.00	0.00	0.00
Public Buildings	Library Window/Door Repl.	0.00	75,000.00	6,968.07	68,031.93	0.00
Public Buildings	Vehicles	0.00	42,000.00	41,544.00	0.00	456.00
Public Buildings	Library Ceiling/Lighting	29,930.04	30.04	0.00	0.00	30.04
Elderly Services	Wheelchair Transport Van	0.00	51,525.00	51,520.00	0.00	5.00
School	Roof Repairs	0.00	46,000.00	46,000.00	0.00	0.00
School	Vans	0.00	47,000.00	45,602.00	0.00	1,398.00
School	Burner/Boiler Replacement	0.00	85,000.00	6,303.60	78,696.40	0.00
School	Fire Alarm No. Inter.	0.00	155,000.00	141,356.28	569.17	13,074.55
School	Fire Alarm Woburn Street	<u>0.00</u>	<u>155,000.00</u>	<u>146,041.25</u>	<u>569.17</u>	<u>8,389.58</u>
Capital Outlay Subtotal		<u>204,845.60</u>	<u>1,851,205.04</u>	<u>1,334,645.14</u>	<u>663,265.77</u>	<u>28,209.69</u>
GRAND TOTAL		1,993,825.96	70,011,309.93	69,132,800.19	1,873,611.89	968,793.77



TOWN OF WILMINGTON, MASSACHUSETTS  
WATER DEPARTMENT  
ANALYSIS OF CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2012

	Actual Fiscal 2010	Actual Fiscal 2011	Capital Projects 2011	Total 2011	Actual Fiscal 2012	Capital Projects 2012	Total 2012
Revenues:							
Water Receivables Rates	3,116,631.25	3,638,134.79	0.00	3,638,134.79	3,488,828.16	0.00	3,488,828.16
Water Receivables Services	7,524.93	11,853.01	0.00	11,853.01	19,734.66	0.00	19,734.66
Water Receivables Industrial	13,284.16	50.00	0.00	50.00	0.00	0.00	0.00
Water Receivables Connections	31,189.50	38,168.75	0.00	38,168.75	9,674.00	0.00	9,674.00
Water Receivables Fire Protection	333,274.12	338,468.06	0.00	338,468.06	351,201.00	0.00	351,201.00
Water Receivables Cross Connections	30,084.25	45,731.50	0.00	45,731.50	52,533.91	0.00	52,533.91
Water Liens	163,216.12	227,058.03	0.00	227,058.03	231,890.16	0.00	231,890.16
Miscellaneous	<u>5,898.22</u>	<u>11,211.80</u>	<u>0.00</u>	<u>11,211.80</u>	<u>229,763.14</u>	<u>0.00</u>	<u>229,763.14</u>
Total Revenue	3,701,102.55	4,310,675.94	0.00	4,310,675.94	4,383,625.03	0.00	4,383,625.03
Operating Costs	<u>3,123,195.57</u>	<u>2,929,483.04</u>	<u>1,117,069.81</u>	<u>4,046,552.85</u>	<u>3,820,645.57</u>	<u>251,348.68</u>	<u>4,071,994.25</u>
Total Operating Costs	3,123,195.57	2,929,483.04	1,117,069.81	4,046,552.85	3,820,645.57	251,348.68	4,071,994.25
Excess Revenues over Operating Costs	577,906.98	1,381,192.90	(1,117,069.81)	264,123.09	562,979.46	(251,348.68)	311,630.78
Other Financial Sources (Uses)							
Issuance of Bond Anticipation Notes	100,000.00			0.00			
Retirement of Bond Anticipation Notes			(100,000.00)	(100,000.00)			
Proceeds of General Obligation Bonds & Notes			1,600,000.00	1,600,000.00			
Operating Transfers		87,661.18		87,661.18			
Total Other Financial Sources/Uses							
Transfer to General Fund for Debt Service, Employees Benefits and Allocated Charges	<u>711,053.00</u>	<u>734,495.00</u>	<u>0.00</u>	<u>734,495.00</u>	<u>909,910.00</u>	<u>0.00</u>	<u>909,910.00</u>
Excess of revenues and other sources over (under) expenditures and other uses	(33,146.02)	734,359.08	382,930.19	1,117,289.27	(346,930.54)	(251,348.68)	(598,279.22)
Total Fund Balance - Beginning	3,625,340.92	3,746,780.43	(154,585.53)	3,592,194.90	4,481,139.51	228,344.66	4,709,484.17
Total Fund Balance - Ending	3,592,194.90	4,481,139.51	228,344.66	4,709,484.17	4,134,208.97	(23,004.02)	4,111,204.95

TOWN OF WILMINGTON, MASSACHUSETTS  
COMBINING STATEMENTS OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
CAPITAL PROJECTS FUND  
FOR THE YEAR ENDED JUNE 30, 2012

	Main Street Sewer	Public Safety Building	Aerial Ladder Truck - Fire Dept.	Shawsheen School Window Replacement	Sewer Interceptor	WHS Feasibility Study	WHS Project	Total (Memorandum Only)
Town Meeting Dates	4/22/89	4/26/97	5/2/09	5/2/09	5/2/09	5/1/10	12/10/11	
Initial Project Authorization	<u>747,000</u>	<u>7,986,000</u>	<u>975,000</u>	<u>715,000</u>	<u>1,250,000</u>	<u>1,125,000</u>	<u>44,190,000</u>	<u>56,988,000</u>
REVENUES:								
Intergovernmental	0.00	0.00	0.00	379,754.00	0.00	425,708.00	1,086,675.00	1,892,137.00
Miscellaneous	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue	0.00	0.00	0.00	379,754.00	0.00	425,708.00	1,086,675.00	1,892,137.00
EXPENDITURES:								
Capital Outlay								
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>776,443.15</u>	<u>46,273.00</u>	<u>754,450.54</u>	<u>2,466,667.00</u>	<u>4,043,833.69</u>
Excess of revenues over/under expenditures	0.00	0.00	0.00	(396,689.15)	(46,273.00)	(328,742.54)	(1,379,992.00)	(2,151,696.69)
Other Financial Sources(Uses)								
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	0.00	44,190,000.00	44,190,000.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	0.00	44,190,000.00	44,190,000.00
Excess of revenues and other sources over								
(under) expenditures and other uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(396,689.15)</u>	<u>(46,273.00)</u>	<u>(328,742.54)</u>	<u>42,810,008.00</u>	<u>42,038,303.31</u>
FUND BALANCE JULY 1, 2011	56,000.60	3,615.92	59,406.79	656,836.25	78,582.03	401,168.52	0.00	1,255,610.11
FUND BALANCE JUNE 30, 2012	<u>56,000.60</u>	<u>3,615.92</u>	<u>59,406.79</u>	<u>260,147.10</u>	<u>32,309.03</u>	<u>72,425.98</u>	<u>42,810,008.00</u>	<u>43,293,913.42</u>

Note: Total authorization for WHS project was \$81,563,115 plus \$1,125,000 Feasibility Study



TOWN OF WILMINGTON  
SCHEDULE OF LONG TERM DEBT  
FOR THE FISCAL YEAR 2012

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2011	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2012
INSIDE DEBT LIMIT								
Remodeling Shawsheen School	08/2010	08/2020	2.63	715,000	715,000	0	75,000	640,000
Equipment-Ladder Truck	08/2010	08/2020	2.63	975,000	975,000	0	100,000	875,000
Sewer	08/2010	08/2030	2.81	<u>1,250,000</u>	<u>1,250,000</u>	<u>0</u>	<u>65,000</u>	<u>1,185,000</u>
TOTAL INSIDE DEBT LIMIT				2,940,000	2,940,000	0	240,000	2,700,000
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2030	2.81	1,600,000	1,600,000	0	80,000	1,520,000
High School Project	09/2012	03/2037	3.28	<u>44,190,000</u>	<u>0</u>	<u>44,190,000</u>	<u>0</u>	<u>44,190,000</u>
TOTAL OUTSIDE DEBT LIMIT				45,790,000	1,600,000	44,190,000	80,000	45,710,000
GRAND TOTAL				48,730,000	4,540,000	44,190,000	320,000	48,410,000



*New Pumper awaits customization before delivery*

TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS  
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2012

	Balance June 30, 2011				
	Non-Expend	Expendable	Total	Bequests	Investment Income
S. Carter Common Fund	200.00	1,383.69	1,583.69	0.00	67.74
SDJ Carter Lecture Fund	6,000.00	3,266.88	9,266.88	0.00	373.82
Library Funds:					
Benjamin Buck	500.00	15.28	515.28	0.00	22.04
Burnap	200.00	22.45	222.45	0.00	9.51
Chester M. Clark	500.00	107.05	607.05	0.00	25.97
Charlotte C. Smith	500.00	267.04	767.04	0.00	32.81
Stanley Webber	0.00	2.63	2.63	0.00	0.11
Walker School Fund	275.00	1,492.60	1,767.60	0.00	75.62
Housing Partnership	0.00	116,211.88	116,211.88	0.00	4,966.73
Winifred Richardson Trust	25,000.00	0.00	25,000.00	0.00	46.40
Cemetery Funds	816,914.67	40,000.43	856,915.10	25,900.00	37,444.50
Biggar Scholarship	25,000.00	9,066.53	34,066.53	0.00	1,457.29
Scott D. Braciska Scholarship	0.00	22,078.72	22,078.72	0.00	927.34
Altman Fam Education Trust	25,000.00	970.93	25,970.93	0.00	1,110.98
Justin O'Neil Scholarship	0.00	6,021.77	6,021.77	0.00	211.87
Elderly Services	0.00	51,082.46	51,082.46	16,940.00	110.92
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholar	0.00	125,010.00	125,010.00	50,000.00	264.55
Town Scholarship Fund	0.00	11,945.11	11,945.11	3,367.00	523.70
WHS Scholarship Fund	0.00	73,159.32	73,159.32	40,997.00	3,831.29
Zeneca Settlement	0.00	5,930.61	5,930.61	0.00	10.98
Invest. Fund Conservation	0.00	564.44	564.44	0.00	1.04
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	467,432.93	467,432.93	3,108,268.43	3,375.98
Employer's Health & Life Insurance	0.00	371,181.38	371,181.38	0.00	0.00
Olin Chemical	0.00	55,562.86	55,562.86	0.00	103.03
Andover St. Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,861.36	5,861.36	0.00	10.85
Barrows Aud. Renovation	0.00	972.07	972.07	0.00	41.58
Flex Spending Town & School	0.00	1,665.84	1,665.84	153,341.72	0.00
Ambulance	0.00	0.00	0.00	0.00	0.00
Middlesex Pines I & II	0.00	7,414.29	7,414.29	0.00	13.78
Adoption	0.00	413.96	413.96	0.00	0.78
193 Ballardvale	0.00	1,441.03	1,441.03	0.00	2.68
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	42,326.21	42,094.81	142,830.45	301.97
Student Activity Fund Wildwood	0.00	4,398.44	4,413.40	2,227.54	0.00
Student Activity Fund Boutwell	0.00	695.16	697.65	1,088.04	0.00
Student Activity Fund Middle School	0.00	27,581.01	27,683.60	174,570.48	0.00
Student Activity Fund No Intermediate	0.00	1,268.97	1,279.87	14,400.25	0.00
Student Activity Fund West Intermediate	0.00	3,475.50	3,495.23	5,488.89	0.00
Student Activity Fund Woburn St	0.00	7,052.55	6,726.25	26,337.31	0.00
Student Activity Fund Shawsheen	0.00	4,435.48	4,704.51	15,487.85	0.00
Student Activity Fund Reserve	0.00	75,414.97	75,552.97	0.00	0.00
Tailings	0.00	(16,825.67)	(16,825.67)	0.00	0.00
Tax Title Recordings	0.00	55.00	55.00	330.00	0.00
Street Openings	0.00	101,400.00	101,400.00	12,000.00	0.00
Dog Licenses	0.00	114,676.50	114,676.50	25,177.00	0.00
Sporting Licenses	0.00	7,932.90	7,932.90	1,307.90	0.00
Firearms Permits	0.00	25,112.50	25,112.50	20,162.50	0.00
Outside Details: Police	0.00	5,918.36	5,918.36	260,276.84	0.00
Outside Details: Fire	0.00	10,664.72	10,664.72	42,041.24	0.00
Outside Details: Public Bldgs	0.00	(5,091.50)	(5,091.50)	77,127.85	0.00
Forfeiture Deposits	0.00	30,330.00	30,330.00	406.00	0.00
Performance Bonds	0.00	367,017.63	367,017.63	280,093.09	0.00
Meals Tax	0.00	113.70	113.70	1,075.82	0.00
GRAND TOTAL	900,089.67	2,208,950.12	3,109,039.79	4,501,243.20	55,365.86



TOWN OF WILMINGTON, MASSACHUSETTS  
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS  
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2012

	Balance June 30, 2012				
	Transfers	Expenditures	Non-Expend	Expendable	Total
S. Carter Common Fund	0.00	0.00	200.00	1,451.43	1,651.43
SDJ Carter Lecture Fund	0.00	493.24	6,000.00	3,147.46	9,147.46
Library Funds:					
Benjamin Buck	0.00	0.00	500.00	37.32	537.32
Burnap	0.00	0.00	200.00	31.96	231.96
Chester M. Clark	0.00	0.00	500.00	133.02	633.02
Charlotte C. Smith	0.00	0.00	500.00	299.85	799.85
Stanley Webber	0.00	0.00	0.00	2.74	2.74
Walker School Fund	0.00	0.00	275.00	1,568.22	1,843.22
Housing Partnership	0.00	0.00	0.00	121,178.61	121,178.61
Winifred Richardson Trust	0.00	0.00	25,000.00	46.40	25,046.40
Cemetery Funds	(20,000.00)	900.00	841,914.67	57,444.93	899,359.60
Biggar Scholarship	0.00	0.00	25,000.00	10,523.82	35,523.82
Scott D. Braciska Scholarship	0.00	750.00	0.00	22,256.06	22,256.06
Altman Fam Education Trust	0.00	0.00	25,000.00	2,081.91	27,081.91
Justin O'Neil Scholarship	0.00	0.00	0.00	6,233.64	6,233.64
Elderly Services	0.00	13,737.19	0.00	54,396.19	54,396.19
Carney-Veterans Fund	0.00	0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholar	0.00	0.00	0.00	175,274.55	175,274.55
Town Scholarship Fund	0.00	4,250.00	0.00	11,585.81	11,585.81
WHS Scholarship Fund	0.00	11,375.00	0.00	106,612.61	106,612.61
Zeneca Settlement	0.00	0.00	0.00	5,941.59	5,941.59
Invest. Fund Conservation	0.00	0.00	0.00	565.48	565.48
Confined Space	0.00	0.00	0.00	410.21	410.21
Employee's Health & Life Insurance	0.00	3,366,703.55	0.00	212,373.79	212,373.79
Employer's Health & Life Insurance	10,099,785.02	10,099,785.02	0.00	371,181.38	371,181.38
Olin Chemical	0.00	0.00	0.00	55,665.89	55,665.89
Andover St. Traffic Lights	0.00	0.00	0.00	17.62	17.62
Tracy Circle	0.00	0.00	0.00	5,872.21	5,872.21
Barrows Aud. Renovation	0.00	0.00	0.00	1,013.65	1,013.65
Flex Spending Town & School	0.00	147,621.12	0.00	7,386.44	7,386.44
Ambulance	0.00	0.00	0.00	0.00	0.00
Middlesex Pines I & II	0.00	0.00	0.00	7,428.07	7,428.07
Adoption	0.00	0.00	0.00	414.74	414.74
193 Ballardvale	0.00	0.00	0.00	1,443.71	1,443.71
National Grid Transfer	0.00	0.00	0.00	20,000.00	20,000.00
Student Activity Fund	0.00	130,813.96	0.00	54,413.27	54,413.27
Student Activity Fund Wildwood	0.00	491.20	0.00	6,149.74	6,149.74
Student Activity Fund Boutwell	0.00	272.07	0.00	1,513.62	1,513.62
Student Activity Fund Middle School	0.00	178,405.40	0.00	23,848.68	23,848.68
Student Activity Fund No Intermediate	0.00	13,380.64	0.00	2,299.48	2,299.48
Student Activity Fund West Intermediate	0.00	4,573.03	0.00	4,411.09	4,411.09
Student Activity Fund Woburn St	0.00	24,039.58	0.00	9,023.98	9,023.98
Student Activity Fund Shawsheen	0.00	13,377.85	0.00	6,814.51	6,814.51
Student Activity Fund Reserve	0.00	0.00	0.00	75,552.97	75,552.97
Tailings	0.00	165.81	0.00	(16,991.48)	(16,991.48)
Tax Title Recordings	0.00	1,800.00	0.00	(1,415.00)	(1,415.00)
Street Openings	0.00	3,000.00	0.00	110,400.00	110,400.00
Dog Licenses	0.00	0.00	0.00	139,853.50	139,853.50
Sporting Licenses	0.00	975.75	0.00	8,265.05	8,265.05
Firearms Permits	0.00	43,375.00	0.00	1,900.00	1,900.00
Outside Details: Police	0.00	262,005.00	0.00	4,190.20	4,190.20
Outside Details: Fire	0.00	42,029.96	0.00	10,676.00	10,676.00
Outside Details: Public Bldgs	0.00	69,232.55	0.00	2,803.80	2,803.80
Forfeiture Deposits	0.00	0.00	0.00	30,736.00	30,736.00
Performance Bonds	0.00	84,523.49	0.00	562,587.23	562,587.23
Meals Tax	0.00	1,027.12	0.00	162.40	162.40
GRAND TOTAL	10,079,785.02	14,519,103.53	925,089.67	2,301,240.67	3,226,330.34

# PUBLIC SAFETY

## Fire Department

It is with great pleasure that I submit the following annual report of the operations, activities and accomplishments of the Wilmington Fire Department for the year 2012.

In 2012, Deputy Fire Chief Edmund J. Corcoran, III and Fire Fighters George A. Anderson, Jr. and Robert E. Vassallo, Jr. retired and Fire Fighter David R. Feyler transferred to a neighboring fire department. One new member was appointed, Fire Fighter Russell D. Stering.

The manual force consists of the Chief, Deputy Chief, six Lieutenants, twenty-nine Fire Fighters, one full-time clerk and one part-time clerk. The following roster is provided:

### Fire Chief

Edward G. Bradbury, Jr.

### Deputy Fire Chief

Richard T. McClellan

### Lieutenants

John Brown, Jr.

Gary J. Donovan

Daniel M. Hurley, Jr.

Joseph T. McMahon

Christopher G. Pozzi

Gary P. Robichaud

### Clerks

Linda K. Cerullo

Isabel E. Raschella – Part-Time

### Fire Fighters

Anthony J. Adamczyk  
Brian D. Anderson  
Thomas C. Casella  
William F. Cavanaugh, III  
Thomas W. Ceres  
Walter R. Daley  
Kenneth P. Gray  
Brooke C. Green  
Eric M. Gronemeyer  
Jacob H. Gronemeyer  
William J. Herrick, Jr.  
Keith E. Kelly  
Jason M. Kennedy  
William J. Kent, III  
Andrew W. Leverone



John F. McDonough  
Terry L. McKenna  
Michael J. McManus  
Erick J. Nansel  
Robert E. Patrie, Jr.  
Eric S. Robbins  
Frederick J. Ryan  
Russell D. Stering  
Megan L. Sullivan  
Charles R. Taylor, Jr.  
Rann R. Tingtella  
Robert W. Varey, III  
David P. Woods  
Robert J. Woods, Jr.

*Fire Fighters work to extinguish a house fire on North Street*

Photo by Lennie Malvone, Wilmington Patch



The department responded to a total of 3,649 calls for assistance during 2012.

Patient Assist	101	Line Box, Mutual Aid	6
Commercial Building Fire	1	Lockout of Building House	15
Bomb Scare	0	Medical Aid	1,461
Master Box	154	Mutual Aid – Ambulance	139
Burning Permits	272	Mutual Aid – Fire	26
Brush Fire	46	Motor Vehicle Crash	250
Chimney Fire	1	Odor, Any type	18
Carbon Monoxide	38	Pump Job	0
Gas Leaks	11	Service Call	8
Fire Drill	63	Smoke in Building	14
Haz Mat Incident	2	Smoke Detector Activation	15
Inspections/26F, Oil, Propane	602	Residential House/Structure	5
Investigations, Any Type	341	Training, Any Type	10
Keltron Activation	1	Truck/Car Fire	10
Stove Fire	8	Wires Arcing	31

Estimated value of property endangered was \$3,200,000. Estimated property loss was \$430,000.

The following is a list of permits issued:

Black Powder	2	Propane	93
Blasting	2	Smoke Detector	184
Class C Explosive	0	Tank	64
Fire Alarm	75	Miscellaneous	2
Flammable Liquid	27	Sprinkler	44
Oil Burner	130	Gas Stations	3
Truck	9	Reports	27
Welding	9	Carnival	1
Plan Review	61	Suppression	0
Copies	113	Dumpster	16
Oil Lines	3		
		TOTAL	865

As required by law, the Fire Prevention Bureau under the direction of Lt. Daniel M. Hurley, Jr. inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

New Residential Plans Review	35
New Residential Fire Inspections	35
New Industrial Plans Review	26
Fire Inspection Industrial/Commercial	26
Underground Tank Removals	8
Underground Tank Installations	0
Aboveground Tank Removals	56
Oil Burner/Tank	133
Propane	93
Nursing Home Inspections	12
Gas Station Inspections	11
Oil Truck & Pick-up Transfer Tank Inspections	26

Shift personnel inspected 184 residential properties for smoke and carbon monoxide detectors in compliance with Massachusetts General Law Chapter 148, Section 26F.

Classrooms at all of the public schools K-5 and the Abundant Life Christian School and Learning Center grades K-8 have received instructions on fire safety by Lieutenants Daniel M. Hurley, Jr., Christopher G. Pozzi, Gary P. Robichaud and Fire Fighters Brooke C. Green, David P. Woods, Eric S. Robbins, Thomas W. Ceres and William F. Cavanaugh, III.

The project to replace the outdated wire line fire alarm system continued through 2012 switching to the new wireless system. One hundred ten radio box systems have been completed.

In 2012, the Wilmington Fire Department placed in-service the new Rapid Response Vehicle Engine 5. In 2012, the Wilmington Fire Department was the first in the state outside of a pilot program at the Basic Life Support (BLS) level to be trained to administer nasal Naloxone to opioids overdoses. In an overdose, opioids can slow breathing to the point of death. Some examples of opioids include Heroin, Oxycodone, Methadone, Fentanyl, Codeine and Morphine. Nasal Naloxone blocks the opioids and restores normal breathing when sprayed into the nose of someone who has overdosed.

Others skills which members were trained in were Glucometry and Nebulizer Therapy. Glucometry allows us to get an accurate measurement of a patient's blood sugar level. This remains one of the best assessment aids we have, because diabetic emergencies remain some of the most common, most treatable and most easily confused disorders that we encounter. Nebulizer Therapy is an effective and efficient way to deliver medications directly into the lungs by inhalation. Patients with conditions such as Asthma, Pneumonia, Cystic Fibrosis and Chronic Obstructive Pulmonary Disease can all benefit from Nebulizer Therapy.

I wish to extend my sincere appreciation to all members of the Fire Department for their continued dedication and professionalism providing this vital service to the residents of the Town.

As always, the support of the Police Department as well as Dispatch is appreciated.

Best wishes to Michael A. Caira in his retirement and for all his support. I would like to acknowledge the new Town Manager Jeffrey M. Hull, for his continued support of the Fire Department as well as the new Assistant Town Manager, Board of Selectmen, Finance Committee and all other Town agencies for their assistance during the past year.

## Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2012.

The members of the Wilmington Police Department are truly grateful for the honor of serving the residents of the Town of Wilmington. We consider the residents of Wilmington as partners in the safety and security of all who live and work within its boundaries. Thank you to all who have assisted us in our goal of providing superior public safety services to all. The attentive assistance of the community is the catalyst for the success we have achieved.

The men and women of the Wilmington Police Department pride themselves with the respect they receive from their partners in law enforcement throughout the region. Our officer's commitment to regional policing is unparalleled. The leadership roles they hold in many extra-jurisdictional initiatives are a testament to their level of expertise and professionalism in the field of Criminal Justice. Our membership in the North East Massachusetts Law Enforcement Council (NEMLEC) remains strong. The department has members on the Special Weapon and Tactics (SWAT) team, Regional Response Team (RRT) and Detectives and School Threat Assessment and Response System (STARS). The expertise and training received through membership on these teams is invaluable to the department. We remain committed to assigning Task Force Agents in the DEA and FBI.



The Department's participation in the Certification and Accreditation process is steadfast. We continue to review our policies and procedures to remain compliant with changes in the laws and best practices in police science. As we review and document our programs and initiatives we develop enhancements to the delivery of our service in Wilmington and surrounding communities as well. In 2012 we won the Top Gold award in the Massachusetts Law Enforcement Challenge. As a repeat Gold Award recipient in this challenge, we are proud of the state-wide recognition our officers have received in traffic safety initiatives. We have taken a leadership role in this effort with our contiguous communities providing assistance and coordinating joint efforts in traffic calming programs. Working with our partners in Tewksbury, Reading, Burlington and the Massachusetts State Police has allowed us to reduce traffic crashes by approximately 100 incidents this past year. We held our first Sobriety Checkpoint in partnership with the Massachusetts State Police and the Tewksbury Police Department. This checkpoint removed over 10 impaired operators from the roads in Wilmington in a few short hours. We then assisted in a second Sobriety checkpoint in Tewksbury resulting in multiple impaired drivers being removed from the streets as well. Regional traffic safety programs are proving to be extremely effective in reducing impaired operation through the joint efforts of contiguous communities.

The Department experienced two impacting retirements within its roster in 2012. Lieutenant J. Christopher Neville and Inspector Thomas A. Miller retired in April and May respectively. Lt. Neville's commitment to the Town of Wilmington never wavered during his tenure as a Wilmington Police Officer. His tenacious pursuit of justice and compassionate service were evident in the intense work ethic he brought to his job each day. Inspector Miller also provided dedicated service to the department and community. His work as a detective was tireless and the victims he has comforted are many and never forgotten. Both retirees have always been committed to the residents of Wilmington as volunteers in many organizations and charities. Their absence from the department is felt daily and their legacy of commitment is a beacon to those who follow in their footsteps.

In May of 2012 the Department sent five student officers to the Lowell Police Academy. Officers Kevin P. Cavanaugh, Rafael G. Cruz, Daniel P. Furbush, IV, Michael E. Johnson and Julio J. Quiles successfully completed the 24-week training in Lowell. During the Academy they were trained in Community Policing Techniques, Emergency Vehicle Operation, Firearms, First Aide, Defensive Tactics, Legal Issues and the Physical Fitness component culminated with a ten mile run. Successful completion of this training course is a testament to the quality individuals representing Wilmington in this regional academy. This is the largest contingent of officers sent to a training academy at the same time in the history of the Department.

Officer Eric T. Palmer began training with K-9 Ridic after a brief partnership with K-9 Ronan who was unable to complete the rigorous training at the Boston Police Academy. K-9 Ridic completed the Boston Police Department Patrol Certification class in late spring. Officer Palmer and K-9 Ridic then completed the Drug Certification class in early fall. Officer Palmer and K-9 Ridic are continuing in the footsteps of K-9 Kimo as they successfully participate regionally in competitions for Patrol Dog teams.

Again, the members of the Wilmington Police Department would like to express their sincere appreciation for the support we have received from the community in 2012. Without the respect, compassion and commitment of the residential and business communities our successes could not have been realized.



The following was the Departmental Roster of Personnel for 2012:

**Chief of Police**

Michael R. Begonis

**Deputy Chief**

Robert V. Richter

**Lieutenants**

Joseph A. Desmond, Operations/Grants  
Scott A. Sencabaugh, Emergency Planning/Training  
Brian T. Pupa, Accreditation and Policy Development

**Sergeants**

Christopher J. Ahern  
David L. Axelrod  
David J. Bradbury

Charles R. Fiore  
David M. McCue, Jr.  
Daniel E. Murray

**Detectives and Specialists**

James R. White, Court/Inspector  
Julie M. Pozzi, DARE  
David A. Sugrue, Inspector  
Patrick B. Nally, Inspector  
Brian J. Stickney, Inspector

John M. Bossi, Narcotics  
Brian M. Moon, Safety Officer  
Chester A. Bruce, III, School Resource  
Brian Gillis, School Resource

**Uniform Patrol Officers**

Ronald J. Alpers, Jr.  
Dan C. Cadigan  
Jonathan C. Carlson  
Kevin P. Cavanaugh  
Paul R. Chalifour  
Rafael G. Cruz  
John W. Delorey  
Daniel P. D'Eon  
Christopher J. Dindo  
Richard A. DiPerri, Jr.  
Anthony Fiore  
Daniel P. Furbush, IV  
Joseph F. Harris, Jr.  
Brian T. Hermann

Paul W. Jepson  
Michael E. Johnson  
Paul A. Krzeminski  
Louis Martignetti  
Stephen F. Mauriello  
Thomas A. McConologue  
Eric T. Palmer/ K-9 Ridic  
Michael J. Patterson  
Julio J. Quiles  
Dennis P. Rooney  
Matthew D. Stavro  
Brian D. Thornton  
Walter A. Varey  
Michael W. Wandell

**Clerical Staff**

Julie G. Clark  
Susan M. O'Neil

The following are some statistical data that reflect calls for service over the past year.

Wilmington Police Department Statistics, Year 2012

ARRESTS OR SUMMONS:

Arson	2
Assault & Battery	55
Breaking & Entering	11
Counterfeiting/Forgery	0
Disorderly	5
Larceny	50
Larceny Motor Vehicle	1
Liquor Laws	23
Malicious Damage	18
Murder	0
Narcotics	19
OUI, Drunk Driving	72
Rape	1
Receiving Stolen Property	6
Robbery	2
Sex Offenses, not Rape	1
Other	309
TOTAL:	575

PROTECTIVE CUSTODY:

Ages:	
Under 12	0
13/14	0
15	0
16	3
17	0
TOTAL UNDER 18:	3
18	0
19	1
20	0
21	6
22	2
23	2
24	1
25/34	24
35/54	18
55 & Over	1
TOTAL OVER 18:	55

TOTAL PROTECTIVE CUSTODY

SEX CRIMES:

Rape	2
Indecent Exposure	0
Indecent A&B	2
Other	0
TOTAL SEX CRIMES:	4

MOTOR VEHICLE VIOLATIONS:

Seat Belt	509
Using Without Authority	0
License Violations	266
Endangering	19
Leaving Scene Property Damage	25
Operating Under Influence	79
Unregistered/Uninsured	230
Speed	2,393
Other	2,710
TOTAL VIOLATIONS SHOWN:	6,231

CITATIONS ISSUED:

Warnings	2,893
Complaints	134
Non-Criminal	1,592
Arrests	133
TOTAL CITATIONS:	4,752

OTHER CRIMES REPORTED:

Threats - Arson, Bombing, Killing	15
Assault & Battery, Assault:	
Firearm Or Knife	5
Other Weapon	9
Aggravated-Hand/Foot	16
Simple - A&B, Assault	102
TOTAL A&B's, ASSAULTS, THREATS:	147

BREAKING & ENTERING:

Residential	39
Non Residential	35
Attempted	6
TOTAL BREAKING & ENTERING	80

ROBBERY:

Firearm	0
Other Weapon	2
Strong Arm	1
TOTAL ROBBERIES:	3

LARCENIES:

Larceny From Person  
Credit Card Fraud  
Shoplifting  
From Motor Vehicle  
M/V Parts & Accessories  
Bikes  
From Buildings  
From Coin Machines  
Other  
TOTAL LARCENIES:

Forgery, Uttering, Identity Fraud

MOTOR VEHICLES STOLEN:

Autos  
Trucks & Buses  
Other Vehicles  
TOTAL M/V THEFT:

RECOVERED MOTOR VEHICLES:

Stolen Wilmington  
and Recovered Wilmington  
Stolen Wilmington  
and Recovered Out of Town  
Stolen Out of Town  
and Recovered Wilmington  
TOTAL RECOVERED:

INCIDENTS REPORTED:

1	Warrants Served	132
20	Disturbances	388
12	Domestic Problems No Arrests	139
7	Assist Other Agencies	720
22	Medical Emergency	1,266
4	Juvenile Complaints	20
36	Suspicious Activity, Person, Vehicle	1,544
0	Malicious Damage Complaints	221
180	Missing Persons	53
282	Other Calls/Complaints	12,674
	M/V Accidents	707
11	Alarms	1,122
	Traffic Complaint	1,631
	TOTAL:	20,617

OTHER DEPARTMENT FUNCTIONS:

0	Restraining Orders Served	109
3	Parking Tickets Issued	74
	Firearms I.D. Issued	38
	License To Carry Issued	355
2	Gunsmith Permits	0
	Reports to Insurance	
2	Companies and Attorneys	540
1	Animal Complaints	788
5	Child Safety Seats Installed	178
	Motor Vehicle Stops	6,230
	TOTAL:	8,312

## Animal Control

Complaints	676
Trips	698
Trip Hours	679.5
Animals Picked Up	23
Animals Returned to Owners	19
Animals Adopted	4
Animals Picked Up Deceased*	41
Animals Quarantined	7
Animals Euthanized**	9
Total Days for Pets in Kennel	69
Pets Vaccinated at Rabies Clinic	137
Barn Inspections	35

Citation Fees Issued \$55.00

\* Majority of which are wildlife

\*\* All wildlife





# FACILITIES & INFRASTRUCTURE

## Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We are responsible to ensure that facilities are properly cleaned and maintained for town employees, school children, staff and for the general public. The Public Buildings Department provides service for town-owned traffic signals, set up for Elections, Town Meetings and other community events such as the Fourth of July.

The following are highlights for some of the projects completed during 2012:

Routine maintenance was performed in all school and municipal buildings.

Voting areas were set up for elections.

Set up for Fourth of July Festivities.

Chairs and choral risers were moved from school to school for musical concerts and plays.

Food and supplies delivered for each school.

Chairs, staging and sound system were set up for the Annual Town Meeting.

All schools were cleaned over the summer and ready for a fresh start to the school year.

All town buildings' boilers, Univents and exhaust systems were cleaned and serviced over the summer.

A new roof was installed on the Old South School building.

A new roof was installed on the Public Buildings headquarters.

Installation of two new high efficiency hot water storage tanks at the Shawsheen Elementary School that replaced a 1970, 2,000 gallon water heater as part of an energy conservation project.

New insulated garage doors with openers were installed at the Department of Public Works Garage.

New gas main brought to the Department of Public Works Building.

Removed the original oil fire heating system and underground fuel storage tank at the Department of Public Works Garage and installed a new heating system fueled by natural gas.

A new handicap restroom was installed at the Town Beach.

All windows and the front and rear doors were replaced at the Wilmington Memorial Library.

A new roof was installed at the Wilmington Memorial Library.

A new Life Safety Fire Alarm system was installed at the Woburn Street School.

A new Life Safety Fire Alarm system was installed at the North Intermediate School.



*Wilmington Memorial Library  
window and door replacement project*

New radio controlled fire alarm Master boxes have been installed in school and town buildings to replace the old hardwired system.

All town-owned traffic signals were maintained and repaired as needed.

All lighting maintained and repaired for the Town Park, Town Common, tennis courts and the exterior of all town-owned buildings.

I gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2012 a productive year.

## Permanent Building Committee

The year 2012 was a busy one for the Permanent Building Committee. Being part of the High School Working Group and the High School Building Committee for the design, planning and construction of our new high school is an exciting time for all of us involved. We look forward to, and are committed to, the challenge of providing the children of Wilmington with a new state-of-the-art high school with all the current technologies, amenities and efficiencies to better their education and a facility that the residents of Wilmington can be proud of.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially the people of Wilmington in their support and cooperation for future projects.



*Wilmington High School from the bleachers of the football stadium*



# Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Donald N. Onusseit, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2012.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

## Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2012:

### Lawrence Street Sidewalks (Phase I):

This project consisted of the preparation and installation of approximately 1,960 linear feet of new bituminous sidewalks along Lawrence Street from Glen Road to Hamlin Lane. During 2012, final sidewalk paving and bituminous curbing installation were completed. This followed the installation of the infiltrating drainage systems, the sidewalks rough grading, the minor retaining walls construction and the placement of the first course of sidewalk bituminous binder pavement in 2011.

### Construction of the Whipple Road Bridge Deck Replacement:

Working with the Towns of Billerica and Tewksbury and the engineering firm of CME Associates, the Town of Wilmington completed the design plans and permits to replace the existing deck at the Whipple Road Bridge. Construction funding was provided by the Massachusetts Department of Transportation. The project was completed in September and officially opened on September 21, 2012.

### Eurasian Milfoil Monitoring at Silver Lake:

As part of the Town's ongoing invasive plant management program at Silver Lake, the lake was chemically treated for Eurasian Milfoil and Curlyleaf Pondweed on June 7, 2012. Monitoring will continue during 2013 and a decision will be made on whether treatment in 2013 is deemed necessary.

### Highway Division (658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc.

### Drainage:

Cunningham Street (Phase 1): Drainage improvements consisting of multiple catch basins and infiltration chambers were installed to address a continuing drainage problem at the vicinity of Lexington Street.

Chestnut Street: In the area of Patches Pond Lane, a catch basin and infiltration chambers were installed to alleviate roadway ponding.

Eames Street: The Department of Public Works installed catch basins and infiltration chambers in the vicinity of Jewell Drive to improve drainage in anticipation of a complete reconstruction of Eames Street in 2013.

Culvert Replacement: A collapsed CMP culvert on Ballardvale Street was replaced with a new culvert pipe in September.



#### Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 12,660 linear feet (2.4 miles) of roadway work on the following projects:

Chestnut Street	-	Burlington Avenue to Butters Row (3,250 linear feet)
Freeport Drive neighborhood	-	Freeport Drive, Lucaya Circle, Heather Drive, Sparhawk Drive (6,610 linear feet)
Grove Avenue	-	Lake Street to Winchell Road (800 linear feet)
Lake Street	-	Shawsheen Avenue to South Street (2,000 linear feet)

#### Storm Events and Snow & Ice Removal:

The Highway Division recorded 18 inches of snow for the winter of 2011-2012. The average annual snowfall for Wilmington is approximately 56 inches.

#### Household Rubbish Collection, Disposal and Recycling (658-4481)

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television and computer monitor recycling; yardwaste recycling; waste oil collection and household hazardous waste collection. This year 363 cars participated in the Town's Household Hazardous Waste Day held on May 12, 2012.

#### Solid Waste and Recycling

In 2012 the town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	8,258	Tons
Recyclables Collected at Curbside	1,540	Tons (Recycled)
White Goods Collected at Curbside	25	Tons (Recycled)
Yardwaste Collected at Curbside	920	Tons (Recycled)
Yardwaste Delivered to Recycling Center	380	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	40	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,100 Christmas trees were collected at curbside by the Department of Public Works.

During the spring and summer, the DPW strengthened the enforcement of the Town's mandatory recycling By-law, and as a result the Town saw an increase in recycling rates of over 20 percent. This saved the Town approximately \$30,000 in 2012.

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2012:

Water Treatment Plant Residuals	772	Tons
Street Sweepings/Catch Basin Cleanings	1,545	Tons

The mixed material was approved by DEP for cover material at the Merrimac, MA sanitary landfill.

#### Tree Division (658-2809)

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division. This year the town used approximately 5,950 LED lights. LED lights use significantly less energy than conventional lights.



*Trimming limbs at Silver Lake*

#### Cemetery Division (658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc.

#### INTERNMENTS

Residents	66
Non-Residents	61
Moved/Disinterred	<u>0</u>
TOTAL:	127

Receipts	\$82,736.00
Reserve	\$18,000.00
Trust Fund	\$18,000.00

#### Parks & Grounds Division (658-4481)

In 2012, the DPW continued the new approach to turf management on the town's playing fields, which was begun in 2010. This turf management program has the goal of improving the safety and playability of the town's 39 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to the turf management plan, regular maintenance was carried out throughout the year such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All fields and parks were fertilized and brush was cleared from the air vents at all the town's schools.

Athletic Field Projects: All fields were aerated and fertilized during the year.

A new T-Ball backstop was installed at the Boutwell Early Childhood Center playground field in March

#### Engineering Division (658-4499)

The Engineering Division assisted town departments, boards and commissions with engineering related projects. This included the review of subdivision plans, site plans and special permits for the Planning Board, Notice of Intent plan filings for the Conservation Commission and various Board of Appeals cases. The Division also established surety estimates for subdivision projects and performed construction inspections of subdivision roadways. In addition, surveying services and construction inspection were provided for various projects of the Department of Public Works.



## Water & Sewer Department (978-658-4711)

### Water:

During the year the Water Department continued its ongoing mission to maximize the effectiveness of the water distribution system, with a specific focus on operational efficiency and infrastructure upgrades.

As in previous years, the Water Department continued the effort to upgrade undersized water mains. During the summer of 2012, the Water Department, in an effort to reduce cost, used in-house personnel to install 2,100 feet of new 12 inch Ductile Iron Pipe on Grove Avenue, between Winchell Road and Burnap Street. This new 12 inch section of pipe replaces the previously existing undersized main. The addition of the new water main improves water quality, enhances water hydraulics and increases fire protection for areas in the Grove Avenue vicinity.

A 2012 Ford F-150 utility truck was purchased to replace an aging truck in the fleet. The new truck is capable of storing equipment used by Water Department personnel for scheduled maintenance and also for emergency situations such as water main breaks. The new truck also assists in snow removal operations.

Also during the year, the Water Department purchased both a Skid Steer and a Mini-Excavator. The two pieces of equipment add levels of practicality and versatility to operations and have become valuable assets to the department.

The 11 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations; the aquifer at the pump stations, water entering the water treatment plants (WTP), water leaving the WTP and water withdrawals at the interconnections with Woburn, Burlington and the MWRA.

The three water storage tanks, Nassau Avenue, Ballardvale Street and Hillside Way, also received some repair and maintenance work during 2012. The vent screen at the Ballardvale tank was replaced, adding a crucial preventative layer in the efforts to eliminate potential problems. At both the Nassau Avenue and Hillside Way tanks, the altitude valves, which are used to control the filling of the tanks, were inspected.

During the months of April and May, a water main flushing and valve-exercising program was performed. The department utilizes the flushing of mains to remove sediments and tuberculation that have accumulated in the water pipes. Approximately 6.4 million gallons of water was used to accomplish this task. This is a necessary procedure to generate the delivery of high quality potable water to your home or business. In addition to flushing the mains and exercising valves, personnel also inspected all municipal fire hydrants during this time. Hydrants that were discovered as not operating properly were repaired or replaced.

The department maintains and repairs as needed: 126 miles of water mains; 7,496 service connections; 1,174 fire hydrants; 754 main valves; 3 storage tanks; 9 pumping stations and 2 water treatment facilities in the town. In addition, the department removes snow and ice adjacent to the fire hydrants and assists the Highway Division with roadway snow and ice removal.

### Pumping Statistics:

<u>Wilmington Treated</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
Maximum per Day	2,388,056	319,259
Maximum per Week	16,131,703	2,156,645
Maximum per Month	70,274,760	9,395,021



<u>MWRA Purchased</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>
Maximum per Day	1,671,000	223,396
Maximum per Week	5,036,000	673,262
Maximum per Month	14,245,062	1,904,420
<u>Combined</u>		
Maximum per Day	3,467,155	463,523
Maximum per Week	20,977,807	2,804,520
Maximum per Month	84,519,822	11,299,441
Average per Day	2,109,055	281,959
Average per Month	64,319,842	8,598,909
Total Purchased (MWRA)	36,908,578	4,934,302
Total Treated (Wilmington)	734,929,521	98,252,610
Total Provided for Distribution	771,838,099	103,186,912
Total Pumped from Aquifer (Raw)	763,005,516	201,439,521

Precipitation Statistics:

Annual Rain Fall	38.34"
Annual Snow Fall	31.00"

<u>Consumption Statistics:</u>	<u>GALLONS</u>	<u>CUBIC FEET</u>	<u>PERCENTAGE OF TOTAL PUMPED</u>
Municipal Use	10,750,810	1,437,274	1.4
Residential Use	437,764,861	58,524,714	56.7
Commercial Use.	41,485,075	5,546,133	5.4
Industrial Use	247,569,711	33,097,555	32.1
Annual Water Main Flushing	6,495,030	868,320	0.8
Miscellaneous Hydrant Use	1,763,950	235,822	0.2
Total Accounted For Pumped	745,829,436	99,709,818	96.6
Unaccounted for Use *	26,008,663	3,477,094	3.4

\* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water use fighting fires, street sweeping and theft.

Water Distribution:

The following new water mains were constructed in 2012:

<u>In-House Water Main Improvements</u>	<u>Length</u>	<u>Size</u>	<u>Hydrants</u>
Grove Avenue	2,100'	12"	2



*Grove Avenue water main improvements*

### Water Mains Installed by Private Contractors

Webber Street

300'

6"

0

### Sewer Collection System:

#### Sewer:

The Sewer Department maintains approximately 20 miles of main pipe, 8 pump stations, 1,590 services and a septage receiving facility.

During 2012, the department continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. In general, the sewer system continues to be in very good condition.

As part of the 2012 preventative maintenance program, the Sewer Department inspected and cleaned, as needed, the areas of town that are identified as potential problem areas.

There were five service connections made to the sewer system during 2012.

## HUMAN SERVICES & CONSUMER AFFAIRS

### Library

#### The Town's Technology Center

In 2012, the Wilmington Memorial Library demonstrated how it is truly becoming the Town's Technology Center where residents can learn how to navigate the 21<sup>st</sup> century world. Curtis Wyant, Technology Librarian, conducted 26 hands-on Microsoft Office classes including Word, Excel and PowerPoint. These computer classes were conducted in the Banda Room which is converted to a Computer Training Lab where students use eight laptop computers purchased by the Friends of the Library. Other technology programs presented to a larger audience included digital photography, e-Readers, computer security and iPad basics.



*Curtis Wyant, Technology Librarian,  
teaching Microsoft Office class*

The popularity and interest in e-Readers and eBooks continues to grow. During the summer, the library began circulating six Nooks and Kindles loaded with adult bestsellers and classics and ten Nooks loaded with school summer reading titles for teens. More patrons now own their own e-Readers and many come to the library looking for assistance. In response to many inquiries about how to download e-Books, music and magazines, Technology Librarian Curtis Wyant developed video tutorials for the library's website making the download process very clear and easy.



*Young patrons use laptops to write  
and draw for library's Star Mag  
publication*

Technology enabled the library to make local history more accessible to remote users. In July, the *Town Crier* archives back to 1955 became available on the library's website thanks to a digitization project funded by Wilmington Rotary, the Friends of the Library and local funds. Kudos to Curtis Wyant and Charlotte Wood, Assistant Library Director, for their expertise and fortitude in making this project a reality. In addition, Gerry O'Reilly's pictorial books about Silver Lake and Wilmington and the Wilmington High School yearbooks back to the 1940's were digitized by the Boston Public Library (BPL) and are now available on the library's website. These two digitization projects were done in conjunction with the Internet Archive at no cost to the library thanks to a federal grant awarded to BPL.



The library also continues to add more technology-based services for patrons. In October, the library purchased a subscription to *Zinio*, a digital magazine online collection. Via the library's website, patrons can now access over 90 magazine titles, cover to cover, from their mobile phone, tablet or computer. The Friends of the Library also purchased an iPad for patrons to use in the library and enjoy *Zinio* on a tablet computer. The 2012 statistical report for the first time includes the total number of audio, eBook, music and magazine downloads made by patrons.

Thanks to the Friends of the Library and the Harvard Pilgrim Health Care Foundation, two iPads were purchased and loaded with educational apps for toddlers, preschoolers and school aged kids for in-house use in the Children's Room.

### The Town's Events Center

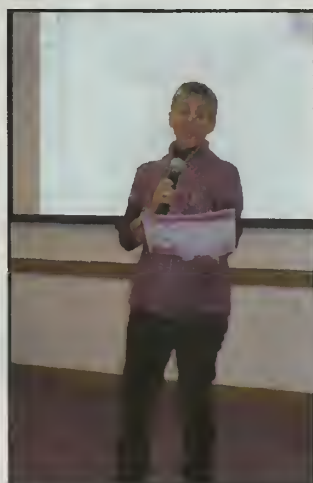
High caliber library events ranging from professional performers and expert speakers would not be possible without funding from the Friends of the Library. In 2012, Friends funding for library events totaled approximately \$15,000, most of which came from the Book Store Next Door proceeds.

Adult programming continued to be robust in 2012 with over 80 well-attended events. Topics ranged from consumer rights, to Queen Victoria, to raising backyard chickens to a themed series titled "The Road to the White House" featuring a month long penny vote for president. A couponing group, led by Gloria Corcoran, was started in April and continues to meet monthly. In addition, the library hosted two popular "After Hours" concerts, one in March featuring Four Guys in Tuxes and one in December featuring The New England Tenors. Tickets for both concerts sold out quickly with audiences giving both performances rave reviews.

From babies attending "Baby Times" to kids' ages eight and up creating their own magazine, the library offers a variety of opportunities for children and their families to attend educational and entertaining programs. Children's Librarian Barbara Raab introduced a new program this year featuring Mackenzie, the Listening Scottie, a Certified Therapy dog. Signing up for 15 minute sessions one evening per month, children read out loud to Mackenzie, which helps these beginning readers to increase their reading confidence. The library adopted the state wide 2012 summer reading program theme "Dream Big Read" with 628 kids registering either online or in person and logging over 2,000 books. Over 1,500 children attended a total of 36 events during the summer including performances by musical groups, puppet shows, movies, crafts, story times and more. Adult, teen and children readers were all invited to the Ice Cream Social finale event at the end of August when winners of the grand prizes were announced. All readers had the opportunity to enter to win an e-Reader.



*A young patron reads to Mackenzie*



*Poetry Winner  
Christine Blaisdell*

We celebrated National Poetry Month in April with our Annual Poetry Contest. The 2012 theme "animals" inspired over 200 poems from poets of all ages. The winners were invited to the library to read their winning poems and receive prizes and certificates.

During National Library Week, April 8 to April 14, we asked patrons in the library and on our website "Why is the library important to you?" We received many great comments such as the following:

- *It's a vibrant and energetic place, offering all sorts of programs, fun, musical, historic, etc. for all ages. Joanne Poulin*
- *It allows me to read all kind of books that I would never buy for myself. Reading takes you anywhere you want to go. Michelle Valente*
- *Libraries are an integral part of a community...part social, part educational...in fact they are the heart of a community. Suzanne Schreyer*



*Robert Hayes and Katie Huffman  
at the Community Fair*

The third annual Community Fair was held on Saturday, September 22 on the Swain Green. This forum was developed by the library as a way for residents to learn about available services and volunteer opportunities with the goal of sparking community engagement and civic pride. The Fair featured over 30 non-profit organizations serving Wilmington plus vendors from the Farmers Market. This year's fair also featured a Town of Wilmington information table and an opportunity for residents to talk with retiring Town Manager Michael A. Caira and new Town Manager Jeffrey M. Hull. A shredding truck was on hand once again providing on site shredding. Over 100 vehicles came through the shredding line and approximately 500 people attended the fair. In conjunction with the fair this year, the library also sponsored a "Wilmington through Art" contest. Eighteen art entries depicting scenes of Wilmington were entered and displayed in the library the week preceding the fair. Wilmington Arts Council judges selected three winners and one honorable mention. Cash prizes for first, second and third place were awarded by the Friends of the Library.



*Magician Joe Ferranti wows visitors  
at the Community Fair*



*Marylou Healy, Tina Stewart and Peggy Kane*



### Collaboration with Wilmington Public Schools

All six Wilmington Public Elementary Schools held School Nights at the library in 2012 with over 785 students and their families, teachers, reading specialists, principals and administrators participating. The library issued 60 new library cards at School Nights. All School Night events featured a scavenger hunt, raffle drawings, guest readers and light refreshments. Barbara Raab, Children's Librarian, also participated in the Wilmington Public School STEM night, served as a mystery reader in Kindergarten classrooms, made presentations to teachers and visited elementary schools to promote the Summer Reading Program. The summer reading brochures were distributed to all Wilmington Public School Elementary students, to the Wilmington Middle School students and students entering ninth grade.



*Donna Smith and Charlotte Stewart  
greet program participants*

Teen Librarian Brandy Danner's "30 second" book talks were well received by students at the Wilmington Middle School and Wilmington High School. In the spring, Brandy presented book talks to 106 students and in the fall to 550 students. After hearing these book talks, it is estimated that 150 books were checked out at the library. Brandy also wrote an article in VOYA, a national magazine for teen librarians, about the effective 30 second book talk for teens. In the fall, Brandy visited five sophomore history classes to provide instruction in using the library's databases in preparation for the upcoming research assignment; taught a four-session class on creating book trailers to students at Wilmington Middle School; and worked with the high school Visual Arts Department on designing covers for summer reading titles.

The creation of the Town of Wilmington Historical Coloring Book was spearheaded by Assistant Library Director Charlotte Wood who worked with Museum Curator Terry McDermott and Wilmington High School Art Teachers Jen Fidler and Megan Hinman. Art students contributed over 20 illustrations depicting Wilmington's history. The Friends of the Library subsidized the printing of the coloring book which is for sale at \$5.00 a copy.



*Toe Jam Puppet Band entertains children at the library*

### Staff News and Operational Changes

Thanks to funding support from the Friends of the Library, Tina Stewart, Library Director; Katie Huffman, Adult Services Librarian; Brandy Danner, Teen Librarian and Barbara Raab, Children's Librarian, had the opportunity to attend to the Public Library Association Conference in Philadelphia in March with over 8,000 librarians from all over the country. This national conference provided ideas and inspiration critical for keeping abreast of trends in today's rapidly changing library environment. Wilmington librarians were also very involved in the Merrimack Valley Library Consortium (MVLIC), serving as chairs on multiple standing and ad-hoc committees. Katie Huffman also served on the statewide Resource Sharing Planning Committee, which develops strategic goals and plans for sharing databases, e-Books and other resources.

The library saw a number of staff changes this year. Two part-time Library Assistants retired; Carol MacDougall; in March and Barbara Bresnahan in December. In August, Gayle Field was hired as a part-time Library Assistant. Jenny Arch, part-time Reference Librarian resigned in May and Marissa Szumowski was hired in June to fill this position. Katie Huffman, Adult Services Librarian, resigned in September to become the Library Director at the Gleason Public Library in Carlisle, Massachusetts. In order to continue the marketing initiatives developed by Katie Huffman and to further promote library services, a Marketing Librarian was recruited and will begin work at the library in January, 2013. In September, we implemented a "single service" desk on the first floor of the library for more efficient use of space and staff. This move involved reconfiguration of the reference desk and circulation desk into one service point.



*Philip MacKenzie with Autumn Path*

### Creating a Warm and Welcoming Place

The "Wilmington through Art Contest" provided an opportunity to decorate the library with some permanent art work depicting scenes of Wilmington. The Friends of the Library purchased "Autumn Path" painted by Philip MacKenzie in honor of retiring Town Manager Michael A. Caira for his 22 years of support to the Wilmington Memorial Library. Four other "Wilmington through Art" entries were purchased and hung on the first floor.

The building envelope was improved with the installation of a new roof in the summer and new replacement windows in the fall. The new windows are not only an energy efficiency improvement but also an aesthetic improvement. The Friends of the Library plan to fund the new window treatments

which will add to the welcoming ambience. Last but not least, in December we began selling coffee and tea in the library, a service provided by the Friends of the Library.

### Proud of Our Accomplishments

Since the loss of funding for a new building in 2005, the staff has committed itself to not only making over the dated building with challenging space constraints into an inviting facility, but also creating innovative services that respond to the changing needs of the community. Proud of our accomplishments the past seven years, we submitted an application in November for the *Library Journal's* Best Small Library Award, co-sponsored by the Bill & Melinda Gates Foundation and *Library Journal*. The award honors the public library that most profoundly demonstrates outstanding service to populations of 25,000 or less. Whether or not Wilmington Memorial Library is recognized with this national award, we will continue to implement forward thinking solutions that provide valued services and experiences in an inviting facility and connect Wilmington residents to their community and the world beyond.



## LIBRARY STAFF

### Administration:

Library Director - Christina A. Stewart  
Assistant Library Director - Charlotte Wood  
Administrative Assistant - Gloria Corcoran

Children's Librarian - Barbara Raab  
Technology Librarian - Curtis Wyant  
Teen Services Librarian - Brandy Danner

Assistant Adult Services Librarian - Marissa Szumowski  
Assistant Children's Librarian - Barbara Michaud  
Assistant Technical Services Librarian - Linda Harris  
Circulation Librarian - Linda Pavluk

Circulation Assistants - Ruth Ellen Donnelly and Karen Whitfield  
Technical Services Assistant - Diane DeFrancesco

Library Assistants - Gayle Field, Desireé Maguire and Maureen Walsh

### Library Pages

Michelle Barnes, Amanda Bonnette-Kim, Stephanie Canty,  
Britney Chin, Cassie Cushing, Elizabeth Harvey,  
Kaitlin Kinsella, Nicholas Michelangela and Maria Patron



# LIBRARY STATISTICS FOR 2012

Hours Open Weekly		
Winter		64
Monday through Saturday 9-5		
Monday through Thursday evenings 5-9		
Summer		56
Monday through Friday 9-5		
Monday through Thursday evenings 5-9		
Population		22,417
Number New Patrons Registered		953
Total Registered Borrowers		14,339
Number of library visits		145,751
Number of Items in Collection		55,512
Items per capita		2.56
Subscriptions		159
Museum Passes		11
Circulation		254,447
Physical	236,300	
Digital	18,147	
Circulation per capita		11.4
Interlibrary Loan		64,928
To other libraries	26,311	
From other libraries	38,617	
Information Services		
Information Desk Transactions		4,992
Internet Sessions		22,137
Email Newsletter Subscriptions		2,385
Website Hits		304,858
Conference Room Use		748
Library	524	
Community	224	
Library Programs		498
Children's Programs	287	
Teen Programs	67	
Adult Programs	144	
Total attendance at programs		11,243
Children's Programs	8,183	
Teen Programs	1,151	
Adult Programs	1,909	



## Wilmington Arts Council

The Wilmington Arts Council, also known as the Wilmington Cultural Council, is unique in the state of Massachusetts in that it is the only council which has the use of a town-owned building, the Wilmington Arts Center. No other town in Massachusetts has an art center quite like ours. Last year, the Arts Council received \$3,840 from the Massachusetts Cultural Council to be used in 2012. Programs approved by the Wilmington Arts Council included passes for the Museum of Fine Arts and the Isabella Stuart Gardner Museum for the library. Two other programs were approved for the library, a very popular class in using pastels and a new program called the "Ecology of Sound" for children. The Delvena Theatre Co. will be performing "Meet Julia Child" at the Wilmington Senior Center. The nursing homes in Wilmington will have two singers performing their programs, Diane Dexter and Denise Doucette, for a total of 11 performances. These programs are very welcomed at the homes. Contempaissance will perform with flute and guitar at the Annual Art Show put on at the Wilmington Arts Center. The New Repertory Theater will present "To Kill a Mocking Bird" at the Wilmington High School. All these programs are paid for, or partially paid for, by the Wilmington Arts Council.

Many residents in Wilmington know the story of the group of women that joined together with their interest in the "arts" to acquire the use of the old Town Hall on Middlesex Avenue. Their request was approved by the Town Meeting in 1986. Before that, an outdoor art show was held on the Wilmington Common for several years on the Fourth of July. When approval was given to be able to use the old Town Hall, this group of women: Edith Michaelson, H. Elizabeth "Liz" White, Anne Buzzell, Marguerite Elia, Adele C. Passmore, Antoinette Campbell and one man, Daniel H. Ballou, Sr. were able to come in from the rain! They started working! (I am very sorry if I left someone off this list.)

Money was donated, tables and chairs were purchased, a new carpet for the conference room was installed, new hanging devices were put in place, and I am sure there were others necessities acquired such as paint! The old Town Hall was transformed into the Wilmington Arts Center. Over the years, the annual art show moved indoors out of the weather. I am happy to say that our art show is now 31 years old! We now have three incredible teachers. They teach watercolor, oil painting and mixed media. Two wonderful groups use the building to rehearse, the Middlesex Valley Chorus and the Stewart Highland Bagpipers. Both groups are based in Wilmington. These groups also watch out for the building and notify the council if there is a problem that must be fixed right away, such as the heating system. The Sweet Adelines chorus has offered to help us purchase a new rug for the conference room.

Our highlights of the year were several partnerships which occurred by chance and some hard work. In April, the Arts Council was thrilled to have two art shows featuring the Wilmington High School and the Wilmington Elementary Schools. The students were thrilled to have their artwork on display "in a gallery"! It was viewed by parents, family and friends. Several months later, a Brownie troop from Wilmington showed their "stuff"! The Arts Council is very pleased to have groups from Wilmington using the arts center! We are hoping that this trend will continue. Right now, we are working on an exhibit of "Art Quilts" to be seen in the spring! "Art Quilts" are a fast growing art form and visitors will be amazed at their diversity. We are also hoping for more Wilmington student shows.

Our other partnership happened with the Wilmington Memorial Library. We have been attending the "Community Fair" for several years and have met and talked to many new people. This year the Council was able to help out the library with their "Pastel Painting" program with Greg Maichack last fall. We helped with the application and judged the show, which was very difficult as there were so many wonderful paintings in the show. We are hoping this will become an annual event!

Some new purchases were made this year, including new comfortable chairs for the conference room. New light weight tables were purchased for the drawing and painting classes. One person can now handle the job of setting up one table. One of our special purchases over the years is our grand piano which is used regularly for piano recitals. The hall is then filled with music, parents, sisters, brothers and grandparents from Wilmington and the surrounding towns. All in all, the Council feels that the Wilmington Arts Center is thriving in Wilmington!

## Sarah D. J. Carter Lecture Fund Committee

Fondly nicknamed by its newest committee member the "A-Team", Ann, Ann, Andrea and Adele (along with Julia) once more teamed up to present a fun and informative evening of entertainment for Wilmington residents in the fall of 2012.

Friday, October 26th, at the Middle School Auditorium, a hundred or so people gathered to enjoy a local band, The Jolly Rogues. Featuring Jim Murray, Paul Harty, Al Hicks and Peg Hicks, the group celebrated their tenth anniversary by sharing songs, history of folk music and stories of folks they've met. Their recent performances in China, England and Germany and throughout New England have given them anecdotes (and antics!) for thought and laughter.

Although Sarah D. J. Carter is a town committee with appointed members, all of its funding comes from an endowment bequeathed to the Town of Wilmington in 1907. Decreases in endowment earnings, coupled with increases in expenses, have reduced the number of events to one per year. Committee members work harder than ever to find quality, affordable musicians and historians and many perform for a reduced fee. There is never a ticket charge, as requested by the donor, but performers sell copies of their music at the event to offset their own expenses.

The planning for our 2013 show is underway and is usually scheduled for late October. More information will be available as we roll into fall!

Committee Members: Adele Passmore, Chairman, Ann Berghaus, Ann St. Onge, Andrea Houser and Julia Doten



*Committee Members from left: Adele Passmore, Andrea Houser, Ann Berghaus, Ann St. Onge and Julia Doten with members of The Jolly Rogues*



## Historical Commission

The Wilmington Historical Commission continues to embrace its mission of conservation, preservation and education, with the goal of making our citizens aware of the Town's rich historical heritage and the value of preserving our historic buildings and sites.

As 2012 drew to a close, the current phase of rehabilitation work at the William Butters II Farmhouse neared completion. The Historical Commission is proud of the conservation work that has been done on the exterior of the building and is pleased that it has been preserved for generations to come. Much rehabilitation work remains to be done on the interior of the building and the Commission continues to explore options for the future preservation and use of this important historic structure.



In 2012, the Historical Commission had the honor of dedicating the gate installed at the rebuilt Town Pound on Middlesex Avenue, adjacent to the Old Burial Ground. The installation of this gate was thanks to the tireless efforts of resident Marion Bradford who dedicated the gate to the memory of her husband, Milton Bradford. With the dedication of this gate, the rebuilding of Wilmington's historic Town Pound is now complete. The Historical Commission is extremely grateful to Mrs. Bradford, as well as to former Wilmington resident Warren Newhouse, who reconstructed the Town Pound several years ago, and current resident, Ken Demaggio, who worked with Mrs. Bradford to envision, construct

and install the gate. Through their efforts another historic landmark has been preserved for future generations.

Another positive development for local historic preservation was the Town's collaboration with Historic New England to manage preservation restrictions on the now privately owned Boutell-Hathorn House (a/k/a the Richardson Estate), a beautiful residential property with deep roots in Wilmington's past, built in the early eighteenth century and listed on the National Register of Historic Places. Historic New England is an organization that "aims to preserve, interpret and collect buildings, landscapes and objects reflecting New England life from the 17th century to the present" ([www.historicnewengland.org](http://www.historicnewengland.org)) and the Commission was very fortunate to have been able to develop a working relationship with them as a consequence of the sale of the Boutell-Hathorn House, a property upon which both Historic New England and the Wilmington Historical Commission hold preservation restrictions.



*William Butters II Farmhouse*

Eagle Scout candidates continue to work with the Historical Commission on projects that assist in the mission of historic preservation and presentation of historic assets. In 2012 Boy Scouts from Troop 56 completed Eagle Scout projects that the Commission was proud to sponsor. Adam Maienza created a walking trail on the property at the Harnden Tavern (Town Museum) and Patrick MacCorkle did landscaping work at the Butters Farmhouse designed to restore the Farmhouse to some of its past glory. The Commission is very grateful for the work done by these boys and their troops to enhance historic landmarks in our town.

The Commission was also delighted to participate in the Women of Wilmington's second Festival of Trees by donating a historical themed gift basket to be used in the fundraiser. Also during the holiday season, the Commission decorated the Scaleskeeper's House, the West Schoolhouse and the Butters Farmhouse with holiday wreaths. Members of the Commission enjoyed attending the annual Holiday Social presented by volunteers at the Town Museum.

Memberships in historic preservation organizations were renewed. Memberships include Historic New England, Preservation MASS, the American Association for State and Local History, the New England Museum Association, the American Alliance of Museums and the Woburn Historical Society.

The activities and programs of the Wilmington Town Museum at the Harnden Tavern are an important priority of the Wilmington Historical Commission. The Commission is pleased to work closely with Museum Curator Terry McDermott in her efforts to make historical presentations at the Museum as well as at other sites for organizations interested in local history. The Museum has become a vital part of our community and the Commission has watched with pride as citizens of the town have come to value its programs and resources. The Commission is particularly proud of the Museum's collaboration with the Wilmington Public School system, the centerpiece of which is the annual field trip of Wilmington Kindergarten students to the Town Museum.

The year 2012 saw some changes in the membership of the Wilmington Historical Commission. The Commission was pleased to welcome new members Diane Harvey and Kim Nguyen to the Commission and look forward to working with them in the future. The Commission regretfully accepted the resignations of Bill Campbell and Julie Fennell, both of whom made significant contributions while on the Commission. The Commission also accepted the resignation of Ann Berghaus as clerk of the Commission. Ann Berghaus served as clerk of the Commission for 27 years and her efforts on behalf of the Commission and historical preservation in the town of Wilmington are too numerous to list. She will be truly missed as she begins a very well deserved retirement.

The Wilmington Historical Commission would like to thank the volunteers who put in their time and effort to help the Museum flourish. Special contributors are Adele Passmore, who has supported the Museum and town history for over 40 years, and Steve Berghaus, who continues to make the Carriage House at the Museum a very special destination. Other important contributors to the Museum include the Garden Club and the Wilmington Company of Minutemen, as well as individual volunteers who participate in programs such as the Holiday Social or the Kindergarten's visit to the Museum. A heartfelt thank you is also extended to town administration as well as to various town departments that support the Commission's work. Especially the Public Works Department and Public Buildings Department, whose work helps to maintain the Harnden Tavern and other historic assets of the town.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.



## Col. Joshua Harnden Tavern and Wilmington Town Museum

Located at the site of the historic Col. Joshua Harnden Tavern, the Wilmington Town Museum is proud to work with the Wilmington Historical Commission to "preserve and present...our community's history." In the past year the Town Museum has brought to its citizens the following programs, exhibits and events:

April - *Kindergarten comes to the Town Museum!*

Students from the Boutwell and Wildwood Early Childhood Centers visited the Museum for a day of touring, crafts and games.

*Egg Cups and Other Curiosities Exhibit*

An exhibit created by Adele Passmore featuring collectible egg cups and other rare tableware opened in April. Many of the pieces in this exhibit were on loan from Charlotte Stewart, Jean Webster, Adele Passmore or donated by Dora Ardolino and the late Dora Hirtle.

*Stories from the Old Houses of Wilmington, Mass.*

*On the Road - AIM (Access is Mandatory) meeting*

This presentation featuring photos and stories about some of Wilmington's most prominent historic houses was featured at an AIM meeting at the Wilmington Knights of Columbus building.

June - *Flag Day*

The Wilmington Company of Minutemen conducted their annual Flag Retirement Ceremony while the Museum and Carriage House were open for tours.

July & August - *Brown Bag Lunch and Games*

Guests were invited on Fridays throughout the summer to eat lunch on the lawn of the Tavern, overlooking the herb garden, followed by simple games and crafts for children. As always, cup and ball and the game of graces were among the many old fashioned activities available to visitors on these days; new activities added were the making of friendship bracelets and gimp crafts.

*Wilmington Farmers Market*

*On the Road - Across from Wilmington's Town Common*

The Wilmington Farmers Market Association invited the Museum to participate in the second year of the Farmers Market, allowing us the opportunity to sit at the history table in July and the Community Table in August.

September - *Community Fair*

*On the Road - Across from Wilmington's Town Common*

The Wilmington Memorial Library presented their third annual Community Fair and the Museum was pleased to be invited to participate in this event with other community and civic organizations.

November - *Veterans' Day Exhibit*

The Museum was proud to present an exhibit of veterans' memorabilia at the Town Museum during the month of November in honor of Veterans' Day.

*Stories from the Old Houses of Wilmington, Mass.*

*On the Road - Wilmington Garden Club meeting*

This presentation featuring photos and stories about some of Wilmington's most prominent historic houses was featured at the Garden Club's monthly meeting.

December - *Annual Holiday Social*

The Town Museum always marks the beginning of the winter holiday season with the presentation of the annual Holiday Social and this year was no exception. Volunteers at the Museum, assisted by the Wilmington Garden Club, created a festive atmosphere with holiday greenery, floral arrangements and other décor and served delicious refreshments. Junior Girl Scout Troop 62002 entertained visitors with their singing and students from Wilmington High School assisted our younger visitors at the Children's Craft Table.



*Adam Maienza organized the creation of a walking trail for his Eagle Scout project*

A fabulous addition to the activities offered at the Museum was provided by Eagle Scout Adam Maienza and Boy Scout Troop 56. They created a walking trail through the woods on the grounds of the Museum. The troop took an area of the property that was sadly underutilized and created a walk through the woods for Museum visitors, who wish to spend more time enjoying the outdoors. This trail has already been enjoyed by many Museum visitors and we are very grateful that Adam chose work on the Museum grounds for his Eagle Scout project.

The year also brought some important repair work to the Carriage House building at the Harnden Tavern. Five of the building's original windows were restored and the rotted parts of the wood gutter at the front of the building replaced. It is hoped that funding to restore the remaining eight windows of this building can be procured in the coming year, so that the building and its artifacts will be properly protected from the elements.

Junior Girl Scout Troop 62002, under the direction of leaders Lisa Ward and Debbie Consorti, returned for another year of caroling at the Museum during the annual Holiday Social. Once again they impressed all visitors, not only with their singing talent, but with period costumes which greatly added to the old fashioned holiday atmosphere that the Holiday Social always endeavors to create. The Museum welcomes all Boy and Girl Scout troops, who often come to the Museum for tours. We appreciate all the support the Scouts have given to the Museum over the years.



The Museum is always honored to receive donations of historical artifacts from its citizens. Some of our donors this year included: Paul Curtin, Michael Caira, Jim Durkee, the Gearty Family, Dora Ardolino, Shirley Costain, William Patricia, John Walsh, Janice Ruggiero and Stephen Jeffrey. Thank you to all who donate, our Museum is enriched by your generosity!

The Museum was also grateful for the donations of hop roots from Joseph Gibbons and Monique Jacobs. It is hoped that hop plants, an important part of Wilmington's agricultural past, can be grown at the Museum in future years. We thank these donors for their support of this project.

Artifacts are wonderful and informative, but volunteers at the Museum are our greatest asset. In the past year we have been privileged to work with some special people: Adele Passmore, who creates exhibits that combine beauty with historical information; Steve Berghaus, who continues to work to make the Carriage House an important component of the Museum; as well as Marsha Agostino, Jane McGrath, Rosemary Crowley, Christine Nelson, Helen Durkee and Steve Leet, all of whom have supported the Museum for many years. The Wilmington Company of Minutemen can always be called upon to support Museum programs and the Museum enthusiastically supports all



the Minutemen do for the community. The same can be said of the Wilmington Garden Club, which has contributed for many years to the appearance of the grounds of the Harnden Tavern. New faces this year included high school volunteers Samantha Martignetti and Samantha MacInnis who assisted with summer programs and at the Holiday Social and University of Massachusetts student Hillary Mahoney, who worked at the Museum as a summer intern and studied some of the Museum's textiles. Other high school students volunteered at the Museum as part of the high school's Community Service program. To all of these wonderful volunteers we say a hearty "thank you!" We truly could not offer the programs and services we have without you.

We are indebted to all the Town departments that contribute to the Museum's success. The Public Buildings and Public Works Departments maintain the buildings and property at the Museum so that it can always be accessible and enjoyed by the public. The Museum continues to take part in the Senior Center's Tax Work-Off program, with this year's participants, Grace Carroll and Mary Rogers, assisting in many projects at the Museum. The Wilmington Public School Department continues to send students to the Museum. A particular highlight is the kindergarten students' visit to the Museum in the spring. The Wilmington Memorial Library is always an important partner of the Museum and this year that partnership was especially evident in the *Wilmington Historical Coloring Book* produced by the Friends of the Library. Museum Curator Terry McDermott was able to contribute in a joint effort with the Wilmington Memorial Library, Wilmington High School students and the Wilmington Town Museum, the collaboration produced this coloring book containing historical information pertaining to our Town which was particularly rewarding.

Grateful for the support of these departments, and the Town Manager's Office, the Museum looks forward to working with the Historical Commission in presenting another year of programs that entertain and educate the community.

The Town Museum continues to serve the community, onsite and at other locations around town. Over 900 people of all ages visited the Town Museum in the past year.

Winter Hours	Tuesday & Thursday, 10 a.m. to 2 p.m. First Sunday of month, 2 p.m. to 4 p.m.
Functions	Wilmington Garden Club Holiday Parties
Community Use	Boy and Girl Scout Troops – Site Tours Students' Historical Research Senior Center – Senior Citizen Tax Work-Off Program Wilmington Garden Club Kindergarten Field Trip
Historical Commission	Monthly meetings
Children's Programs	Kindergarten Comes to the Town Museum! "Brown Bag Lunch & Games" summer program Scout Troop tours
Adult Programs	Historical Presentation to AIM Historical Presentation to Garden Club "Egg Cups and Other Curiosities" Exhibit Veterans' Day Exhibit
Family Programs	Flag Day Activities "Brown Bag Lunch & Games" summer program Friends' Holiday Social

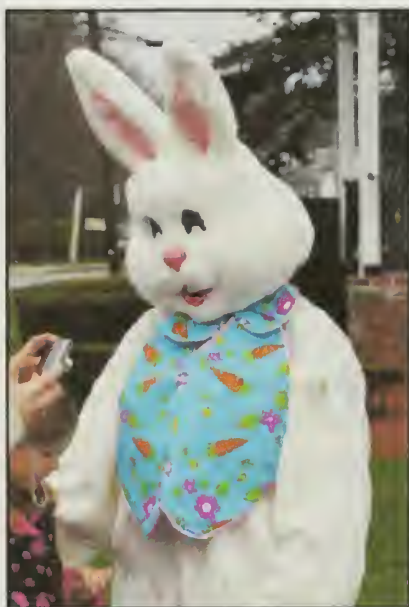
## Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 42 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns, Chairman; Sheila M. Burke, Vice-Chairman; Charles Biondo, Mark Kennedy and Laurie Robarge. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office staff remains small, with only two full-time employees (Director Deborah Cipriani and Senior Clerk Linda Kanter) and one part-time staff (Program Coordinator Karen Campbell). In addition, there are over 100 part-time and seasonal employees and over 250 volunteers who help to run the department's programs. The Department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The Department is funded by a variety of sources. The Town-appropriated budget provides for a full-time director and clerk as well as some limited supplies and staff training costs. Program fees fund the position of the program coordinator. A combination of program fees and donations heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.



*The Easter Bunny takes time for pictures at the annual Easter Egg Hunt*

Volunteers are critical to the success of Recreation programs. Volunteers might find themselves spreading out candy for the Annual Easter Egg Hunt, coaching a T-Ball or Basketball team or serving breakfast to Santa, resident children and their families. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by volunteering. We receive generous donations from local businesses and organizations. Some of these valuable contributors in 2012 include: Century 21 (Starwood), Dunkin' Donuts of 321 Main Street, Dunkin' Donuts of 195 Main Street, Everett Lodge IOOF (Odd Fellows), Kiwanis, Learning Experience, Lowell 5¢ Savings Bank, Lucci's, Market Basket, ReMax Encore Real Estate, Representative James Miceli, Shriners, Sons of Italy, Tewksbury/Wilmington Elks, TriFury Triathlon Club, Utz Quality Foods, Inc., Walgreens, Wilmington Arts Council, Wilmington Chamber of Commerce, Wilmington Community Fund, Wilmington Fire Department, Wilmington 4<sup>th</sup> of July Committee, Wilmington Patch, Wilmington Police Department and The Wonder Years Learning Center.

The Recreation Department continues to improve and augment our program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. Some new classes in



2012 that were well received included Lego Engineering and Lego Robotics, cooking classes (including sessions for cookies, pies, pasta and a week long "Summer Sizzle" class) and even two "Cupcake Challenges". The Department strives to meet the increased demand for children's programs by expanding the scope and number of these programs. Our holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. They include the Easter Egg Hunt, Fishing Derby, Concerts on the Common, Horribles Parade, Santa's Workshop and our own Breakfast with Santa.



*Participants are ready to build in the Recreation Department's Lego Class*

A mainstay of the Recreation Department is our sports leagues and programs. We consistently register hundreds of children each year for Jr. and Recreation Basketball Leagues. In an attempt to maximize the quality of our basketball leagues, we offer both referee and coach clinics. We also have additional supervised basketball programs for teenagers to play "pick-up" in a setting less structured than a league and instructional basketball for four and five year olds. Other recurring and tremendously popular programs include: "The Rookies" T-Ball, Kinder Soccer, Volleyball and 35+ Basketball. Recognizing the benefits of physical activity, we have introduced new offerings this year that promote health and wellness including Yoga-Play, Tennis for Special Needs Children and TRX Fitness.

Summer is extremely busy for the Department as we offer a multitude of programs for families and residents. The Playground and Tiny Tots programs offer summertime recreation and socialization for Wilmington children. Other offerings include an opportunity to try something there is no time for during the school year. Some examples from this past summer include two basketball leagues that play outdoors under the lights in the evening, pottery classes, sailing and kayaking lessons on the Charles River in Boston, golf and tennis lessons and several sports clinics. We offered a variety of trips in the summer including a day trip to cruise amongst the Tall Ships when they were in Boston Harbor, another to experience the Providence WaterFire and a trip to see the sights in Provincetown, complete with dune buggy rides. In addition, the Recreation Department is responsible for the oversight of the Silver Lake beaches.

We continue to offer movie and event tickets at reduced rates and we are also able to secure tickets to "difficult to come by" events such as the Red Sox, Lowell Spinners, Bruins, Celtics and Disney on Ice productions. We offer tickets to local theater productions for shows ranging from "The Holiday Pops with Keith Lockhart" at the Lowell Auditorium to "Billy Elliot" at the Opera House, "Blue Man Group" at the Charles Playhouse, "The Grinch Who Stole Christmas" at the Wang Theatre and "Love, Sex and the IRS!" at the Newport Playhouse. Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer great gift possibilities including discounted movie tickets and gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.



Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. Perennial favorite day trips include New York City in May, October and December and monthly trips to Foxwoods Casino. New trips that were thoroughly enjoyed included "Spectacular Newport", "Frank and Dean, Home for the Holidays", "Kings of Country and Mohegan Sun" and "Christmas Memories". During the summer, children enrolled in the Playground and Tiny Tots programs could participate in many age appropriate field trip excursions. We offer frequent theatre trips so that residents can easily purchase tickets to current offerings in Boston that include bus transportation, thus avoiding both parking and traffic hassles. In 2012 our overnight trips included: a Casino Escape to the Connecticut Casinos, a St. Patrick's Celebration at the Irish Village on Cape Cod, a "Lobster Fest" at the Beacon Resort, a Grand Tour of Ireland, a trip to Branson, Missouri, trips to Saratoga Springs and the Turning Stone Resort in New York State, an overnight trip to New York City and a trip to the Common Man Inn in New Hampshire.



*The U. S. S. Constitution was among the many tall ships.*

In an attempt to be as accommodating as possible, most Recreation programs can be registered for by mail or by drop-off in the Town Hall night slot. Our newsletter and many required registration forms are available on-line through the Town website, by accessing Recreation, followed by the link for "Recreation Matters". Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

Wilmington is a suburban community, considered a "well located town" with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science club, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations we receive are evidence of the appreciation of local residents and businesses for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by.

## Elderly Services

The Department of Elderly Services seeks to maintain the highest quality of services and programs for its 4,324 elderly residents, a 37.9% increase since 2000 and a 7% increase in one year. The Department of Elderly Services is located at the Buzzell Senior Center. The center is designed to meet the challenges of a changing environment because it reflects and responds to the needs of the Wilmington community in which we serve. The center is a place where older adults can come together for services and activities that compliment their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence and encourage their involvement in and with the center and the community. The center also offers helpful resources to older adults; we serve the entire community with information on aging, support for family caregivers, training professionals, lay leaders and students and developments of innovative approaches to addressing aging issues.



In 2012, the Department was very fortunate to be the recipient of \$12,000.00 from the Lahey Clinic Community Benefits Grant. With these funds the department was able to provide:

- Country Line Dancing - weekly
- Low Impact Aerobics Class - twice weekly  
Certified Aerobics Instructor
- Brain Yoga (3) six week sessions  
Certified yoga teacher designed this class especially for seniors to train their mind and body to work together.
- "SBF"( Strength, Balance and Flexibility) - twice weekly  
Certified Aerobics instructor

As a result from this grant, all of these programs have incurred a large increase in attendance. Elders have stated how it has helped lower their blood pressure and increase their ability to walk longer distances. The Department has also been very privileged to be the recipient for the eighth year of the Lahey Clinic Community Benefits Grant that further complimented the evidence-based programs. Through this free program offered by Lahey Clinic Community Benefits Program, we were able to offer an eight week Arthritis Self-Management Program and a six week Diabetes Self Management Program. By offering these evidence-based programs, the Senior Center has made a real impact on elders' health by teaching them to eat better, exercise more, reduce pain and manage chronic disease.

There were over 16,000 elderly visitors this year who participated in the Buzzell Senior Center programs such as: Socializing, Exercise Classes, Country Line Dance Classes, Ceramic Classes, Nutrition Classes, Computer Classes, Arts & Crafts, Fun Singers Group, Men's Group, Quilting Group, Billiards, Wii, Bocce, Wood Carving, Card Playing and Acrylic Painting Class (who had their first Art Show at the center on June 12, 2012). Over 80% of these classes are led by volunteers who are dedicated elders who graciously give their time and energy.

The funds that the Department receives from the Executive Office of Elder Affairs (\$21,952.00) support a part-time (20 hours a week) Outreach Worker, part-time clerk (10 hours a week) and part-time (10 hours a week) Program Coordinator. The monies, in part, also support the mailing and printing of our monthly newsletter, the "Buzzell Buzz." This comprehensive and entertaining newsletter is written and edited by a wonderful group of volunteers. Without their time and dedication this newsletter would not be possible. The "Buzzell Buzz" not only provides information about activities and great photos of the Buzzell Senior Center but also assistance programs which include: prescription programs, Senior Tax Work-Off Program, Fuel Assistance program, food stamps, Medicaid applications, RIDE applications and fun programming at the center that are available to the elders in the community. The newsletter can be found at the Buzzell Senior Center, the Town Manager's Office and the Wilmington Memorial Library.

The Town of Wilmington provides many daily services through the Department of Elderly Services. A free service that is rarely found in the surrounding Massachusetts area is transportation for Wilmington residents age 60 and over. Transportation is provided within a thirteen-mile radius of Wilmington and we have a full-time van driver to meet their transportation needs. We are fortunate to have a van that is also equipped to handle a wheelchair along with its passengers. We are able to transport elders to, including, but not limited to, medical appointments, shopping and to the Buzzell Senior Center. The van continues to be a vital service to the elders of Wilmington. There were over 20,000 miles traveled to accommodate the elders in 2012.

For the year 2012, the need for social service was on the rise: fuel assistance, health insurance issues, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse) and including the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the Department continues to find themselves on the frontline of providing services and referrals. This, in turn, has increased the amount of home visits by the Director, Outreach Worker and Case Manager in order to meet the needs of the most critical cases. Our full-time Case Manager further compliments the Department, services provided include but are not limited to: conducting home visits, family consults and providing referrals to outside agencies. Through this position, the

Department strives to make elders accessible to an integrated selection of health and social support programs. We support families in their efforts to care for loved ones at home and in the community and maintain services that ensure older residents are protected from personal exploitation, neglect and abuse. This, in turn, continues to strengthen the one-on-one connection between the elder and staff throughout the community. The Case Manager, along with the Director, has started a Men's Breakfast Group, which meets bi-monthly with great success. The Case Manager position is a vital role for the community as a whole. Another way the Department did further outreach was through our Telephone Reassurance Program. With the assistance of our part-time Outreach Worker, she was able to make weekly calls to our most critical homebound elders and home visits when needed. This type of communication not only keeps the Department connected in case of emergency but develops a bond of trust between our workers and elders.

The Department of Elderly Services continues to serve our home delivered meals program. This program provides the homebound elders of Wilmington with one hot meal five days a week, for the minimal cost of \$2.00 a meal. There are approximately 65 - 80 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders not only rely on these meals, but also the daily contact. The drivers are responsible to return to the Senior Center after their deliveries to give an update on the elders they visited. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. Overall, the home delivered meals program is a crucial part of the Department's services. For the fiscal year 2012, the Department delivered 12,135 meals to 136 homebound elders (unduplicated) making it a 5.5% increase from last year.

Another one of our continuing specialty programs is the "Medical Equipment Lending Program," a service that has increased in demand. Elders and their families can borrow equipment in order to stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. During the year 2012, we provided approximately 76 medical pieces of equipment to elders in our community. We continue to receive calls from elders and their families as well as from the local Visiting Nurses' Association who assist Wilmington residents. We continue to be fortunate to offer electric wheelchairs, scooters and electric recliners as part of this lending program. Another specialty program is our new handyman service. Bob Regan has volunteered to assist elders with small odd jobs within their homes. This could include changing light bulbs, replacing mailboxes, connecting TVs and installing a doorbell just to name a few. It has been a great addition to the Department and many are extremely appreciative for his free service (all referrals go directly through director).

Other monthly services include the Podiatrist, SHINE coordinators (Serving the Health Information Needs of Elders), Marilyn Penny, Charlotte Stewart and Shirley Estrella, Shear Pleasure (hair stylist) and weekly Blood Pressure Clinics by the Town Nurse. Annually, volunteer accountants from VITA (Volunteer Income Tax Assistance Program), beginning the first week of February through the second week of April, assisted 79 Wilmington elders with their income taxes at the Wilmington Town Hall Auditorium. For 2012, there were 185 elders served through this program and several of them were able to receive additional refunds due to the "Circuit Breaker" tax break.

Numerous studies have shown the benefits of intergenerational relationships not only for younger generations, but also for older adults. Elders who are involved in intergenerational activities often feel happier than those who do not participate. Some studies also suggested that increasing physical, cognitive and social activity through intergenerational programs might help improve health for an aging population and improve educational learning for children. Other research findings indicate that participation in intergenerational interactions have been positive and enjoyable experiences for older adults and improved their self-image. The Department of Elderly Services and the Wilmington School Department have been successful in developing strong intergenerational programs. This has proven true within our own community.

One Wilmington High School student organization that has participated at the center is Rotary Interact, led by Jack Cushing. Over 30 students from this organization assisted in making our "Valentines Day Celebration" an outstanding success. They served 100 elders "Harrow's Pot Pie" lunch and fresh homemade desserts. Then in the summer of 2012, the students decided to take on the project of getting the center a bocce court. With their drive and enthusiasm, and the assistance



of Town Manager Michael Caira and the Department of Public Works, we now have an official bocce court. On August 2, 2012 we had our first official game opening. Everyone has been so happy, teams have been developed and tournaments played. In addition, we were extremely fortunate to have the Son's of Italy donate two benches to further enhance the use of the bocce court. Again in November 2012, over 65 students raked 12 elderly resident's yards. The elders were extremely appreciative for a much needed service.

Other Wilmington High School groups who continue to be involved at the Buzzell Senior Center include the Wilmington High School Medical Career Group led by Sue Rowe, High School Nurse and WHS Club led by Lisa Desberg, Wilmington High School English Department. In November, they organized our Gingerbread House Competition and a holiday performance on Wednesday, November 28, 2012. The Wilmington High School hosted a "Strings Attached" performance orchestrated by Ward Dilmore and the Wilmington Music Department at the Wilmington High School Auditorium. Elders were able to enjoy a wonderful, live performance from the students as well as by the Wilmington High School Chorus led by Wilmington High School Music/Drama Director, Jason Luciana. The performance was followed by refreshments provided by Wilmington High School Medical Career Group and WHS Club.

This year we have started a wonderful program with the TAPS (The Alternative Program for Students) led by teacher, Ms. DeMilde from Wilmington High School. These students visited the center on a monthly basis providing a lunch the students prepared followed by a variety of craft and interactive activities. It was a wonderful, successful program. Relationships were made and more respect for each generation was developed. Due to the success, we are in the process of making arrangements for the start of the next school year.

Lastly, we had a student from Wilmington High School, Peter Warren, who volunteered his services as part of his Eagle Scout Project to reorganize our outdoor storage Pod of vital medical equipment and do the same for our basement that needed further storage. He directed a group of his Boy Scout peers in accomplishing this goal over a February weekend. The completion of this project has been so helpful to the Department in so many ways and he has certainly left his legacy here at the Buzzell Senior Center.

The Department tries to give back to the students of our community through the Wilmington High School Scholarship Fund. On Friday, June 1, 2012, the Department of Elderly Services was able to award three scholarships; this year's recipients were Kristen Dankese, Patrick Giroux and Eric Surette all from Wilmington High School. These students were outstanding volunteers to the Department and to the Town of Wilmington; the Department congratulates them and wishes them well in their future endeavors.

The Department also likes to be able to give back to the community as a whole. This year, our team, the "Buzzell Bees" participated in the "Walk to End Alzheimer's" on Sunday, September 23, 2012, Greater Boston Walk at the Charles River in Cambridge. We were able to raise \$1,273.00 in donations for the Alzheimer's Association.

The Giving Tree this year was a huge success. We would like to thank the many residents that participated in our annual Giving Tree event and to Boy Scout Troop 56 for their continued support. This program would not have been possible without all the outpouring of generosity from the Wilmington residents, the Methodist Church, Kiwanis Club, other local organizations and surrounding towns. There were over 250 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!

The year 2012 was a great year for strong volunteer leadership with the Elderly Commissioners: Mary D'Eon, Chairperson; Gayle Regan, Vice Chairperson; Stanley Dancewicz, John King, Mary Smith, Frank Sferrazza and John Wallace. They have continued to work very hard in accomplishing their mission, as they work closely with the Director in meeting the needs of the elders of Wilmington.

We would like to extend our thanks to our 85 dedicated volunteers who were "appreciated" at the annual Volunteer Appreciation Luncheon on May 24, 2012. "Volunteers are the Strength and Heart of Wilmington". This year we had a breakfast at the Hillview Country Club in North Reading,

honoring Joey Tavenese, Wilmington Middle School, who volunteered and introduced to the center the Wii and Al LaValle, Department Commissioner, for all of his dedicated services to the elders of Wilmington.

We would also like to thank Morpho Detection, Inc. employees who assisted in our special homebound meals sponsored by the Wilmington Department of Elderly Services for 100 elders and is delivered in April, July and December. On St. Patrick's Day, a delicious homemade corned beef and cabbage luncheon generously sponsored by Peter MacLellan and cooked by Lou Cimaglia, over 100 elders were able to join. We would like to thank the Kiwanis Organization for our Annual Summer Kick-off Dinner and Christmas Holiday Luncheon at the Buzzell Senior Center and the Friendship Lodge. All of these organizations have been extremely generous to our Department and we would like to thank them for their continued support. A special thanks to all the clubs and businesses who donated generously for raffles and give-a-ways.

Finally, we would like to take this opportunity to thank the following for their generous donations in 2012: Dunkin Donuts on Middlesex Avenue for their daily supply of donuts. Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served 194 seniors this year, Rotary for their monthly donations for financially strapped elders, the Rotary Interact Group and the Kiwanis Club. Also, to all the participants who volunteered at the 2012 Annual Holiday Crafts Fair making it a huge success!! The Fair Committee: Mary D'Eon, Helen Dentali and Gayle Regan did a superb job in coordinating the fair this year. There were a variety of prizes that were raffled and tables that offered an assortment of "crafted" items for purchase such as Christmas ornaments, Scrap booking, Jewelry treasures, baked goods and more! We would also like to thank the following companies who donated to this year's annual event: Lucci's Supermarket, Harrow's Pot Pies, Ninety Nine Restaurants, As Good As it Gets Cafe, Michael's Place, National Amusement, Cappellini's and Market Basket. All proceeds from this fair benefit the Department to help strengthen our programs and to develop new and innovative projects to serve our elders.

## Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing and a small number of housing choice vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

At the close of 2012, the Wilmington Housing Authority programs provided state-aided affordable housing to 123 residents. The Elderly/Handicapped housing (Chapter 667) is located on Deming Way and our family housing (Chapter 705) is scattered throughout the town. As always, the Authority gives a preference on the waiting list to local Wilmington residents.

The Housing Authority has an approved five year capital plan with a total spending level of \$227,298.00. The modernization program is moving forward at an unprecedented pace. The WHA has been fortunate in 2012 to be able to begin addressing the back log of capital needs. This has been an exciting time for the WHA and a busy time as we forged ahead with many projects. One fire alarm panel has been replaced that was damaged from a lightning storm. Per the direction of the Wilmington Fire Department radio boxes were installed as part of our fire alarm system. The maintenance shed has a new roof and garage door. We are also in the last phase of a reasonable accommodation project at one of our family housing units, which includes a handicapped accessible addition, ramp and several other upgrades to the house, including a new septic system and roof. We were fortunate that the DHCD was able to award the WHA a grant of \$238,896.00 to be able to fulfill the reasonable accommodation request. Additionally, WHA is making plans to address the much needed paving needs at Deming Way, as well as repairs/upgrades for some of our family housing units in 2013.



Governor Patrick appointed a Commission this year for public housing sustainability and reform. The Commission issued a report of their findings on June 21, 2012. The Commission set forth recommendations that will result in legislation filed by the Governor early in 2013. The Commission Report does site the lack of financial support from the state and the constraints this has caused housing authorities to be understaffed and unable to address capital needs. However, the Commission is recommending regionalizing small housing authorities. The state's small housing authorities serve their local communities and tenants in a way that could not be replicated by a large central office that would be located miles away. The housing authorities that belong to Massachusetts Chapter of National Housing Authority and Redevelopment Organization are engaged in proposing an alternate plan that implements some of the changes the Commission has proposed while keeping our small housing authorities intact and local. The governance of housing authorities has not seen any reform or changes in decades, however, disempowering our local offices and Boards is not the solution to reform. There should be an opportunity to act on some of the proposed changes such as a centralized state waiting list, assistance with modernization and procurement and annual independent audits. The year 2013 could bring forward huge changes to state-aided public housing.

The Authority did not require a financial subsidy from the DHCD to manage our programs. The WHA continues to monitor spending levels carefully. The state issued a 6.5% increase to our budget this fiscal year, which will help the WHA fund a few extraordinary maintenance projects. Our Section 8 Program administrative fee schedule has been reduced by HUD again this year. We are in the business of housing low income families, elderly and disabled community members and we continue to do this in spite of lack of adequate state and federal funding.

We are grateful for the efforts of our Executive Director, Maureen Hickey, and our Administrative Housing Assistant, Denise Brown, who handle the day-to-day operations and ensure the programs run efficiently. We are fortunate to have a new maintenance man, Mr. Steve McDonald. Mr. McDonald is a knowledgeable and hard-working individual. Mr. McDonald stepped into his new position with enthusiasm and has been instrumental in our efforts to improve and take care of our properties.

We welcomed our new Board Member, Mr. Gregory Bendel. Mr. Bendel is an asset serving on our Board learning very quickly the housing authority business.

We are fortunate to have the expertise of Mr. Martin Robb as Housing Management Specialist, Ms. Linda Lamont as Project Manager and Mr. Robert Watt as Construction Advisor, all from the Department of Housing & Community Development.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, Police Department, Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the Town and all its departments with a goal of delivering comprehensive services to our tenants.

We welcome your questions and comments. Please feel free to visit the Wilmington Housing Authority office located at 41 Deming Way, or contact us at 978-658-8531.

Respectfully Submitted,

Board of Commissioners

EXPIRATION OF TERM

Stacie Murphy, Chairperson	April 2017
Robert DiPasquale, Vice-Chairman	April 2013
Leona Bombard, Treasurer	April 2015
Gregory Bendel	April 2016
State Appointee	Vacant

## Veterans' Services

The Department of Veterans' Services is responsible for the needs of all the veterans, and their dependents, residing in Wilmington. It is the Veterans' Service Officer (VSO) to whom the unemployed, the indigent, the disabled, the ill, or veterans otherwise in need first apply for assistance. The VSO interviews the applicants, determines their eligibility, and files requests for assistance. The VSO assists in filing for all veterans' benefits, including the Massachusetts program for indigent veterans and their dependents (Ch. 115). The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with Ch. 115. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, Massachusetts cemeteries, employment, Veterans license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieval of military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Dept. of Veterans' Services has assisted veterans in increasing the Federal benefits received through the Veterans Administration (VA) through compensation, pension and widow's pension. Over \$2M a year is being paid to Wilmington veterans and their dependents from the Federal Government.



*Family member stands behind a veteran's cross prior to Memorial Day ceremony*

The Department also works to coordinate public events such as Veterans Day and Memorial Day observances. This past Memorial Day and Veterans Day ceremonies were well attended by many Wilmington residents. This past December the Department of Veterans' Services assisted Gina Johnson in displaying her Christmas Tree of Remembrance. The tree was on display at Wilmington Common for the month of December. The tree had portraits, which she drew, of all the young men and women from the state of Massachusetts who have paid the ultimate sacrifice since September 11, 2001. There is also a memorial display of the portraits at the Veterans' Services office.

Louis Cimaglia, Director of Veterans' Services for the Town of Wilmington, also serves as the Graves Officer.

He is responsible for the decoration of all veterans' graves in town on Memorial Day and to carry out commemorative activities related to Wilmington veterans.

## Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2012 were Elizabeth (Libby) Sabounjian, who served as the Chairman, James Ficociello, D.D.S. and Jane Williams, M.D. The Director of Public Health is Shelly Newhouse, R.S. The Town has the service of Mark Masiello as a Food Inspector. The Public Health Nurse is Tina Scanlon, R.N. The Animal Inspector is Ellen Sawyer. The secretary for the Board of Health is Kim Mytych.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.



Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July caterers and other temporary food stands such as the Farmer's Market. The Farmer's Market was continued in 2012 and it brought in 12-15 vendors each Sunday at the Swain Green adjacent to the Fourth of July Building. Mostly food items were sold along with a few craft tables. This year the Board of Health issued 10 new food establishment permits. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, recreational camp inspections, semi-public pool inspections, tanning salons, nuisance complaint investigations, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, lake water quality sampling, Canada Geese control, beaver control and other miscellaneous investigations and activities. West Nile Virus and Eastern Equine Encephalitis plagued Massachusetts this year. West Nile Virus was confirmed in mosquitoes from Wilmington in late summer. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Project which routinely provides preventative spraying and larvicide control throughout the town.

The Massachusetts Department of Public Health (MDPH) announced that West Nile Virus (WNV) was detected in mosquitoes collected from Wilmington on August 7, 2012 in the Dublin Avenue wetland area. The specific type of mosquito tested was a *Culiseta Melanura*, which is primarily a bird-biter but will occasionally bite mammals (including humans). WNV is most commonly transmitted to humans by the bite of an infected mosquito. The mosquitoes that carry this virus are common throughout the state and are also found in urban areas.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Tina Scanlon, R.N. The Department of Public Health mandated responsibilities include communicable disease surveillance, investigation and follow-up, adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services include a number of health screenings and prevention and education programs for general wellness.

The Public Health Nurse is active in the Massachusetts Association of Public Health Nurses, Massachusetts Health Officers Association, School Health and Wellness Advisory Committee and Community Health Network Area (CHNA-15). She attended emergency management trainings through MEMA and FEMA. Tina was certified as a BLS (Basic Life Support - CPR/AED) Instructor through the American Heart Association and continued the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. Automated External Defibrillators (AED) can be used by trained personnel in the event of cardiac arrest.

Elder Services included weekly screening and education programs at the Buzzell Senior Center. Education programs encompassed current health issues, diabetes, heart disease, cancer, Alzheimer's Disease, fall prevention, food borne illness etc. In-home elder services provided were home safety evaluations, health assessments, administration of Physician ordered medications and referral to medical providers and service agencies.



The Public Health Nurse gave child and adult Hepatitis A and B, Tetanus, Pertussis, Measles, Mumps, Rubella, Polio, Pneumonia and Influenza immunizations in homes and in the office. Other in-home and in-office services include blood pressure, blood sugar and weight screenings, administration of Physician ordered medications, general health assessment and consultation and referral to medical, mental health and social work providers. The Public Health Nurse obtained a CHNA-15 mini grant to promote sun safety. The Board of Health teamed up with the Wilmington Police Department on August 2, 2012 for the annual "Police Beach Day" at Silver Lake. The Board

of Health had pamphlets regarding "Sun Safety". We had donations from a sunscreen company that included sunscreen and SPF lip balm. We had a free raffle for five different packages that included: beach umbrellas, multiple sunscreens, lip balms and sunglasses. This was a great community health promotion activity that we hope will continue every year.



The Salvation Army Good Neighbor Energy Fund Program was continued in 2012. This program provides fuel and other energy assistance to income eligible residents. Referrals were made for assistance (basic living essentials and comfort and recreation services) to those in need.

An Employee Health and Benefits Fair was held in April in coordination with Director of Health Services, Doreen Crowe, R.N., the Public Health Nurse and the Town Manager's office. A number of local health providers from the Wilmington community participated such as chiropractors, nutritionists, massage therapists and various sports clubs. Retired public health nurse, Ann Fitzgerald, R.N., Tina Scanlon, R.N. and Doreen Crowe R.N. performed blood pressure screenings for town employees. In addition, Concentra provided BMI calculations and Winchester Hospital performed spirometry testing. Special thanks go out to Wendy Martiniello who works in the Town Manager's office for all her extra effort and help in organizing the Employee Health and Benefits Fair.

The Board of Health receives state supplied flu vaccines every year. This year our state supplied allocations were cut again. Therefore, the Health Department purchased flu vaccines privately. This was done to meet the demand of our residents for flu shots. With all the vaccine arriving in the fall of 2012, the Board of Health held flu clinics at the Town Hall and another at the Senior Center. Several small clinics were subsequently held in the Public Health Nurse's office. The public flu clinics were for all residents' ages five and up. School based flu clinics were once again held with the cooperation of all the school nurses and school department staff. Daily surveillance for Influenza-like illness in the community is an ongoing effort by the Town nurse and school nurses. To prevent flu like illness, infection controls were practiced in schools and in all public buildings. Since the Health Department is a Mass Immunization Site, we took advantage of a reimbursement program administered by the National Health Information Center (NHIC) and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. This year Kim Mytych took part in a training program to learn about submitting claims for reimbursements from various private insurance companies and Medicare for administering and administrative costs associated with the flu vaccination clinics.

The Director led the on-going activities of the Medical Reserve Corps (MRC). Both medical and non medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters. During the early seasonal flu clinics late this past year, MRC volunteers continued to work all of our planned clinics.

This year the Wilmington Board of Health petitioned the State Department of Public Health for a Emergency Preparedness Region Change, which was granted in the fall of 2012. Wilmington left Region 4A and moved to Region 3B, the Greater Lawrence Public Health Coalition. Geographically, the realignment for Wilmington to Region 3B makes sense. Wilmington was at the tip of the 34 community Region 4A and is more in line geographically with Region 3B. The Board of Health already has in place Memorandum of Understanding's (MOU's) with several towns in that region and our Local Emergency Planning Committee (LEPC) has mutual aid agreements in place. Our Fire Department (who is directly in charge of Emergency Management) is in District 6, which encompasses all of those towns in Region 3B. Historically, we are communities that plan well together. These MOU's and mutual aid agreements are incorporated into Wilmington's Emergency Management plan. The population ratio puts Wilmington in the middle of Region 3B and culturally the Town of Wilmington is similar in profile. Wilmington currently has 70 members of its MRC and those members could be added to the Greater River Valley MRC.

The Director served as a member for the Region 3B Coalition, a group of six communities designated by the Massachusetts Department of Public Health (MDPH). The coalition receives grant funding for local Boards of Health for emergency planning and infrastructure improvements for emergency response activities. In 2012, the Board of Health received grants and equipment from the region for improvements and upgrades for local emergency planning. In addition, the department also continued to use public health emergency response funds for flu clinic planning and preparation. The purpose of Public Health Emergency Management training is to develop an emergency ready Public Health Department.



With these grant funds from the MDPH, the Board of Health outfitted all the Wilmington Public Schools and public buildings with hand sanitizer unit refills. The Board of Health also replenished clinic supplies for both the Public Health Nurse's office and all the school nurses. Office supplies, training expenses and a new computer were purchased for the Board of Health office. The Director and the Public Health Nurse frequently attended training in relation to public health emergency response held throughout the year. Trainings are always funded by the Public Health Emergency Preparedness (PHEP) grant program.

The Department of Environmental Protection (DEP) held its annual seminar at the Wilmington Middle School. This seminar is conducted for health officers in the DEP Northeast Region and is hosted each year by the Wilmington Board of Health.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued each year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the town through the betterment process appearing on the regular tax bill. This was made possible by a \$200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Canada Geese Control Program has continued operations throughout the year in cooperation with the Massachusetts Department of Fish and Wildlife.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The recycling of fluorescent light tubes containing mercury from the schools and public buildings continues and residents are encouraged to bring compact fluorescent lamps to Aubuchon Hardware, 2261 Main Street, Tewksbury for recycling. This recycling program is supported by outside funding at no cost to the Town of Wilmington.

The Annual Rabies Clinic was held on April 7, 2012 at the Public Buildings Department on Church Street. A total of 206 dogs and cats were inoculated with rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 6, 2013.

The Wilmington Substance Abuse Coalition was formed in 2012 under the directive of the Board of Health. The focus of the Wilmington Substance Abuse Coalition (WSAC) is to prevent and reduce harmful or illicit substance abuse within our community. This is a collaborative effort between the Wilmington Police Department, Board of Health, Wilmington Public Schools, parents, youth and volunteer community organizations. One of the purposes of the coalition will be to apply for a Federal Drug Free Communities SAMSHA grant in 2013. The five year grant would enable us to move forward with a youth substance abuse education and prevention movement in the Town of Wilmington.

In an effort to address the significant impact on the youth and young adults of the Town of Wilmington who are exposed to, and possibly abusing, alcohol, drugs and tobacco, WSAC will be focusing on community change strategies to reduce substance abuse such as: providing information and education relative to the dangers of substance abuse, enhancing skills for our youth and parents on best practices in deterring substance abuse, providing support for individuals and families struggling with substance abuse, using Social Media tools and modifying/changing policies.

In November of 2012, the WSAC held a "Parents Night Out" event at the Middle School. This was a drug awareness presentation that addressed the drug epidemic and the prevalence of drugs in the Wilmington area. We discussed the signs of drug use in the home, where people are getting the drugs, why the drugs are so addictive and why this addiction can ruin families. We heard first hand from parents who have lost their children to drug abuse and from the Police Department about what this epidemic is doing to our community. Local substance abuse organizations were present to provide advice and information. This was a very successful event with well over 300 in attendance.

#### Funds Collected:

Reimbursements for Influenza shots	4,649.41
Nurse's Total Fees Collected (various testing)	45.00
Transport/Haulers Permits	4,600.00
Animal Permits	1,640.00
Funeral Homes	200.00
Percolation/Soil Tests	8,300.00
Sewage Disposal Systems Permits	9,300.00
Food Establishment Permits	21,055.00
Tanning Salons	100.00
Installers Licenses	3,800.00
Subdivision Review	0.00
Photo Copies	43.40
Recreation Camps	400.00
Well Permits	950.00
Rabies Clinic	2,060.00
Pool Permits	300.00
Housing Inspection Certificate Fee	100.00
Ice Rink	100.00
Tobacco Sales Permits	4,200.00
Grants	500.00

TOTAL FEES COLLECTED: \$ 62,342.81

## Sealer of Weights and Measures

Effective July 1, 2008 the responsibilities of this position were assumed by representatives from the State Division of Standards. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2012 for the Town of Wilmington:

<u>Inspections</u>	<u>Number Sealed</u>
Tested and sealed supermarket scales	56
Tested and sealed pharmacy weights	10
Tested and sealed truck scales	8
Tested and sealed gas station meters	169
Miscellaneous	25

The Sealer of Weights and Measures maintains fairness in the marketplace.



*Field House at Alumni Field*



# EDUCATION

## Wilmington Public Schools

Wilmington's educational vision is built on the belief that our mission is to provide a student centered education which fosters critical inquiry enabling the individual to be a productive citizen, respectful of self and others and capable of adapting to a changing world and its technology. The competition created by a global economy, the proliferation of computer technologies and the growth of decentralized work organizations all increase the need for an educated workforce with higher levels of initial skills and greater ability for thinking analytically and continuous learning.

Success in the 21st century requires knowing how to learn. Students today will likely have several careers in their lifetime. They must develop strong critical thinking and interpersonal communication skills in order to be successful in an increasingly fluid, interconnected and complex world. Educating Wilmington's children and young people is the most intensive activity in which the town engages. We know that 21<sup>st</sup> century learners must master content while producing, synthesizing and evaluating information from a wide variety of subjects and sources with an understanding of, and respect for, diverse cultures. We know that 21<sup>st</sup> century learners must demonstrate the three Rs, but also the four Cs: critical thinking and problem solving, creativity and innovation, communication and collaboration. They must demonstrate digital literacy as well as civic responsibility. Virtual tools and open source software create borderless learning territories for students of all ages, anytime and anywhere. Powerful learning of this nature demands well-prepared teachers who draw on advances in cognitive science and are strategically organized in teams, in and out of cyberspace.

Student learning is the bottom line for our schools. Everything we do, establishing a vision, setting goals, managing staff, rallying the community, creating effective learning environments, building support systems for students and guiding instruction must be in service of student learning. The Town of Wilmington continues its historic and longstanding commitment to supporting its schools so that they can function as learning communities. In addition, two nonprofit organizations, the Wilmington School Business Partnership and the Wilmington Education Foundation continue to pursue and distribute funds from private sources to supplement the Town's funding of its public schools. Funds raised by both these organizations help to provide the school children with tools needed to learn more effectively and the teachers with resources that enhance their instruction. We are grateful for their good work.

Professional development is the link to quality teaching and learning and ultimately to increased student achievement. It has the power to increase educators' knowledge of academic content and teaching skills while changing what educators believe about student learning and how they interact with students. We are proud of our Wilmington University which allows our staff to take courses after school, on weekends and even virtually. This is a desirable characteristic of a culture of continuous learning, teachers teaching teachers. The result is that we have continued to make significant academic gains in our classroom and have broadened enrichment experiences for our students.

In the fall of 2012, the Wilmington Public School system welcomed 37 new staff to its instructional corps. In addition, Jeffrey Strasnick was hired as Principal of the Woburn Street School and Wildwood Early Childhood Center. Mary Houde was appointed permanent Director of Special Education. Three new district positions were created; STEM Coordinator, Pre-K-12 English/Language Arts Coordinator and District Data Specialists. On August 28th we greeted 3,619 students as we opened our doors for a new school year.

The Wilmington Public School System has much to be proud of as we look forward to the 2012-2013 school year, most importantly, breaking ground on a new high school. This new school will serve current students and future students for decades and will allow us the opportunity to provide the learning environment needed in order to teach skills for the 21st Century.

Once again, we remain committed to providing our students with the best possible programming to assure that they are poised to be effective leaders in the 21st century. We continue to review and refine curricula, engage in high quality professional development and learn new and innovative ways to address the learning needs of all students.

## WILMINGTON HIGH SCHOOL

This year has been an exciting time to be a member of Wilmington High School. We continue to work to break ground on the new high school. The High School Building Committee and High School Working Group have spent many hours working to fight a steady stream of appeals and have consistently been on the side of victory. Demolition of the high school gym will signal the start of the process. We are thankful for the support of the community and look forward to building a model school that will benefit future generations.

During the last year, our athletes were involved as new members of the Middlesex League. Our athletes showed that we can be competitive in the new league and quickly made their mark as solid performers. In fact, our Boy's Ice Hockey team became State Champions for the first time in over 60 years. We continue to look forward to our teams working hard and being competitive as we start our second year.

We welcomed several new staff members to WHS. Christopher Phillips was hired as a new Assistant Principal. New teachers include: Wendy Cahill in the Foreign Language Department, David Dooks, Paul Gately, Sandra Robb, Ashley Forrester and Michelle Valhouli in the Special Education Department, Kathleen O'Brien, Sarah Paquette and Jennifer Storer in the Science Department and Megan Mandeville in the Mathematics Department. We look forward to their enthusiasm and expertise in and out of the classroom.

The High School Library Committee has developed a plan to change the current High School Library layout to better meet the needs of our staff and students. Initially, 6,000 books were removed from the library because they have not been taken out for more than 8-10 years. This signals a change to a more 21<sup>st</sup> Century library format including robust access to eBooks, online databases, eCard catalog, wireless devices and a wireless system. New furniture has been purchased and the overall design enhanced to enable more classes to use the space. The changes also allow us to experiment and develop changes before we move into the new school.

This year, members of Wilmington High School were selected to participate in the National Assessment of Educational Progress. This assessment is used to develop the annual report on education. Only 13 states are asked to participate.

This year, our students will be travelling far and wide. We have a group of students travelling to Quebec with the Foreign Language Department. Over 130 members of the Strings Attached group will be travelling to Ireland and a small contingency will be spending four weeks in Peru during the summer of 2013.

During December break, a new wireless system was installed in the Adams Street Wing. The system will open the doors for our staff and students to begin to experiment with bring your own device in a 21<sup>st</sup> century school setting, in anticipation of our new high school. Access to Web 2.0 tools, applications and new technologies will add to the efficiency and educational opportunities for our students and staff.

As a whole, our students are off to a strong start this year. Over 40 students made it to the State competition level at the local DECA conference in November. This is an impressive accomplishment for a program that is only three years old. Student Rachel Alatalo completed a second 50 thousand word novel. Joanna Torres was selected as the Superintendent's Leadership Award winner and was presented with a certificate at a School Committee meeting. She was also accepted to Harvard University early action. Michelle Barnes and James Kendall represented WHS at the Regional Student Advisory Council. Wayne Huynh was crowned World Champion in two areas of Tae Kwon Do competition. We are very proud of the accomplishments so early in the year and look forward to many more!



## *Business Department*

The Business Department continues to thrive and grow with academic and extra-curricular activities available to challenge students. The business courses continue to offer a challenging curriculum fostering critical thought while providing opportunities for problem solving and course mastery.

Students from the Managing Your Money course participated in the 2012 U.S. Department of the Treasury's National Financial Capability Challenge in the spring of 2012. The National Financial Capability Challenge is designed to increase the financial knowledge of high schoolers in an effort to enable students to control their financial futures. For the third year in a row, our students achieved great success. Twenty-eight students received certificates for scoring in the top 20th percentile of national scores.

Recognizing the need for our students to be financially literate and acquire the skills necessary to make smart financial choices, the Business Department has made the Managing Your Money course a graduation requirement, beginning with the class of 2015. In this course, students learn the importance of financial planning, budgeting, investing, credit, financial services and insurance protection. In 2011-2012 the enrollment of students in Managing Your Money continued to grow. We hope to have many more students participate in the Financial Literacy Capability Challenge in the spring of 2013.

An integral part of the course, Managing Your Money, is student participation in the Stock Market Game. The game is a virtual program where teams of students start off with \$100,000 to invest in the stock market. Over the course of a ten-week period, students learn about stock basics, research stocks and maintain a portfolio of stock investments. As we continue to expand and enhance Managing Your Money, students also have the opportunity to apply their knowledge and skills to creating a Virtual Business, a Personal Finance simulation.

On Friday, December 14, 2012 several members of the Business Technology Department attended the New England Financial Literacy Institute at the Federal Reserve Bank in Boston in conjunction with Bridgewater State and Salem State University Centers for Economic Education. The institute provided an opportunity for teachers from around the state to network and share resources and ideas in a continued effort to promote the importance of financial literacy for high school students. In addition to attending several financial information sessions, teachers also received a free copy of the latest version of Virtual Economics featuring 51 key economic concepts, a copy of Learning, Earning and Investing for a New Generation and several sources for games and online learning.

The DECA Club, which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe, enhances the co-curricular education of students who are enrolled in a business course. The DECA Club has had continued success in competition at the District, State and National level. Last winter, 53 Wilmington High School students competed in the DECA district competition against eight other schools. Students answered a 100 question business test followed by a business role play where they developed a solution to a business problem and presented it to a business professional who rated their performance. Wilmington High School business students continually demonstrate their ability to think quickly on their feet and demonstrate critical thinking skills and creativity. As a result, Wilmington High School won 41 medals and 38 students attended the State competition in March held in Boston with three students winning State Competition and going onto International Competition in Salt Lake City, Utah. Additionally, 12 Life Skills students participated in the DECA District conference, enjoyed their own competition, received medallions and shared camaraderie with the DECA Club.

Accounting students continue to use web-based technology which allows them to complete all homework and tests using a paperless learning platform which is fully integrated with the textbook. The Business Department's Desktop/Web Publishing class has been rebranded into Web Design/Internet Marketing. This change reflects the growing influence the Internet has on marketing and the overall business environment. While the class will continue to study the

technical and strategic methods of website design, additional time will address how businesses use the Internet to drive growth and tackle business problems. The class will also deal with the economic impact social media marketing has on buyer behavior and business decisions by studying the impact that platforms such as Facebook and Twitter have on consumers and businesses, by building social and business connections.

One of the popular new courses being offered is Honors Sports and Entertainment Marketing. Students are learning about how sports franchises and entertainers make money as well as all aspects of marketing, management and careers within the field. Students had the chance to showcase their knowledge and creativity by presenting marketing ideas to marketing executives at The Hall at Patriot Place. The executives were impressed with the ideas Wilmington High School students developed to increase attendance to the Hall from student selected target markets.

The school is pleased to open the WHS School store, named by students as "The Wildcat's Den." Students who are enrolled in Marketing, Accounting and Entrepreneurship classes work in the store as part of their curriculum. The students have run promotional campaigns to generate excitement for their product selections for Spirit Week and for the holiday shopping frenzy. Students run the store, select the merchandise and keep the financial records, making this a fantastic investment by the Wilmington Education Foundation who enabled the store's existence through a grant. Life Skills students, partner with the business students, to run the store which makes this a great learning endeavor for all.

### *English Department*

Twenty-first Century Skills include communication, critical thinking, collaboration, accessing and analyzing information and imagination. The 2012-2013 school year reflects the work of the English Department as they create and align curriculum to reflect the newly adopted Common Core State Standards. Teachers have been using the integrated approach to literacy, emphasizing close reading of increasingly complex texts and the addition of writing arguments based on essential questions. They continue to work on integrating nonfiction with core texts as they facilitate classrooms which reflect increasingly complex literacy skills. There has been increased emphasis on professional development and support for teachers as they transition and shift their English/Language Arts pedagogy and practice.

### *Wilmington High School English*

Senior Honors English students are working on their yearly Capstone projects that focus on individually reading an author's works and analyzing them. Senior A Level English students finished *The Canterbury Tales Pilgrim Projects* where they each took pilgrims from the poem and retold their tales in their own words in video format.

In Expository Writing, students are writing Division/Classification essays on topics such as Skiers on the Slopes, Types of Vacations and Types of Soccer/Hockey Players. The students are also finishing up Process Analysis presentations to the class in which they had to include a visual component. In tenth grade, students are doing MCAS review and reading Shakespeare's *Macbeth*.

In English 11 classes, students are reading *The Crucible*, examining the history of the Salem Witch Trials and the similarities and differences between Miller's play and the actual historical events. They are studying the definition of, and the effects of, mob mentality as it happened throughout the trials, and also examining a 1993 murder trial in Arkansas which was prompted in part by mob mentality. Students have been discussing and responding in writing to the notion of false confession as it relates to *The Crucible* and to the 1993 trial.

The following contributions of the English Department members make a strong impact within the department and the Wilmington Public School system.



Ms. Lisa Bellavia and Ms. Mia Parviainen advise the high school's literary magazine, *Expressions*. Ms. Meghan Estrada, Ms. Lisa Desberg and Ms. Mia Parviainen are preparing students for a Poetry Out Loud National Recitation Contest. Through the Poetry Out Loud National Recitation Contest students are exposed to the dynamic aspects of slam poetry, spoken word and theater. By engaging in the district supported workshop, teachers had the opportunity to learn more about Poetry Out Loud, hear from teachers and students who participated in our first Wilmington High School competition last year and develop lesson plans in order to prepare their students to memorize and perform their poems.

Ms. Meghan Estrada and Social Studies teacher, Ms. Tracey Kassin are teaching and creating curriculum for an English/Social Studies Interdisciplinary Course. Their central goal is to produce an English/Social Studies Interdisciplinary Curriculum for sophomore honors students that outline essential questions, goals and objectives, texts and materials and other assessments aligned with the Common Core and state frameworks.

Ms. Lisa Desberg, Ms. Mia Parviainen and Ms. Maureen Dolan created a series of Common Core aligned lesson plans for teaching Shakespeare's *Romeo and Juliet*. In addition, plans and resources were shared using the electronic assistance of the online resource tool, Edmodo.

#### *Foreign Language Department*

The Foreign Language Department is pleased to welcome three new teachers. On the high school level, Ms. Laura Efron and Mrs. Wendy Cahill, both of whom are teaching Spanish and on the middle school level, Ms. Adrienne D'Agostino, who is teaching 6<sup>th</sup> and 7<sup>th</sup> grade Italian. Ms. Efron is a graduate of Carleton College and has a Master's degree from Lesley University. She has spent a considerable amount of time in Chile and in Spain. Mrs. Cahill is a native speaker of Spanish originally from Guayaquil, Ecuador. She will begin a graduate program at Salem State University in the summer. Ms. D'Agostino is a graduate of UMASS/Amherst and visits family in Italy every year.

The High School has added two more classes of first year American Sign Language (ASL) and will offer a class of second year ASL second semester this year. Teaching ASL is Ms. Chanel Garcia, who worked for the last seven years in Wilmington as an interpreter for a deaf student who graduated in 2011. This is the second year that three languages are now being offered in grade six at Wilmington Middle School: Spanish, French and Italian. The High School Foreign Language Department is now offering a three-year sequence in Italian (Italian 1, 2 and 3) which is funded in part by a grant from the Centro Attivita Scolastiche Italiane (C.A.S.I.T.).

During April vacation, seven high school students travelled to Costa Rica for a ten day stay. Staff chaperones were Ms. Pietro and Ms. Santana. French teacher Joanne Veliz will chaperone a group of 25 students to Montreal, Canada the last weekend in April, 2013. The itinerary includes visits to the former Olympic venues, historical monuments, museums, the old city, McGill University and Notre Dame Cathedral.

Curriculum Team Leader Joyce Beckwith presented several workshops at the national conference of the American Association of Teachers of French, which was held in Chicago, IL from July 2<sup>nd</sup> through July 9<sup>th</sup>. Mrs. Beckwith is a member of the Executive Board of this association. She also presented a session at the conference sponsored by the American Council of Teachers of Foreign Languages (ACTFL) which was held in Philadelphia, PA from November 15<sup>th</sup> through November 18<sup>th</sup>. Mrs. Beckwith has also been invited by the Northeast Conference of Teachers of Foreign Languages to present a session at their conference in Baltimore, MD the first weekend in March, 2013.

The department regretfully said goodbye to Spanish teacher Alba Santana who moved with her family to New York. She is now teaching Spanish at the Ethical Culture School in the Bronx.

### *Guidance Department*

The Wilmington High School Guidance Department appreciates and understands the needs of our students and their parents. The department strives to improve upon its service to our students by keeping up-to-date in our practice and focusing on grade level issues, college planning, career exploration and personal and emotional well-being.

The Naviance on-line platform continues to act as an important conduit in the Guidance Department's conveyance of information to our students and families. This year, for the first time, all of our students have access to the features of Naviance. Grade 9 students were introduced to the features of the program by completing a learning style inventory designed to empower them to embrace their own strengths in the learning process. Sophomores utilized the program for career planning and took part in interest inventories to help narrow career choices. Juniors and seniors utilize the program for researching and applying to college. In the three years since subscribing to Naviance, the program undoubtedly has streamlined the manner in which the counselors work with our students. Most importantly, Naviance continues to be a support in the ongoing process of encouraging and promoting a college going culture in our school.

During the summer of 2012, the Guidance CTL offered two sessions of a newly developed College Essay Writing Seminar. Fifty-six students participated in the program during which the importance of a well-honed essay was the focus. At the end of the seminar, students left with the essential components of their college essays and a vision for the final product. The program was highly successful and will be offered again in the future.

Once again, the Wilmington High School Guidance Staff sponsored programs that address the various stages of the college application process. The department believes that it is vital that students begin researching postgraduate options early. The Alumni Roundtable in early January welcomes members of the previous year's graduating class who are eager to share anecdotes about college life with our juniors and seniors. In January of 2012, forty members of the Class of 2011 returned to share their college experiences with our future graduates. In February, Junior Parent Night coincided with in-class junior seminars focused on the initial steps in implementing an effective college search process. As a follow-up to this presentation, the Guidance staff sponsored the Senior Parent Breakfast in late September. In 2012, this event was attended by 80 parents. In this presentation, parents are encouraged to work as partners with the Guidance staff to support the students in their future planning. In conjunction with this presentation, students accessed Naviance to explore college resources and begin the application process. The annual Financial Aid Night featured a representative from a local university who answered important questions about applying for financial aid. Information about scholarship opportunities is maintained both in Naviance and in the Scholarship Binder, which is located in the Guidance Office. The Guidance staff believes that each of these events and resources contributes to supporting students and their families in successful realization of future goals.

The Wilmington High School Guidance Department offers college preparatory testing through the College Board. In mid-October, the guidance staff administered the Preliminary Scholastic Aptitude Test to 206 sophomore and junior students. In conjunction with the WHS Advanced Placement curriculum, 83 students tested in the College Board's Advanced Placement Program during May 2012 under the direction of the Guidance Curriculum Team Leader.

To date, the WHS counseling staff has processed over 648 college applications with over 53.9 percent of seniors applying to college as of January 2013. We are proud to announce that our students have been accepted to the following colleges: Assumption College, Babson College, Bay State College, Boston College (Carroll School of Management), Brandeis University, Bridgewater State University, Curry College, Elon University, Emmanuel College, Fairfield University, Fitchburg State University, Fordham University, Framingham State University, Franklin Pierce University, Gordon College, Harvard University (Harvard College), Hofstra University, Johnson and Wales University, Lasell College, Lynchburg College, Massachusetts College of Pharmacy and Health Sciences, Merrimack College, Middlesex Community College, Northeastern University, Pennsylvania State University (University Park), Philadelphia University, Purdue University, Quinnipiac University, Regis



College, Rivier University, Roger Williams University, Saint Joseph's College (ME.), Saint Michael's College, Salem State University, Salve Regina University, Seton Hall University, Simmons College, Southern New Hampshire University, State University of New York at Albany, Stonehill College, Suffolk University, University of Tampa, University of Hartford (School of Business), UMass Amherst, UMass Dartmouth, UMass Lowell, University of Michigan, University of New England, University of New Hampshire, University of New Haven, University of Vermont, Villanova University and Western New England University.

Members of the Class of 2012 are attending the following colleges: American International College, Anna Maria College, Arizona State University, Assumption College, Babson College, Bentley University, Berklee College of Music, Boston College, Boston University, Bridgewater State University, Bryant University, Colby College, Colby-Sawyer College, Curry College, Elon University, Endicott College, Fitchburg State University, Florida Gulf Coast University, Framingham State University, Franklin Pierce University, High Point University, Hofstra University, Husson University, Ithaca College, Johnson & Wales University, Lasell College, Lesley University, Lyndon State College, Massachusetts College of Pharmacy & Health Sciences, Merrimack College, Miami University, Oxford, Middlesex Community College, Missouri University of Science and Technology, New York University, North Shore Community College, Northern Essex Community College, Norwich University, Plymouth State University, Quinnipiac University, Rhode Island College, Rivier University, Saint Anselm College, Salem State University, Simmons College, Southern Connecticut State University, Southern New Hampshire University, Springfield College, State University of New York at Albany, Stonehill College, Stony Brook University, Suffolk University, Texas Tech University, The College of New Jersey, The New England Institute of Art, Tufts University, Universal Technical Institute, University of Massachusetts Amherst, University of Massachusetts Boston, University of Massachusetts Dartmouth, University of Massachusetts Lowell, University of New Hampshire, University of North Carolina at Charlotte, University of Rhode Island, University of Vermont, Wentworth Institute of Technology, Westfield State University, Wheelock College, Worcester Polytechnic Institute and Worcester State University.

### *Mathematics Department*

The Mathematics Department at Wilmington High School is comprised of 11 full-time teachers each teaching five classes and one Curriculum Team Leader who teaches three classes. We have welcomed one new mathematics teacher this year who is starting her teaching career after recently graduating from the University of New Hampshire.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. Beginning with the Class of 2014, students are required to complete 20 credits of mathematics in order to be eligible for graduation, making mathematics a four-year requirement at Wilmington High School. At this time our current juniors and seniors complete their three year program with Algebra 2 and may choose a fourth year of mathematics from one of our senior electives which include two programming courses, Algebra 3, Pre Calculus, Introduction to Trigonometry, Introduction to Probability & Statistics, Statistics, Honors Calculus AB and AP and Calculus AB. We have also decided to include more options for our seniors and at this time we are proposing to include an Engineering Design course in our program for the 2013-2014 school year. We hope to introduce students to the different fields of engineering and also to the engineering design process. Many of our current ninth graders have completed Algebra 1 in grade 8 and are enrolled in Geometry this year. They will advance to Algebra 2 as sophomores. We anticipate a revision to our High School Mathematics Program over the next several years as we anticipate the need to expand our offerings as we begin our curriculum renewal process. This process has begun and several high school and middle school teachers are involved in this work. We have started this project with a series of visits to other high schools to investigate their programs and to evaluate our own. This work, as well as our curriculum work that is ongoing, will prepare us to complete the tasks of this process. Another aspect of this work requires us to align our curriculum to the Common Core Standards (CCSS) on which our newly developed Massachusetts State Standards have been based. Many of the Mathematics teachers at both the middle and high school levels worked during the summer of 2012 to rewrite curriculum in order to meet the timelines mandated by the Department of Elementary and Secondary Education (DESE). We continue to work throughout the 2012-2013 school year to complete the alignment to the CCSS.

Our high school students continue to improve in our standardized testing. MCAS results were very positive again this year with a large percentage of our students scoring either in the Proficient or Advanced status. We continue to offer a Math Workshop course to our tenth graders as a preparation for the May exams. This course is designed to reinforce skills and to develop test-taking strategies. We also offer opportunities for extra preparation for eligible students through our Academic Support Services Program which is offered three different times during the school year and sometimes over the summer months. This program is funded by a grant which has been approved by the Massachusetts Department of Elementary and Secondary Education (DESE).

Our Advanced Placement testing in Calculus AB also demonstrates positive results with close to 100 percent of those tested achieving a qualifying score on the 2012 exams.

SAT Review classes are also offered through both the English and Mathematics Departments. These classes are scheduled in the fall and also in the spring. Classes are offered in the evenings during the week and on Saturday mornings. The fall and spring sessions usually run for the six weeks prior to the SAT tests which are administered in November and December and in May and June.

### *Science Department*

The Wilmington High School Science Department has been doing some very exciting things this year in regards to welcoming new staff, preparing for new science standards and providing great learning opportunities for students. Here in Wilmington, our teachers realize that, while working in education can be daunting and complex, the most important thing is what goes on between teachers and students.

As an example of such rich interaction in the life sciences, Brenda Marcoux's Honors Biology students are in the first stage of writing essays to qualify for *The Dupont Challenge* essay contest. Last year at this time, one of Mrs. Marcoux's students received an Honorable mention for her essay in this national competition. Richard Fardy's AP Biology students are currently doing in-depth collaborative investigations. Topics include both diffusion and determination of allele frequencies in populations. Open investigations which follow structured inquiry help students learn real science by doing it instead of merely hearing about it. This is part and parcel of the required curriculum frameworks for AP Biology that went into effect this fall.

At the end of October, the Biotechnology and AP Biology classes traveled to BU Medical School, a biannual event, to participate in engaging laboratory experiences. These laboratory experiences expose our students to "cutting edge" information and help the students become more experienced in laboratory protocol. The Biotechnology class participated in a laboratory called *In Search of the Body's Antibodies*, a simulated test that screens for the presence of Human Immunodeficiency Virus (HIV) in a hypothetical patient. This test performed by the students is an Enzyme Linked Immunosorbent Assay (ELISA), which uses an enzyme that links to a specific antibody to detect for the correct protein or antigen from the virus. This biannual event is a great opportunity that shows our students real life examples of lessons learned in class.



*Top three electricity producing windmills*

On the physical sciences front, students are being exposed to excellent learning opportunities that range from Jennifer Storer and Kathy O'Brien's 3D Periodic Table to James Demos' Windmill Design Project to Teresa Marshall's new and unique Organic Chemistry course. Recently, chemistry students in Mrs. Storer's class discussed the question "Why is Mars red?" as a launching point into the connection between the process of losing electrons and the formation of iron oxide, the substance giving Mars its color. Mr. Demos' Introduction to Technology students created designs that varied widely, producing a few surprisingly efficient windmills! While students study properties



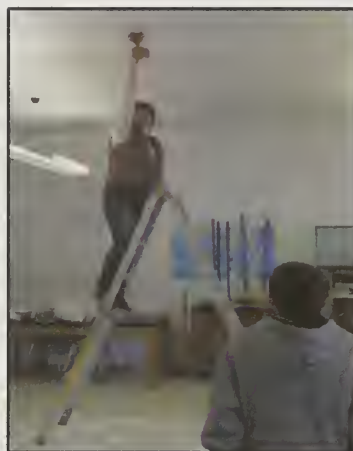
of matter through chemistry and design through engineering, they also have many opportunities to study matter and motion through studies of physics. For example, students in Carol Mutchler's Introductory Physics course recently held their annual Egg Drop Contest. As is evident, there are many exciting things happening in the sciences here at Wilmington High School and we look forward to more student opportunities that lie ahead.



*9<sup>th</sup> grade Introductory Physics students  
Bianna Kumm, Jonnie Perella and Melissa  
McNamara holding their "egg crafts"  
alongside instructor Carol Mutchler*

### *Social Studies Department*

Members of the Wilmington High School Social Studies Department participated in History Connected, which offered professional development funded by a Teaching American History Grant, sponsored by the United States Department of Education. Through this grant several teachers participated in a History Book Group, School Day Seminars and a weeklong Summer Institute. Unfortunately, 2012 represented the third and final year of the three-year grant. No new Teaching American History grants were funded by the federal government for the new year. Wilmington High School and its History Connected partner districts hope that this will change in the coming years, as it was a tremendous source of professional development for both history content as well as pedagogy.



*Ms. Mutchler preparing  
for the egg drop*

As 2012 came to a close, preliminary work was underway to introduce two new Advanced Placement courses to the Wilmington High School Social Studies Department. Michael Maloney is looking forward to developing an AP United States Government and Politics course, while Michael Kinney looks forward to developing an AP Microeconomics course.

## WILMINGTON MIDDLE SCHOOL

The 891 students housed in the Wilmington Middle School range from sixth to eighth grade. Students are assigned to one of three houses for their three years at the school: Challenger, Discovery and Explorer. The breakdown of students in each grade is as follows: Grade six-284, Grade seven-298, and Grade eight-309. The Wilmington Middle School welcomed over 15 new staff members for the 2012-2013 school year. Wilmington Middle School consistently reinforces the Core Values of the building, Responsibility, Citizenship and Confidence, in academic, social and extra-curricular areas. The many planned events over the course of the school year foster a positive school climate while making learning fun, exciting and interactive.

In the year 2012, students participated in a variety of activities designed for learning and growing. In January, Game Show Live was held. This is a sixth grade social event that allows students to develop relationships with their teachers and their classmates. Students answer trivia questions about the core curriculum and popular culture in order to earn points with their team. This multi-media style presentation builds school spirit and camaraderie within the sixth grade. In March, Mrs. Brenda Galvin and 8<sup>th</sup> grade students traveled to the Boutwell Early Childhood Center for Dr. Seuss' Read Across America Day. This cross-age activity allows Wilmington Middle School students to share their passion for reading and demonstrate the importance of the skill of reading to the younger children. In April, sixth grade students had an assembly program that integrated their



learning of Ancient History with a live mythology performance. Chariot of the Sun, presented by Jeffrey Benoit, allowed students to meet the heroes, gods and monsters of Greek mythology! Using a combination of poetry, masks, mime and skillful audience participation, the presenter brought these classic tales to life. Also, in April, sixth graders were able to experience an "in-school" field trip with the New England Aquarium. Students were able to participate in a hands-on lab by completing a squid dissection. Both of these curriculum-based enrichment programs were made possible by funds from the annual Magazine Drive Fundraiser.

The Annual Technology Fair also took place in April 2012. All seventh graders rotate through two technology labs filled with engineers from Analog Devices. Students work through various stations involving chemistry, power sources, electricity and sound. This Technology Fair is organized by teachers, David Pinette and Kevin Welch, and retired Analog engineer, Chuck Kitchin. Students were impressed by the knowledge of the engineers and were enthralled with the technology that came alive. In October, eighth grade students visited New York City for the day. This annual trip aligns with the students' Language Arts curriculum and the themes of immigration and freedom. Important stops and sights included Ellis Island, the Statue of Liberty, Liberty State Park and the Tear Drop Memorial. In late October, interrupted by Hurricane Sandy, all grades had the chance to visit the National Science Center's Mobile Discovery Unit. Housed in 18 wheelers, the mobile centers travel around the country presenting programs designed to show young people that studying science and math is fun as well as essential to their future.



*Chrystyan Soeum shares a book with Kindergarten students as part of Dr. Seuss' Read Across America Day*

Building responsibility and empathy in our students is also paramount at Wilmington Middle School. Students help out and give back when they can. For example, Strings students traveled to the Buzzell Senior Center in December to provide holiday music for the seniors in their community. When assistance was needed in selling 9/11 red, white and blue bracelets to raise funds for the memorial, students and teachers pitched in for the effort. Our hearts came together for the community of Newtown, Connecticut as we wanted to support the students, staff and families of Sandy Hook Elementary School. Our sixth, seventh and eighth graders made hearts and snowflakes to send along to those affected in the tragedy. We are proud of our students when they show compassion, spirit and resilience.

### *English Department*

Mr. Brian Caira focuses his English Language Arts classes on developing writing style, functions and techniques, reading and analyzing various types of literature, strengthening vocabulary and improving grammar usage. He also serves as a co-advisor to Wilmington Middle School's student council and as the Advisor of the WMS Newspaper Club.

Ms. Jeanne McGonagle and Ms. Sarah Perkins attended the Best New Young Adult Books workshop led by former chair of the Newbury Book Award. They shared literary resources and book lists with the English Department. Ms. McGonagle is also facilitating and leading a Wilmington University book club offering for middle school teachers. Six works of literature will be studied in terms of potentially introducing them into our core curriculum as core novels, summer reading books and/or texts to be part of thematic units related to the Common Core.



*Seventh Graders visit the Mobile Discovery Science Center*



Ms. Sarah Perkins, Ms. Kristin Smith and Ms. Dotty Bowen attended a course through the Salem State Collaborative Project in October that focused on learning about how to adapt English/Language Arts curriculum to fit the newly adapted Common Core State Standards and the Massachusetts Frameworks. Following the course, these teachers have been involved in creating and teaching newly aligned curriculum which has been supported through professional development. Collaborative unit/lesson designs are helping move students toward the 70/30 ratio of informational to narrative literacy required by the upper grade levels.

Ms. Missy Simmons organizes the eighth grade Washington, DC field trip. Students make a connection to the eighth grade ELA curricula when they explore the Holocaust Memorial Museum. A major cornerstone of the grade eight curricula is literature that is based on the experiences during the Holocaust. Students read "The Diary of Anne Frank" and learn many aspects of the historical implications, but most importantly learn about tolerance and acceptance.

Grade seven Discovery has had an eventful November and December in English/Language Arts. Students read and analyzed Charles Dickens' Classic novel *A Christmas Carol*. In preparation for the novel, students explored Victorian England through the use of a Scavenger Hunt WebQuest. Students learned about events in Dickens' childhood that shaped his opinions about the treatment of the less privileged, union workhouses and Victorian treats such as plum pudding. Upon completion of the novel, students were able to see literature in action by viewing the North Shore Music Theatre's musical adaptation of *A Christmas Carol*.

#### *Social Studies Department*

The Social Studies Department (6-12) completed year one of the Curriculum Renewal Process in the spring of 2012. Those middle and high school teachers who participated helped develop a Beliefs and Direction Statement for the department, a needs assessment, as well as a report on the trends and issues in the field of Social Studies education. The Social Studies Department (6-12) commenced year two of the Curriculum Renewal Process in the fall of 2012. Those middle and high school teachers who participated have been working to align the core Social Studies courses at the middle and high schools with the Common Core Standards for Literacy in History/Social Studies. These teachers have also begun to develop common writing assessments for the core Social Studies courses at the middle and high schools.

### NORTH INTERMEDIATE SCHOOL

There are currently 322 students at the North Intermediate School in grades four and five. There are seven fourth grade classrooms, seven fifth grade classrooms and one language-based classroom at the school. Our students have access to a broad academic curriculum that includes Reading/Language Arts, Math, Social Studies and Science. Students also participate in a variety of specialist periods each week. Music, Art, Physical Education, Library/Media, Health, Chorus and D.A.R.E., as well as stringed and band instruments, provide students with a well-rounded curriculum. Our students also continue to participate in the Second-Step anti-bullying program.

Beyond the regular curriculum we strive to expose our students to a broad range of other educational and community-building experiences. We were visited by the Mobile Science Van from the National Science Center in October. Our students participated in a national student presidential election in November. Our fourth graders participated in the "Orchestrating Kids through the Classics" program offered by the Lexington Symphony Orchestra. Our fifth graders were exposed to foreign languages through our after school foreign language club. In the spring, we sponsored a career day where classrooms were visited by guest speakers from the community who shared their job experiences with our students. Our students participate in the school banking program sponsored by the Lowell 5¢ Savings Bank. The North Intermediate School was awarded a check for \$500 from the bank because of our high level of student participation in the program. We implemented a Sign Language Club for the first time this year. Participation in the annual Wilmington Education Foundation (WEF) Fundraiser Halloween Walk is always a highlight!

We continue to work to update and improve our technology program. We are into our third year of implementation of the Renzulli Learning System in both grades four and five. Renzulli is a web-based program that is designed to help students achieve by focusing on their strengths, their interests and the ways they like to learn and express themselves. Students are put in touch with engaging, individualized resources specifically chosen for their interest areas and learning styles. We also continue to utilize the Study Island Program. Study Island is another web-based program that includes specific instruction, assessment and reporting of student's performance. All lessons are built directly from state academic standards. We continue to utilize Smart Boards, mimio devices, In-Focus projectors, digital visual projection devices, Grade Master 600 Scanner, Mimio Vote and Kindle e-Books to provide students with access to the latest technologies as well as the Internet. All of our classrooms are now equipped with ceiling-mounted projectors providing full student access to the single desktop computer in each room. Mrs. Peachey, our Library-Media instructor continues to expand her use of our E-Instruction Classroom Performance System (CPS) in her classes.

Improving our school-wide performance in math continued to be a primary focus at the North Intermediate School this year. Our school data team analyzed MCAS data and identified areas of weakness which led to focused math instruction and interventions. Our students continued to participate in the Math Facts Challenge. Students are evaluated on a weekly basis on their ability to complete math facts problems in a timely manner. Students are tested in the four basic math operations (addition, subtraction, multiplication and division). As they successfully complete each operation they are rewarded by their classroom teachers with a pencil which recognizes their achievement. When all four operations have been successfully mastered students are awarded a certificate and have their name and picture added to our "Math Facts Superstars" bulletin board. Our students also continued to participate in the Math Olympics challenge program after school.

Under the direction of school guidance counselor, Rebecca Farnham, the North Intermediate School implemented a new peer leadership program this year. This program was designed to expand on the positive aspects of both the peer mediation program and student council. Students were elected, from each grade five classroom, by their peers to represent the school as student leaders. These students, called the "NorthStars" took on a leadership role with several community service projects. In cooperation with WCTV these students also participated in an after-school video club where they were trained how to operate digital video equipment. Ultimately, they created a video yearbook for the school.

Communicating with parents and the community continues to be a top priority at the North Intermediate School. Three primary forms of communication are used. E-mail continues to be the quickest and most efficient means of communicating information in a timely manner. All staff regularly communicate, both among themselves and with parents, via e-mail. Secondly, we use our school website as a means of communicating more general school information. Lastly, and often in conjunction with our website, we continued to utilize the Alert Now phone information system. Recently we changed over to Blackboard Connect for the same purposes. We have found that sending out phone/e-mail messages to alert parents of upcoming events, and/or directing them to the website for more detailed information, is both timely and efficient.

Safety continues to be a high priority at the North Intermediate School. In order to ensure the continuous improvement of these practices, the safety committee meets regularly to discuss ways to implement new procedures to address our changing needs. We have continued the process of providing room keys to all teachers and staff members and to require all volunteers complete CORI forms and all staff members wear I.D. badges. Visitors and volunteers are also required to wear badges whenever they are in the building for any reason and all staff members are required to have CORI checks completed. Various fire and emergency drills are conducted regularly to ensure readiness in the case of a real emergency. In the fall, we successfully conducted our second full school emergency evacuation. All students and staff safely and quickly evacuated the building. It is an ongoing goal of the North Intermediate School and the Wilmington Public Schools to anticipate any possible emergency situation and to develop a plan to ensure the safety of all students and school personnel.



The North Intermediate School is extremely appreciative of the PAC for its ongoing generous support of our school and its programs. The fundraising activities they sponsor each year generate a considerable amount of money for programs and materials that benefit the school and enhance the curriculum. They provide enrichment programs for our students and generously purchase a variety of materials for the school. Character building and anti-bullying have been a recent focus of our enrichment programs. Two outstanding programs were brought in during the fall. Molly Sliney, an Olympic fencing champion, talked to our students about overcoming obstacles to achieve their goals. "Ooch" educated us about our individual "super powers" and how to stand up to bullies. Two PAC-sponsored activities that are always well-received are our annual Girl's Dance and Boy's Night Out. The North Intermediate School is grateful for the hard work and support of the PAC. We recognize it is the combined efforts of parents and teachers that create an atmosphere for learning which strives to meet the needs of each child and fosters the well-being and success of all students.

## WEST INTERMEDIATE SCHOOL

The West Intermediate School prides itself on creating a positive environment; greeting children by name and making each child feel valued as members of the school community. The West Intermediate School staff is always working together to improve the quality of our instruction and our service to community. We welcomed Lynn Manning as our new CARES coordinator, which was our only change in the staff in the year 2012.

Staff members participated in continued professional development activities that support the District Strategic Plan and the North and West Intermediate School Improvement Plan. We continued with our web-based programs, including Renzulli Learning, Study Island and other Web 2.0 tools. Ninety percent of our classrooms are equipped with Mimio devices coupled with projectors, a set-up that allows direct student interaction with any program being used. We also added two Mimio Vote systems, which allow students to use remote clickers to answer displayed questions in real time and then provide immediate feedback for the class. Our staff participated in the STEM fair in the spring, which was a great opportunity for families to engage in a variety of science-based activities. We have continued to support and participate in Professional Development activities that strengthen our use of new technology for both teaching and learning, ensuring that our students are provided the skills they need to become 21<sup>st</sup> Century learners.

In the classrooms, we participated in many activities in addition to our academics. An important goal at the West Intermediate School is to instill in the children a sense of personal achievement and social awareness, particularly around bullying behaviors. The Second Step program has been very successful in teaching empathy and good decision-making skills to our students. We continued with our Explorer Day, Poetry Day and Math Immersion Day; participation in Wilmington Fire Department's Toys for Children In Need, collecting food for the local food pantry, the annual winter coat drive sponsored by Anton's Cleaners and Box Tops for Education.



*Student Council members present toys to the Fire Department's "Toys for Wilmington Children" program*

We continue with our featured wellness program, "Recess Before Lunch." We also began a before school exercise club, called West Walks, which was open to anyone who chose to participate. The group met four mornings each week in the gym before school and did walking tapes, jump rope and other aerobic activities, all in support of research that makes a positive correlation between vigorous physical activity and strengthening cognitive skills. In gym, the children participated in the Five Minute Fitness Run, where every child in the school ran for five full minutes without stopping. In art, children participated in the Reading Municipal Light Department's T-shirt contest; made pottery, murals and collages that we displayed throughout the school. In music, the children performed at the Wilmington High School for the whole town holiday concert in December. Our Wilmington Education Foundation (WEF) fundraiser walk in October was again a huge success, securing funds for use in the upcoming year.



The Wilmington CARES program operates daily from the West Intermediate School and is an integral part of our school community. Lynne Manning is the site coordinator at the West Intermediate School. In addition to regular daily activities, she has also arranged for the children to attend sessions at GymStreet USA and for groups of children to spend time working on craft projects at the Wilmington Health Care Center, which is a nursing home and rehabilitative center.

The Shawsheen/West PAC continues to support grades one to five at both the Shawsheen Elementary and the West Intermediate Schools. They provide Student Planners and West T-shirts for every child. They fund enrichment programs, which included Mister Magnet, Techsploration/Simple Machines and Cryogenics. The PAC also organized additional activities such as the Ice Cream Social, Holiday Gift Fair, Grade 5 Student Yearbook, Family Game Night and the Grade 5 Yearbook Signing Party, which is the final farewell to the fifth graders as they prepare for the Wilmington Middle School.

## SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School, serving students in grades one through three, houses 18 general education classrooms and three special education classrooms. Staying true to our course, the Shawsheen Elementary School continues to be committed to increased student achievement by using data to drive instruction and to impact student performance outcomes.

All classroom teachers have been trained with the use of AIMSweb, which serves as one of the assessment tools in reading, as we continue to make strides implementing the Massachusetts Tiered System of Support (MTSS), formerly known as RtI (Response to Intervention). Three times a year, all students are assessed by their teachers, using AIMSweb. This information was crucial in helping teachers design instruction to meet the individual needs of students as well as providing the teachers with an early detection system for students who may be at risk in reading. By progress monitoring students throughout the year, teachers were able to provide custom interventions to assist students in making steady progress. This year, specialists, support staff and special education personnel served as interventionists. They were assigned to certain classrooms. By visiting our newly created intervention closet, they chose appropriate activities to implement with students to address their specific reading needs.

Teachers now administer the Fountas and Pinnell Reading Leveling Assessment to their students. By having this information, teachers were better able to instruct their students at their reading instructional level and ensure they had reading materials available at their appropriate reading levels. Teachers visited our new literacy closet that contains multiple copies of literature in a variety of genres at the different reading levels. In addition, teachers were able to challenge their students in a way that allowed them to make progress through the leveling system. This assessment will be administered twice yearly to provide teachers with the needed data to continue to drive their reading instruction for their students. Both the AIMSweb data and Reading Level information were available for teachers to share with parents during parent conferences.

In the math content area, classroom teachers will be administering benchmark testing twice a year. The initial testing will provide teachers with the current skill level of their students. The final assessment will demonstrate the progress achieved by all students. The input of the results in our Scantron machine provides teachers with data on each of their students as well as a comparison with other students in their comparable grades.

The Shawsheen Data Team, comprised of administrators, classroom teachers, support staff and special education personnel, stayed their course in analyzing data to better inform them and the faculty about areas of strength and areas needing to be further addressed in the content areas of reading and math. New this year, the team began analyzing local data (AIMSweb) in addition to MCAS results. With the assistance and guidance of the district's data specialist, the team has become equipped with information, charts and data to better investigate student performance. The team has just begun work with using data walls to more publicly display student performance. They have begun with a staff data wall, using information acquired from AIMSweb, to exhibit data in the Teachers' Lounge. The data will be updated on a regular basis in order to provide the faculty with ongoing student progress and achievement.



The Shawsheen Elementary School has teacher representation on the district's Math and Reading Vertical teams. Both the elementary math liaison and literacy coordinator focused a majority of their work on drawing curriculum maps to ensure that the skills and concepts found in both our math and reading programs cover the adopted Massachusetts Common Core Standards. For any standard not being addressed in our reading and math curricula, teachers will be given the necessary supplemental lessons and materials. The goal is to align the common core standards by the end of the 2012-2013 school year as outlined in the school improvement plan.

Realizing the importance and impact of integrating technology for instruction, most of the classrooms have been equipped with ceiling-mounted projectors. Teachers enrolled in professional development opportunities focused on the use of the projectors for daily instruction. It is clear this technology has enhanced the learning experiences for students. Some teachers are also using mimios to enhance instruction. Both teacher and student response have been positive in making learning more relevant, meaningful and fun. This approach becomes more essential as we focus instruction in addressing 21<sup>st</sup> century learning for students.

Once again, the Shawsheen Elementary School participated in a reading incentive program and offered an after school test-taking assistance program. The reading program was entitled "High Five for Reading." By reading nightly, students were able to earn number charms each month for the duration of the program to add to a chain. In preparation for the MCAS, third grade students were offered an after school program to further sharpen their test-taking skills. Both programs saw good student participation while helping them with the joy of reading and the building of confidence when taking tests.

To continue to strengthen the building of good student character, the "Keys to a Better Me" program was sponsored again by the assistant principal and the guidance counselor. Each month a new value (i.e. respect, responsibility, kindness, etc.) was presented during lunch time with a video, reading and student skit. The value was reinforced throughout the month. Teachers also had students participate in classroom activities focused on the monthly value. Student work was displayed on bulletin boards located in the cafeteria.

The guidance counselor continued to implement the Second Step program in all classrooms. Discussions were aimed to assist students in developing skills in getting along with others, focusing on using positive approaches and strategies to deal with any potentially problematic experience. Role playing is a key element, in helping students acquire the necessary skills. The Second Step program, along with the values program, is an effort in promoting anti-bullying awareness in our school.

Student safety remains a top priority at the Shawsheen Elementary School. Students continue to participate in a variety of safety drills including a building evacuation practice, monthly fire drills, lockdown drills and bus evacuation drills. Safety protocols are regularly reviewed by the district's Safety Committee comprised of members from the school and public safety departments.

A mock presidential election was conducted to replicate the national election occurring in November. Students entered the conference room, which was transformed into a voting poll, to cast their ballots. The polls were manned by student council members as they checked each voter's name upon entering and leaving the voting poll. Students voted for the president and vice president only. Ballots were counted and the students re-elected President Obama to a second term by a narrow margin. Students seemed to really enjoy the voting experience.



*Third grade student after voting in the school's presidential election*

The Shawsheen Student Council remained active throughout the school year. Members were comprised of three student representatives from each of the six third grade classrooms. The council was coordinated by the assistant principal. The members helped with community service projects and the school's character education program. They also worked with the assistant principal in filling supply orders for teachers, keeping the copier room supplied with paper and activating the computers in the computer lab. Additionally, the members helped with all of the school's concerts. All student council members demonstrated a high level of responsibility.

Parents also remained an integral part of the school community. Parent involvement in the Parent Advisory Council (PAC) and the School Advisory Council (SAC) continued to be high. Parent volunteers in the computer lab, the library and the lunch room proved very helpful too. As a result of the hard work and efforts of parents, the school continued to be well supported.

The Shawsheen Elementary School remained dedicated to providing meaningful and productive learning experiences for all students. The collection and analysis of data equipped staff members with the necessary information to address and meet the individual needs of the students. We are also committed to assisting students in building a solid foundation in becoming responsible citizens. By addressing the diverse needs of all students, it is our belief that we can help them in maximizing their learning potential.

## WOBURN STREET SCHOOL

This year the Woburn Street School has a total enrollment of 457 students in grades one, two and three. There are seven first grade classrooms, seven second grade classrooms, eight third grade classrooms and one special education language-based classroom. New staff members this year include Principal Jeff Strasnick. Mr. Strasnick comes to Woburn Street School after spending the past four years as principal of the Horace Mann Elementary School in Melrose. Reading specialist Holly Banusiewicz transferred over from the North Intermediate School. Also new to Woburn Street School this year is Michael Rickman. Mr. Rickman is a sign language interpreter in Ms. Carlson's first grade classroom. We also have one graduate student from Merrimack College with us this year. Ms. Sheree Morande is part of the Merrimack Fellowship Program and will be helping out as she finishes her schooling. She is completing her internship in Ms. Martin's third grade classroom.

With the help of our School Advisory Council, we developed a 2012/2013 School Improvement Plan to guide us in the coming year. The first goal in the plan is to align the Houghton-Mifflin Reading program and the Math Trailblazers program curriculum maps with the Massachusetts State Common Core Standards. With the recent adoption of the new state standards we need to ensure our current programs are addressing the concepts covered in the standards. Much of this work will be done by the district's elementary math and reading vertical teams. These teams are comprised of teachers from different grade levels and schools. Along with the elementary literacy coordinator and the elementary math liaison, these teams will identify areas that need to be supplemented, excluded, expanded upon, etc. This information will then be passed on to all classroom teachers for use in their daily teaching.

Another goal for the Woburn Street School is to implement a school-wide multi-tiered system of supports for English and Language Arts instruction. Now that the AIMSweb assessment tool is being fully implemented throughout the school, this data, along with other sources of data, will be utilized to provide appropriate intervention and extension activities for all students. This past year Woburn Street School has benefited from block scheduling for English Language Arts instruction. Each classroom has an uninterrupted 90 minute block of ELA instruction with an additional 30 minutes outside of that block to provide either intervention or extension activities for students based on their individual needs.

The Woburn Street School was pleased to utilize the funds raised from the Wilmington Education Foundation two years ago to purchase leveled reading materials for grades one through three. The materials were organized to create a literacy closet which all teachers can utilize to help in



differentiating instruction in small groups. We have now begun to add intervention resource materials to that closet to assist teachers in providing intervention instruction in reading when needed. Some of these materials come to us from the Florida Center for Reading Research which is provided at no cost to the school.

The third goal from the School Improvement Plan is to develop a consistent Science/Engineering and Technology curriculum from grade to grade and school to school with common expectations for students. Based on the results from a recent teacher survey, teachers don't have all the resources necessary to provide consistent science instruction for their students. The district's science vertical team will be investigating and piloting various science programs this year in an effort to adopt one for the district for the 2013/2014 school year. This is also being coordinated with the efforts of the district's STEM coordinator, Paul Monaco.

In addition, the staff recently developed a school-wide character education program. It was developed to provide students with appropriate models of behavior to be successful both in school and beyond. The program consists of a leveled behavior management system that is being used consistently in all classrooms. This system allows for students to learn from their mistakes by reflecting about their behavior and also rewards individual students and classrooms for exhibiting positive behaviors. This program also includes a monthly school-wide community meeting. This community meeting brings the students and staff together to discuss positive things going on in the school and also to highlight different character traits that we are looking for students to exhibit. These traits may include such things as determination, empathy, imagination, etc.

The Woburn Street School continues to increase our technology capabilities. Through grants and PAC funds we have been able to equip every classroom with a projector. We have also been able to equip many classrooms with Mimio devices. This technology allows teachers to create interactive lessons through the projector and onto the classroom's white board. We will continue to identify funding sources in order to ensure that every classroom receives one.

The annual Reading Incentive Program continues this year to encourage children to read at home. Our theme is "Kick it up and Read" and the children have been busy reading each day to complete the program's requirements. In an effort to encourage students to utilize Study Island and Reading Eggs at home, we will be promoting a whole school goal to increase home/school technology usage.

The Woburn Street School is fortunate to have a long and cooperative association with the Northside PAC. The PAC sponsors a variety of fundraising activities to generate money for programs and materials that benefit the school and enhance the curriculum. The PAC regularly provides enrichment programs for our students, as well as providing a variety of materials each year. The Woburn Street School is extremely grateful for the hard work and support of the PAC.

## BOUTWELL EARLY EDUCATION CENTER

The Boutwell Early Childhood Center is a school dedicated to the education of young children. The Boutwell Early Childhood Center is fully staffed. It is a comprehensive early childhood site that is home to an Integrated Pre-school Classroom, a Substantially Separate Pre-school classroom, six Kindergarten Classrooms and the Bridge Program. In addition, the Boutwell houses an Extended Day Kindergarten Program (CARES).

The Wilmington Public Schools is in its sixth year of full day Kindergarten at both Early Childhood sites. The program is five hours and fifteen minutes in duration daily. The children have a morning snack, lunch period and recess each day. The Boutwell Early Childhood Center is able to offer a multi-faceted learning experience to the students, which includes participation in physical education, music, art, library and computer lab. There is a Reading, Math and Science Program in place, which carries through to the elementary school. Special Education services are available for those students who qualify and need assistance in the areas of Speech and Language, Occupational Therapy, Physical Therapy and Resource Learning services. In addition, there is a Reading Specialist on staff at the Boutwell Early Childhood Center. The Reading Specialist focuses on reading support and enrichment to the Kindergarten students.

The Pre-school Program continues to be a half-day program, Monday through Thursday. The Integrated Pre-school Program has adopted the Pre-K component of the Houghton-Mifflin Reading Language Arts Series. It introduces pre-school students to the Alpha Friends, which is the cornerstone of the Reading Program. The children are also involved in many thematic units of study within the framework of the pre-school curriculum. Both the Pre-school and Kindergarten curriculums are aligned to the Massachusetts Common Core Standards.

The Boutwell and Wildwood Early Childhood Centers have adopted a new report card placing us on a three term report card cycle. Teacher representatives from both Early Childhood Centers developed the report card and aligned it with the Common Core curriculum. The report card was officially adopted by the School Committee in October of 2012 and has been fully implemented by the schools. The Boutwell Early Childhood Center has begun using AIMSweb Test of Early Literacy, this screening tool is administered to each Kindergarten student three times a year. The results of this screening assist teachers in differentiating instruction to meet student's individual needs. The Houghton-Mifflin Reading/Language Arts Program and Trailblazer Math Program are firmly established in the Kindergarten curriculum. Our Kindergarten classes also maintain book buddies with the West Intermediate students.

The Boutwell Parent Advisory Council (PAC) has been a strong and involved presence at the Boutwell Early Childhood Center this year. Members of the PAC work closely with staff and administration. The enrichment programs funded by PAC, which included "Explore the Ocean", "Pioneer Living", "Magic Jim" and visiting author Matt Tavares, have greatly enhanced our curriculum. PAC has brought families together with such events as Family Fun Night and the Ice Cream Social. Their contributions to the students and families, has been instrumental in developing a sense of community at the Boutwell Early Childhood Center.

Our School Advisory Council (SAC) is another opportunity to involve parents. It includes representatives of parents, teachers and administrators from both the Boutwell and Wildwood Schools. Their charge is to develop a School Improvement Plan that is based on safety, security, curriculum and building initiatives. The Boutwell and Wildwood Early Childhood Centers are currently in the process of obtaining accreditation from the National Association for the Education of Young Children.

Two concerts are held during the school year under the direction of our Music Specialist, with assistance from Pre-school and Kindergarten staff. In February, a winter concert was presented to parents and friends. This year's theme was "Winter Fun." In June, parents and family members were treated to a program that celebrated the end of the Kindergarten year. Our Pre-school classes hosted an "In School Snow Day", when parents and siblings were invited to attend and enjoyed a variety of "snow" day activities and crafts. In June the Pre-school classes celebrated the end of the year with a performance, "Going Buggy." The Boutwell Early Childhood Center students also learn about the Town of Wilmington and the world around us. Activities that the children participate in included visits by the Town Manager, Fire Chief, Police Chief, School Superintendent and Postmaster at a "Mini Town Meeting", held in the Boutwell Early Childhood Center Auditorium. The Wilmington unit concluded with a field trip to the Harnden Tavern Museum.

The Boutwell Early Childhood Center continued to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff strives to create a balance between each child's social emotional development while at the same time cognizant of curriculum and instruction. With the support and involvement of our parents, we endeavor to make each child's school experience an enriching one that will lay the foundation for the years to come.

## WILDWOOD EARLY EDUCATION CENTER

The Wildwood Early Childhood Center, located at 182 Wildwood Street, currently has an enrollment of 171 Kindergarten and Pre-school students. This September, the Wildwood Early Childhood Center began the sixth year of full day Kindergarten after making a successful transition from half day Kindergarten in 2007. The Wildwood Early Childhood Center is presently comprised of seven full day Kindergarten classrooms as well as our Kindergarten Compass Program for students with



special needs. The five hour and fifteen minute Kindergarten day allows our students to learn experientially and at a pace that is conducive to in-depth exploration of curriculum. The Wildwood Early Childhood Center also offers two pre-school programs. The integrated pre-school program is a half-day program with two sessions that run four days a week for two and a half hours a day. In addition, the Wildwood Early Childhood Center offers a full day pre-school for students with special needs that runs for five hours and fifteen minutes four days a week and three hours every Friday. Our pre-school and Kindergarten programs help build a foundation of skills and early development for our students. The Wildwood Early Childhood Center also houses the Wilmington Public Schools Special Education Department.

All Kindergarten students at the Wildwood Early Childhood Center receive weekly art, music, library and computer time. Physical education classes are offered twice weekly. The Kindergarten library program at the Wildwood Early Childhood Center is currently coordinated and run by parent volunteers. Our pre-school students also participate in library and computer time once a week. Both the library and computer programs at the pre-school level are run by parent volunteers. The inclusion of thirty minutes of designated computer time for every pre-school and Kindergarten classroom has enabled all of the early childhood students to interact directly with technology on a weekly basis which has been extremely beneficial to the facilitation of early technology skills for our pre-school and Kindergarten students. This year, the district purchased a web-based early literacy program, Reading Eggs, for Kindergarten students to utilize during their assigned computer time. The program has been a wonderful enhancement to the existing Kindergarten English Language Art curriculum. Lunches are served to all of our full day students on a daily basis. Special education support services, such as Speech/Language Therapy, Resource/Learning Support, Occupational Therapy and Physical Therapy are available for students who are determined eligible through the Special Education Department.

The Wildwood Early Childhood Center prides itself on being a student-centered educational facility, emphasizing individual student development, strong student-centered curriculum, family involvement and positive school climate. Central to our Kindergarten curriculum are the Houghton-Mifflin English Language Arts Program, which is also utilized in the pre-school and the Math Trailblazers Program. Both programs lay the foundation for student success across multiple curriculum areas. In 2008, the Kindergarten classrooms adopted the Harcourt Science Program. Through this hands-on science program, our Kindergarten students are encouraged to explore life, physical and earth science. The staff has worked diligently to align the science curriculum with our existing reading and math programs and they continue exploring additional ways and resources to most effectively teach science to early childhood students.

The staff of the Wildwood Early Childhood Center recently developed a school-wide character education program. It was developed to provide students with appropriate models of behavior to be successful both in school and beyond. The program consists of a leveled behavior management system that is being used consistently in all classrooms. This system allows for students to learn from their mistakes by reflecting about their behavior and also rewards individual students and classrooms for exhibiting positive behaviors. This program also includes a monthly school-wide community meeting. This community meeting brings the students and staff together to discuss positive things going on in the school and also to highlight different character traits that we are looking for students to exhibit. These traits may include such things as determination, empathy, imagination, etc.

This past year we also introduced a new district Kindergarten report card. The report card committee met over the 2011-2012 school year to develop a report card that better aligns to the new Massachusetts Common Core State Standards. Both the Wildwood and Boutwell Early Childhood Centers held an informational meeting for parents to go over the new report card that is now sent to families three times a year.

In addition to the Kindergarten and pre-school adopted curriculum, we also invite various enrichment programs to visit the Wildwood Early Childhood Center throughout the year to enhance our existing programs. In an effort to support our Houghton-Mifflin Language Arts Program, closely monitor student progress and assist in guiding our literacy instruction to meet every student's

individual needs, the AIMSweb reading assessment was adopted at the beginning of the 2011-2012 school year. The AIMSweb reading assessment is a standardized reading assessment designed to gather baseline data on students and assist in the identification of individual student strengths and weaknesses in the area of literacy.

The staff from early childhood programs across the district work together to design classroom and school activities that facilitate the acquisition 21<sup>st</sup> century skills that will prepare them for success in the future. Staff members work tirelessly through participation in district-wide committees to keep our curriculum current and aligned with the standards adopted by the Commonwealth of Massachusetts. Classroom and center activities focus on age-appropriate literacy skills, phonemic awareness, mathematics, written language, science, social studies, technology integration and social skill development. Social and emotional development is an equally important facet of our curriculum in the pre-school and Kindergarten programs. Play and positive peer interactions are woven into every child's day.

Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Early Childhood Centers, who meet on a monthly basis to develop a school improvement plan for the early childhood centers and monitor the progress of outline goals for the year. The School Improvement Plan is a compilation of goals addressing the school's needs around learning results, professional development, facilities, community, technology and communication.

Additionally, our parents put forth great interest and enthusiasm in all of their efforts to support our school through an active Wildwood Parent Advisory Council (PAC). PAC sponsors enrichment opportunities for our students that include field trips, materials for classrooms and the school, presentations and Family Fun Nights that help bring together the Wildwood Early Childhood Center community.

In the spring, the Wildwood Early Childhood Center participates in a school-wide thematic unit that focuses on the Town of Wilmington. Through this Wilmington Unit, students learn about the community, landmarks and traditions of their hometown through activities designed to meet all areas of the curriculum. During our unit we also have a "Mini Town Meeting" where various town officials come to our school and establish important relationships with our young students. Officer Moon, our safety officer, is a friendly face to all the children as he presents bus and community safety programs and Lt. Hurley, along with many other Wilmington fire fighters, bring important fire safety messages and programs to our Wildwood students. We are thankful to have such community involvement and support for the children at the Wildwood Early Childhood Center where our goal is to meet the needs of all our students in order for them to succeed and develop a life long love of learning.

#### *PERFORMING ARTS DEPARTMENT*

##### A New Vision

Throughout history, human cultures have rarely existed without some form of musical expression. We believe that the value of music and drama exists in their inherent potential to enhance our lives by broadening the boundaries of our thinking, our personal expression and our actions throughout an entire lifetime. This cultural endowment is ensured when children are presented with an organized and sequential music education that aligns with the Massachusetts State Frameworks & Standards. The performing arts experience should include a comprehensive foundation of both skills and concepts of music and theater in which each and every child can achieve a measurable attainment of personal success, develop critical thinking and begin to master the art of collaboration. Above all, students should be provided with the intellectual and emotional tools that foster a lifetime of musical participation and pleasure.



The faculty of the Performing Arts Department includes nine full-time and one part-time teachers who have worked together to revise, update and improve the K-12 music and theater curricula during the past year, driven largely by the mandates of the above mission statement. The faculty crafted the mission statement to acknowledge the continued necessity of quality arts education in the lives of the 21<sup>st</sup> century students in our schools. With the unparalleled administrative and community support in the Wilmington Public Schools, the Performing Arts Department faculty strives to provide the best music and theater education possible to our students. We invite you to visit our new Performing Arts website [www.wildcatperformingarts.com](http://www.wildcatperformingarts.com) to learn more about our programs and performances.

### Highlights 2012

At the elementary school level, (K-5) our music students are provided with a weekly music class in which we foster a love for and excitement about music. Students begin their path toward lifetime music participation by learning about the basic elements of music, instruments of the orchestra and by forming a fundamental music vocabulary. Each grade level is presented with the opportunity to demonstrate their newly acquired music skills in a public concert once during the school year. Wilmington's Elementary School students also benefit tremendously from special music and theater enrichment programs sponsored by the PAC and our Superintendent, Mrs. Joanne Benton. For example, for the third year in a row, all of our fourth grade students will participate in the Lexington Symphony's "Orchestrating Kids Through Classics" program, courtesy of our Superintendent's office.

Continuing the journey toward a lifetime of music, all of our middle school students in grades six through eight participate in music classes as well. However, it is at this level that the students have the opportunity to specialize their music education. Performance ensemble classes, organized by grade level, are offered for Band, Strings and Chorus. In these classes, students continue to develop the vocal and/or instrumental skills that started to take shape in elementary school. Students in these ensembles participate in several public performances each year including the Winter Music Festival and annual Vertical Concerts each spring. Alternately, students can also choose from several non-performance music classes, including keyboarding and acoustic guitar. We welcomed Mr. Brian Dollaway, a new music teacher to the middle school this year for the eighth grade chorus and guitar classes. Extra-curricular music and theater experiences are also available to our middle school students in the form of the Jr. Jazz Band, which performs at the annual Pops concert and the Drama Club which will present the modern classic musical, "Once on This Island" in the spring.

The Performing Arts faculty and students at Wilmington High School eagerly await the completion of the new school as our courses are bursting at the seams and we have long outgrown our classroom and performance spaces. Nearly one-third of the students at Wilmington High School participate in the Marching Band & Color Guard, Concert Band, Jazz Band, Woodwind Ensemble, Strings Attached Orchestra or Choir ensembles. It is in these daily, performance ensemble classes that our students have the fullest opportunity to realize their musical skills and abilities, both at the individual and collaborative levels. Additional music course offerings include Music Theory I and History of Popular Music. Our Strings Attached Orchestra will be touring Ireland in April 2013. Wilmington High School students also have ample opportunities to explore the Dramatic Arts with several course offerings in Directing, Introduction to Theater and Honors Theater.

Meaningful demonstration of our high school students' musical and dramatic artistic achievements can also be seen in our student directed extra-curricular activities. Among these are the well-known *a cappella* ensemble SoundScape, whose members perform throughout the area, and the recently formed Pep Band which is a smaller version of the marching band that performs at and supports our Varsity Soccer and Basketball teams at home games. The Drama Club, Lamplighters, provides a tremendous opportunity for many students to experience the thrill of live theatrical performance from many different angles: technical lighting/sound, stage management, marketing and advertising, costume design, set design, choreography and dance as well as singing and acting. The Lamplighter's fall production of Shakespeare's *Julius Caesar* was skillfully modernized to reveal the timelessness of themes such as greed, corruption, vengeance and redemption. In May 2013, Lamplighter's will present Sondheim's *Sweeney Todd: The Demon Barber of Fleet Street*.

### Acknowledgements

The Performing Arts faculty respectfully recognize two senior members of our staff who have given so much to foster a love for music in so many children in this community, through a combined nearly 60 years of dedicated service, and who will retire from teaching at the end of this school year, Mrs. Deborah Stolar and Mr. Ward Dilmore. They will be missed by their students and colleagues who wish them all the best as they begin their next journey in life.

### *VISUAL ARTS DEPARTMENT*

Over the past year, the Visual Arts Department has worked diligently to increase the number of opportunities available to Wilmington students for showcasing their artwork and exposing them to the greater arts community. Additionally, the faculty has collaborated in several workshops to develop curriculum incorporating Common Core State Standards and STEAM (STEM plus Art) initiatives while further improving upon the existing state and district standards.

Last spring, the department teamed up with the Wilmington Arts Council to host a student art show. Students who won prizes at the WHS Juried Art Show were invited to display their winning artwork at the Wilmington Arts Center, along with several pieces selected by each of the Grades K-8 teachers. Due to the overwhelming success of the show, the department formed a Wilmington University workshop aimed at exploring larger venues and developing criteria for selecting even more artwork from the district's art classes for the next gallery show scheduled for May 3<sup>rd</sup> and 4<sup>th</sup>, 2013 in the Wilmington Middle School cafeteria.

In addition to the gallery show from last April, the department was invited by the Professional Development Committee to display student work at November's CIT day. Although this was the first attempt at such an exhibition, the Visual Arts faculty was able to present an array of work from across the district for Wilmington staff to enjoy. Based on the positive feedback received, the department hopes to reprise their performance for next year's full CIT day, as well as take into consideration Superintendent Benton's suggestion for implementing a traveling art show throughout the Wilmington Public Schools community.

While efforts for showcasing student work have been focused largely within the Wilmington area, the department did submit work to the prestigious Boston Globe Scholastic Art Awards competition for the first time in several years. Last year Wilmington High School submitted seven works, of which four students won honorable mentions and one student won a Silver Key. This year, the department entered an impressive 22 pieces and a portfolio. Results will be announced at the beginning of February 2013.

As mentioned, the Visual Arts teachers have continued to work on improving the district art curriculum. Carroll Conquest has been making strides by collaborating with the Woburn Street School classroom teachers on science and math lessons and introducing students to digital painting. Also, a number of design students at Wilmington High School recently submitted work to UMass Lowell's Cool Science Climate Change Poster Contest.

### *PHYSICAL EDUCATION AND HEALTH*

The Physical Education & Health Department continued to serve all students (K-12).

The Elementary Physical Education and Health Education Program is a comprehensive curriculum which incorporates physical fitness and skill development components as well as specific health related topics. The Health Education at the second, third and fourth grade level emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection, rest and sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills. In fifth grade, we continue to offer the D.A.R.E. Program in cooperation with the Wilmington Police Department and Officer Julie Pozzi.



The Middle School Physical Education and Health Education program is a comprehensive curriculum which incorporates health topics, physical fitness and sport skill development for all students. A popular physical education unit includes the traverse climbing wall at the Wilmington Middle School gymnasium and the students continue to be extremely excited about using the climbing wall. The climbing wall enhances skills that build strength, endurance and coordination. In physical education there is a unit called "Yoga-tation" this combines yoga stretches with meditation exercises. In the health education class there is a new lesson within the safety unit which informs the students on the topic of an AED device. An AED is an Automated External Defibrillator which is used to assist in the rescue of a person. In addition, eighth graders in Ms. Federici's Health Education class worked with Mrs. Lomanno in the computer lab on a drug research project and creating a website. The students created a website using the Weebly program and presented their website to their health class. In the fall, the entire middle school, students and staff, participated in the annual team building activity day that enhances positive relationships among their school community. At this team building day the entire students and staff participated in team building physical activities. In addition, the staff presented the first Second Step lesson for this year to the students which include empathy and communication skills. The third activity on this day was a book discussion group related to their summer reading assignment. The day was wonderful and enjoyed by everyone at the Wilmington Middle School.

The Physical Education Curriculum at Wilmington High School, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual and physical well-being. Yoga continues to be offered within the Physical Education program. Through the Wilmington Education Foundation (WEF) Teacher summer grant, Mrs. Nardo was fortunate to attend the Mind Body Fitness Conference in Minneapolis, MN. After attending the conference the yoga curriculum has been expanded to include a more dynamic sequencing of poses. In addition, a new physical education activity that was incorporated this year was Zumba dance. This new curriculum unit was a cross curriculum project with the Spanish and sign language classes.

#### *ATHLETIC DEPARMENT*

The Health Dynamics Department cited several students for Outstanding Achievement in 2012:

Academic Excellence Awards were presented to the following students:

Class of 2015:	Ryan Horgan
Class of 2014:	Jessica Marciello
Class of 2013:	Jeffrey Favuzza
Class of 2012:	Matthew Ferreira

Academic Achievement Awards were presented to the following students:

Holly Niemiec  
Amber Peach  
Shana Butler  
Casey Murray  
Matthew Diorio

#### Athletic Award Recipients

Dr. Gerald Fagan Award "To the most outstanding Wilmington High School Senior Athlete":  
John Parsons and Emily Crannell

Lawrence H. Cushing, Sr. Award "To the senior demonstrating dedication to athletics at  
Wilmington High School": Cole Peffer and Jennifer Stewart

Harold "Ding" Driscoll Award "To the senior athlete demonstrating dedication to athletics while attending Wilmington High School": Dalton Rolli and Cristina Wilson

Joseph H. Woods, Jr. Memorial Scholarship "To the senior athlete demonstrating courage, discipline and tenacity while attending Wilmington High School": Cole Pepper and Jennifer Stewart

Jack Wolfe Memorial Scholarship "To the male and female athlete who exhibit team spirit, leadership and equal dedication to academics as well as athletics": Matthew Ferreira, Jennifer Stewart and Danielle Parisi

Dick Scanlon Scholarship: Philip Lentini and Jennifer Stewart

Hugh Wiberg Scholarship: Matthew Ferreira and Sarah Luz

The Wildcat Distinguished Service Award: Kathleen Quigley

#### Athletic Department Highlights of Winter 2012

The Boys Basketball team was coached by Joe Maiella. Tim McCarthy and Kyle Albanese were Middlesex League All Stars. Tim McCarthy was also named to the Lowell Sun All Star Team.

The Girls Basketball team, coached by Jay Keane, had a record of 18-5. The team finished first in the Freedom Division of the Middlesex League. Emily Crannell and Jennifer Stewart were Middlesex League All Stars. Emily Crannell was a Lowell Sun All Star and the MVP of the Middlesex League Freedom Division.



The Boys Ice Hockey team, coached by Stephen Scanlon, had an incredible season with a record of 16-4-5. The team won the Division II State Championship for the first time in over 60 years. The following accolades were given out: Brian Pickett, Middlesex League All Star, Cam Owens and Drew Foley were Lowell Sun All Stars. Cam Owens was also named the MVP of the State Division II Tournament. Coach Scanlon was the Lowell Sun and Boston Globe Coach of the Year. Finally, the team was recognized by Mike Lynch and Channel 5 as a "High Five" recipient.

The Wrestling team was coached by Mike Pimental. Alex Furlong was a Lowell Sun All Star as well as a State Sectional Champion.

The Girls Winter Track team was coached by Thomas Bradley. Kelly Hartsough was a Middlesex League All Star and also a Lowell Sun All Star. The 4 x 400 Meter Relay Team of Cali Pepper, Rachel Alatalo, Alex Bischoff and Kelly Hartsough made the Middlesex League All Star Team.

Our Boys Winter Track team, coached by Michael Kinney, had the following Middlesex League All Star representatives: Steve Halas in the 600, Dave Swider in the 1,000, Eli Jennings in the Shot Put and the 4 x 400 Relay Team made up of Steve Halas, Andrew Sears, Patrick Barry and Dave Swider.

The Baseball team, coached by Aldo Caira, were Middlesex League Champions in the Freedom Division. Middlesex League All Stars were John Keough, Dalton Rolli, Philip Lentini and Cole Pepper.

Our Softball team, coached by Audrey Cabral-Pini, had Emily Crannell named to the Middlesex League All Star Team.

The Boys Spring Track team was coached by Michael Kinney. Middlesex League All Stars were Eli Jennings in the Shot Put and Discus, Steve Halas in the 800, Killian Smith in the Javelin and Patrick Barry in the 400 Hurdles.



The Girls Spring Track team was coached by Bree Karow. Middlesex League All Stars were Kelly Hartsough in the 800, Rachel Alatalo in the 800, Sydnee Russo in the Mile, Lauren Bennett in the Javelin, Kate Cowden in the Shot Put and Michelle Barnes in the 400. The 4 x 400 Relay Team of Kelly Hartsough, Rachel Alatalo, Sydnee Russo and Michelle Barnes were All Stars also.

Boys Lacrosse, coached by Kieran Kavanaugh, had Mitch DeAmbrose named to the Middlesex League All Star Team.

The Girls Lacrosse team, coached by Maura Kee, had Rachael Mara named to the League All Star Team.

The Girls Cross Country team was coached by Thomas Bradley. Callie O'Connell was a Middlesex League and Lowell Sun All Star.

The Boys Cross Country team was coached by Thomas Bradley. Middlesex League All Stars were Erik Alatalo, Steve Halas and Andrew Sears.

The Boys Soccer team was coached by Stephen Scanlon. The team had an overall record of 14-2-5 and finished first in the Middlesex League Freedom Division. Luke Foley set a new Wilmington High School record with 14 shut outs as goaltender. League All Stars were Colin Doherty, Chris Michangelo and Kory McGilvray. Colin Doherty was also named the MVP of the Middlesex League, Lowell Sun, Eastern Mass All Star and a Boston Globe All Scholastic.

The Girls Soccer team, coached by Sue Hendee, had an overall record 15-4-3. The team finished first in the Middlesex League Freedom Division. Our girls lost in the Division II North final to Belmont. Holly Niemiec, Kaitlyn Curley, Alex Bischoff and Lauren McKenna were named to the Middlesex League All Star Team. Holly Niemiec was also named to the Lowell Sun and Eastern Mass All Star Teams and was also a member of the All State Team. Coach Sue Hendee was named Lowell Sun and Boston Globe Division II Coach of the Year.

Field Hockey, coached by Leanne Ebert, had an overall record of 11-4-5. Emily Colosimo, Katherine McKenna and Amanda Richards were Middlesex League All League players. Casey Herra was a Lowell Sun All Star.

The Football team was coached by Mike Barry. Jake Gingras was named to the Middlesex League All Star Team.

#### *SPECIAL EDUCATION DEPARTMENT*

During the last academic year, the Special Education Department received 165 referrals for initial evaluations and provided special education and related services to 660 eligible students.

During March 2012, Wilmington Public Schools Special Education Department was visited by Program Quality Assurance from the Department of Elementary and Secondary Education as part of the Coordinated Program Review. The final report in June 2012 included one commendable area and 56 of 59 criterion areas to be fully implemented.

Also, during the year, Special Education staff members participated in professional development activities related to co-teaching, IEP goal writing, related services in the general education classroom, differentiated instruction, autism and sensory processing, remediating learning problems in math and Applied Behavioral Analysis. The Special Education Parents Advisory Council also presented parents and staff with workshops related to Basic Rights, MCAS for students with disabilities, What are Tests Testing? and the Anti-Bullying law.

## SCHOOL FOOD SERVICE DEPARTMENT

Wilmington School Food Service employs 16 full-time and 25 part-time staff, in addition to the Food Service Secretary and the Administrator of Food Services. All salaries, food, supply and equipment purchases, as well as most maintenance costs and office supplies are paid from the Food Service revolving account. Revenues obtained from student lunch participation, reimbursement from the Department of Education, catering, Senior Citizen Lunch, Extended Day Care and other programs are used solely for the support and improvement of the School Food Service Program.

We comply with the United States Department of Agriculture's food based menu-planning system and nutrient standards, providing meals that meet 1/3 of the RDA for calories, as well as required levels of other key nutrients, including fat, saturated fat, protein, vitamins A & C, iron and calcium. Lunch prices for the 2012/2013 school year are as follows: \$1.80 at the elementary schools. The middle school is \$2.05 and the high school is \$2.05-2.55. A total of 351,398 student meals were served last school year. Students may choose from a variety of lunch options at all grade levels to encourage participation. Average monthly participation was approximately 65 percent district-wide. In addition, to reimbursable meals, a la carte items are available to students to supplement school lunches and those brought from home. A variety of fruits and vegetables are served daily, up to 14 different choices, many of which are fresh fruits and vegetables.

Allergy and other health concerns continue to be addressed. Full-time food service employees are trained annually in EPI-PEN administration. Cafeteria managers at each school and the Administrator of Food Service work closely with school nurses and parents, providing ingredient and nutrient information as necessary. At present there are 41 *ServSafe* certified sanitarians on staff including the administrator and food service secretary. All staff have been trained on kitchen safety issues, such as lifting, slips and falls. All managers and the administrator have completed an allergy awareness certification.

The food service program continually conducts promotions to increase students' participation in lunch, including "Fourth Grade Corn Shucking Day", "Superbowl", "Opening Day", "Cultural Week", "Chinese New Year" and "Gobble Gobble Day".

Computerized Point-of-Sale systems are in place at all schools to improve the efficiency and accuracy of reporting and accounting. Participation, especially of students eligible for free and reduced price meals, has increased remarkably since this program was introduced and online services are now also available. Other initiatives completed during the school year include various equipment and storage facility improvements and the purchase of a new steamer and kettle for Wilmington Middle School, two new ovens for the high school and Woburn Street School. We also installed a carbon monoxide detection system for the Woburn Street School kitchen.

From July 2011 through June 2012, the senior citizen home-delivered meals program at the West Intermediate School served 11,700 lunches.

## WILMINGTON CARES

### Children's Art, Recreation and Enrichment Services



*Children from Shawsheen Elementary  
School Sewing Club*

The CARES Program continues its commitment to providing a safe and enriching environment for Wilmington children before and after regular school hours. In addition, we offer vacation programs for children in grades K-5 from 7:00 a.m. to 5:45 p.m. during the February and April breaks as well as approximately seven weeks during the summer months. These programs continue to grow as the need for our services increases and the word gets out that CARES is the place to be!





*Children at Wildwood Early Childhood Center CARES participate in a "Winter Wonderland" afternoon*



*West Intermediate School students enjoy a chess tournament*

We are currently gearing up for February break at the Woburn Street School, during which our qualified staff will enjoy the company of approximately 100 of our local youth each day. The children will enjoy activities throughout the week facilitated by our professional staff. There are always special trips and activities planned during vacations. In addition, we can all look forward to some good 'ole American fun including, sledding (if we get any snow), basketball and a good game of Crazy 8's. The activities are diverse, so as to appeal to children of all age levels and interests. We strive for a balance of physical activities, the arts and cognitive challenges. We will be playing team sports, designing our own crafts and exploring the computers.

### *CONCLUSION*

Wilmington Public Schools had several retirees this past year, many who gave the school system over 25 years of service: Kathy Bendel, Barbara Berry, Alice Biase, Jane Caira, Patricia Linscott and Joyce Peterson. These staff members have been an integral part of the Wilmington Public Schools. They have given of themselves to support, nurture and teach our students. We would like to wish them many happy and healthful retirement years.

Our sincere thanks to former Town Manager Michael A. Caira, present Town Manager Jeffrey M. Hull and his senior management staff for their consistent support of the public schools. The school department is proud of the collaborative efforts and bonds that have been formed with the Town and we are most appreciative that the Town continues its longstanding commitment to supporting its schools and the students within them. After all, they are our future.



*Children at North Intermediate School CARES display wild flowers they made*

# SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2012 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 42<sup>nd</sup> anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10 member Regional School Committee that governs the District are: Donald Drouin, Secretary, and Glenn McIntyre from Bedford; Kenneth L. Buffum, Vice Chairman, and Paula McShane Lambert, Treasurer, from Billerica; Paul V. Gedick and Robert Gallagher from Burlington; Patricia W. Meuse and Michael Kelley from Tewksbury; and James M. Gillis and Robert G. Peterson, Chairman, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred sixty (1,360) high school students were enrolled in SVTHS's day school programs in October of 2012 and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2012, SVTHS graduated 318 seniors. Over 66 percent of the graduates planned to attend college or other post secondary schooling in the fall. Twenty-one percent of the students intended to continue working in their trade with another nine percent working in another field after graduation. In addition, 4 percent entered the armed forces.

The SVTHS faculty is an exceptional group of talented academic and vocational/technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 138 full-time teachers as well as 18 para-professionals. Of those full-time teachers, 12 are department chairs and 15 are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

## Academic Programs

*MCAS Composite Performance Index (CPI) Scores:* In the spring of 2012, the 347 sophomores comprising SVTHS' Class of 2014 distinguished themselves among all other vocational/technical high school students, among all sophomores within the five town district and, most impressively, among all sophomores throughout the Commonwealth.

SVTHS sophomores outperformed all other vocational/technical sophomores in English Language Arts and ranked among the top five vocational schools in Mathematics and Science. Within the district, SVTHS again outperformed all schools in English Language Arts, ranked fourth in Mathematics and second in Science.

*MCAS Growth Scores:* Although noteworthy, both the vocational/technical and District analyses pale statistically to SVTHS' pre-eminent Median Student Growth Percentiles (MSGP) scores, arguably the most important single score in the MCAS analysis. The MSGP is a statistical measure of student growth between grades eight and ten. In English Language Arts, SVTHS ranked eighth among the 348 school for which the Department of Elementary and Secondary Education (DESE) reported tenth grade MCAS scores in the spring of 2012. This extraordinary achievement, along with SVTHS' pre-eminent ratings for each of the other core indicators of scholastic performance, earned SVTHS a special commendation from the DESE for a third consecutive year.

*Curriculum Revision:* In response to the curriculum change promulgated by the Massachusetts Core Curriculum, the design and sequence of course offerings at SVTHS are changing to support earlier access to College Preparatory (CP) Mathematics courses. The ongoing revision resulted in the



introduction of CP Algebra I, Level 2 and CP Algebra I, Level 3 courses designed cooperatively by a team of regular and special education faculty. SVTHS offered the former course for the first time in the fall of 2011. The latter course will be offered in the fall of 2013. In addition, CP Geometry, Level 2 is scheduled for implementation in the fall of 2013.

*New Staff:* In the fall of 2012, Jenn Elwell, Catherine Peterson and Patrick Reed joined SVTHS' English Department. Both Ms. Elwell and Ms. Peterson had previously served as instructional aides in the department. Mr. Reed, a Bedford native, previously taught in Washington, DC. Kristin Lamarre, a recent graduate of Plymouth State University, joined the Science Department to teach Biology and Chemistry. Jeffrey McGrath, a Bedford resident and recent UMass Lowell graduate, was hired as a Mathematics teacher in January to fill a vacancy that resulted from the mid-year retirement of Mr. Andrew Clark. Finally, Peter Udstuen, who formerly taught in Methuen and Nashua, and Ronald Fusco, Jr., a recent Springfield College graduate, joined the Social Studies Department.

*Summer School:* In the summer of 2012, the SVTHS Summer Program enrolled 125 students from ten surrounding school systems in 22 courses offered to students in grades seven through ten. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary and predictable for students attempting (a) to recover credit for courses that they previously failed, or (b) to earn College Preparatory credit by upgrading courses in which they were enrolled during the regular school year. Individuals seeking summer school information should contact Mr. Kevin Bloom, Summer Coordinator, at 978-671-3631.

*Infrastructure Renovations:* The completion of SVTHS' state-of-the-art Life-Science wing and the migration of the Health program to that new facility made available to academic programs three rooms previously occupied by the Health shop in the school's mall area. Extensive summer renovations to those rooms converted a small Health lab to a larger academic science lab. A second area was converted to a science classroom and a third area became a social studies classroom. In addition to these changes, installation of ceiling-mounted LED projectors, interactive white boards and mimio technology continued throughout the building.

#### Clubs and Organizations

*Classes:* Culminating a yearlong series of successful social events and thoughtfully devised fundraisers, which included initiatives to raise supplies for American soldiers in war zones, each of the four classes held memorable formal and semi-formal events. Under the direction of their advisor, Stacy LaBella, the senior class planned and enjoyed an elegant senior prom at the Woburn Hilton. Junior class advisor, Marygrace Ferrari, and her junior class officers planned and held a gala prom at the Crestview in Woburn. The sophomore class, advised by Jay Tildsley and Greg Bendel, and the freshman class, advised by Angela Caira and Celeste Joudrey, collaborated on the annual Spring Fling semi-formal, which was held at the school.

The 13th Annual Shawsheen Turkey Bowl, the much anticipated flag-football game between the junior and senior girls, was once again a successful holiday event which raised donations of cash and food for the Billerica Food Pantry.

*Literary Magazine:* For the fifth consecutive year, Shawsheen's literary magazine, *Ramblings*, received awards for excellence by a major educational organization, including the New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication, the National Council of Teachers of English, and the Columbia University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Ms. Kristin Sciacca of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

*School Newspaper:* In a model school-wide collaborative effort, Ms. Christy McKee of the English Department, Mr. Doug Michaud of the Technical Illustration shop and Messrs. Tim Broadrick and Tom Struthers of the Graphics Art shop produced six editions of the *Rampage* that presented the school year's major events in artistic design and thoughtful narrative.

*National Honor Society:* Under the advisorship of Mrs. Gail Poulten of the English Department, the SVTHS chapter of the National Honor Society inducted 34 eleventh and twelfth graders in March of 2012. Middlesex County Sheriff Peter Koutoujian was the guest speaker at the induction ceremony. Throughout the year, members of the Honor Society thoughtfully and enthusiastically participated in a broad array of community service and they travelled to Newport, RI, Salem, MA and the Museum of Science to visit cultural and historic sites.

*Student Council:* The Student Council continued its energetic paper recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. In 2012, Ms. Mountain continued the Council's recently expanded efforts to recycle plastic, toner cartridges, cell phones and sneakers. In addition, the Council sponsored fundraisers for the American Cancer Society, local animal shelters and other noteworthy causes.

*The Traveling Rams:* During April vacation, Ms. Sciacca and her enthusiastic globe trotters traveled to Italy, emerging themselves in the urban culture of Rome and Sorrento. Interested world travelers or their parents should contact Ms. Sciacca at 978-667-2111 x577 or [ksciacca@shawsheen.tec.ma.us](mailto:ksciacca@shawsheen.tec.ma.us).

*Oratory Club:* Coached by faculty advisor, Kristin Sciacca of the English Department, club members participated in three local contests; the Voice of Democracy Speech Contest sponsored by Veterans of Foreign Wars, the annual Lions Club Competition and the SkillsUSA state competition at which junior Katelyn Gordon captured a third place medal.

*Robotics Club:* The ten member team competed in two First Tech Challenge (FTC) robotics competitions, showing a just miss in the Arlington competition and a solid showing at Bridgewater. The Robotics Club also competed in Trebuchet competitions, placing third in New England at the annual Technology Festival Trebuchet competition, while capturing a first place for the "most innovative design using modern technology". The team received their first place medal at the Higgins Museum Trebuchet competition where they were the only high school competing against colleges and various other organizations. The Club also attended a national competition at the Verizon Arena in Manchester, NH.

*Mathematics Club and Science Club:* The Mathematics Club, advised by Ms. Debra Dew of the Mathematics Department, and the Science Club, advised by Ms. Angel Hardy of the Science Department, continued to engage participants in co-curricular activities complementing their advanced study of those disciplines. The Mathematics Club practiced for, and participated in, not only a series of competitions hosted by district schools but also a special invitational competition sponsored and hosted by Worcester Polytechnic Institute. The Science Club participated in after school activities that broadened participants' understanding of scientific theory and applications. Mathematics enthusiasts should contact Ms. Dew at [ddew@shawsheen.tec.ma.us](mailto:ddew@shawsheen.tec.ma.us); science enthusiasts should contact Ms. Hardy at [ahardy@shawsheen.tec.ma.us](mailto:ahardy@shawsheen.tec.ma.us).

*Outdoor Club and Ski Club:* Introduced in 2010 to SVTHS, to fill the conspicuous void in recreational, extra-curricular options the Outdoor Club and the Ski Club enjoyed immediate and broad popularity. Throughout three New England seasons, the Outdoor Club, advised by Jessica Cook of the Social Studies Department, planned six overnight climbs of Mount Washington in New Hampshire. The Ski Club, co-advised by Kelly McFadden of the Guidance Department and Doug Michaud of the Technical Illustration Shop, planned a series of after school ski trips to the Nashoba Valley Ski Area in Westford, MA. Interested mountain climbers should contact Ms. Cook at [jcook@shawsheen.tec.ma.us](mailto:jcook@shawsheen.tec.ma.us), and interested skiers or boarders of any experience level should contact Mr. Gerry Perriello, the club's new advisor, at [gperriello@shawsheen.tec.ma.us](mailto:gperriello@shawsheen.tec.ma.us) or his co-advisor, Mr. Matthew Day, at [mday@shawsheen.tec.ma.us](mailto:mday@shawsheen.tec.ma.us).



*Parent Advisory Council:* Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair, Mrs. Denise Illsley. Parents interested in joining this most worthwhile parents' group should contact co-chairs Linda Tedford (lindatedford@verizon.net) or JoAnn Brace (jbrace@shawsheen.tec.ma.us).

*Alumni Association:* Under the direction of its planning committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association vetted nominations, selected honorees and hosted an Alumni Hall of Fame induction at the Tewksbury Country Club. Any SVTHS alumni interested in planning future events with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-667-2111 x584.

### Support Services

The SVTHS Support Services Department services the second largest population of students with special needs in Vocational Education within Massachusetts, approximately 344 students and comprising about 25.6% of our student body. The most frequently occurring area of need is the category of Specific Learning Disability which reflects that many students have a history of academic difficulties upon their arrival at Shawsheen. Nevertheless, SVTHS has had a strong graduation rate of this group of students with 97.8% of seniors graduating in June, 2012, among the highest of any high school in Massachusetts. This compares to a state average of 65.6% percent for special needs students.

Shawsheen's special education students also demonstrated outstanding success on the spring, 2012 MCAS examinations. These results have occurred as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high on each of the three examinations; English Language Arts (94%), Mathematics (62%) and Biology (61%). These percentages are approximately triple the rate of statewide special education averages.

The Support Services Department is now led by Dr. Frank D. Scott, who assumed the Director position in July, 2011. Dr. Scott has provided training to keep staff informed of the most current requirements and best practices as a result of revisions to federal and state legislation and regulations. Updates continue also with the *eSped* software which Shawsheen has adopted to write Individualized Educational Plans (IEPs) and supporting documentation. In addition, the Support Services Department continues to implement various forms of technology that allow for equal access to the curriculum for all learners. A professional development initiative occurred in March, 2012, to familiarize all of Shawsheen's staff members with meeting student needs by incorporating the principles of Universal Design for Learning (UDL). An in-service workshop was presented by Dr. Todd Rose through the Center for Applied Special Technologies (CAST), a recognized leader in the field of UDL.

### Athletics

The three seasons comprising the 2012 athletic year were memorable and unique for Shawsheen's Athletics. Over 450 Shawsheen students participated in interscholastic athletics, earning ten league championships and five state vocational titles.

The overall winning percentage of the varsity teams ranked among the highest in school history. Fourteen teams, in fact, qualified for post-season play. Dozens of students were honored with All-Star recognition by the Commonwealth Athletic Conference and the Lowell Sun. Wrestler Devonn Pratt won the Division One State Championship in the 138 pound weight class. Two members of the record breaking football team received All Scholastic honors. Paul DePlacido was named Boston Globe All Scholastic and Devonn Pratt was named Herald All Scholastic.

For an unprecedented ninth time in ten years, SVTHS earned the Markham Award from the Boston Globe in recognition of its status as the most outstanding vocational technical high school athletic program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

### Community Services

*Adult Evening School:* The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Mr. Russ Eckel, Workforce Development and Community Services Coordinator, at (978) 671-3788 for information and/or a brochure.

*School of Practical Nursing:* The 2011-2012 year graduated 36 Practical Nurses (PN). Since its inception, a total of 599 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

*Project Explore:* Nearly 450 middle school students from the District participated in after school career awareness activities during the 2012 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Christina Palmer at 978-671-3612.

*Swim Program:* SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2011-2012 year. The Shawsheen's pool also continues to serve as the home site for interscholastic high school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

*Billerica House of Correction:* The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established Culinary Arts program. SVTHS continues to collaborate through Workforce Development and Community Services Coordinator, Russ Eckel, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

*Middlesex Community College:* SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2012 and the program received exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Workforce Development and Community Services Coordinator, Mr. Russ Eckel.

### Computer Services

During the 2012 year, Computer Services completed all DESE data collection requirements. These reports included Student Information Management System (SIMS) data, Education Personnel Information Management System (EPIMS) data, Student Course Schedule (SCS) data, School Safety and Discipline Report (SSDR) data, the Annual Technology Report data and the Vocational Technical Competency Tracking System (VTCTS) data. In addition to these required state reports, Shawsheen submitted the results of a district Technology Readiness Survey mandated by PARCC. The purpose of this report is to identify the status of school districts participating in on-line assessment in 2014.

In the fall, Computer Services added the current ninth grade population (class of 2016) to the Parent Access Manager System, bringing parent participation to approximately 81 percent. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, rankbook, schedules and discipline information. Parents can also view the teacher's iPass Rankbook which includes more detail on the students' progress.



As part of Computer Services four year Computer Replacement Plan, computer labs for Design & Visual Communications, Machine Shop, Room 511B, Room 109, Business Tech Lab 296 and the Library received upgrades with the latest computer models during 2012.

Computer Services continues to maintain its virtualized server solution to run a more energy efficient infrastructure. Computer Services decided to upgrade many of Shawsheen's computers to Microsoft's Windows 7 Operating System. This upgrade was to utilize energy saving features within the Operating System and due to Microsoft's decision to no longer support our previous Windows XP Operating System. This advancement was further supported by an energy consultant's recommendations in moving Shawsheen to a more energy efficiency environment. Over 700 computers were upgraded with the Operating System. All computers capable of the upgrade also had Office 2010 and Adobe Creative Suite 5.5 installed.

Wireless network infrastructure has been implemented within the building to expand our existing coverage. One hundred access points were installed in classrooms, offices and labs. This was connected to the existing 16 access point infrastructure in the Life Science wing to provide complete wireless coverage of Shawsheen's building.

### Guidance

*Admissions:* Applications once again exceeded 600 for 350 seats in the class of 2016. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on-site including the Community Open House in November and the 8<sup>th</sup> Grade Career Night in January.

*9<sup>th</sup> Grade Orientation:* The Class of 2016 participated in SVTHS 9<sup>th</sup> grade orientation program, Fresh Start. This exceptional program, gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006, with the support of the Superintendent and School Committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program to help with transition was implemented using the same student leaders who helped deliver the orientation day.

*College and Career Planning:* Shawsheen students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and remain at four year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75 percent of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. The college fair this year included over 70 colleges and universities and a special workshop was offered to students with special education needs to understand their options for post secondary learning. Over 500 students and parents participated in this largest-to-date event.

*Scholarships and Awards:* Despite the tough economy, SVTHS students were awarded over \$107,000 in scholarship funds. A graduate was also the recipient of the Massachusetts Vocational Association scholarship award.

*Cooperative Education Program:* Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement by 50 percent or more. The trend continues as the placement office has currently secured cooperative education positions for more than 145 students.

*Student Health:* SVTHS complied with the state mandate to conduct BMI testing on all 10<sup>th</sup> graders.

### School Council

An important agency of school governance, the 2012-2013 SVTHS School Council, is made up of parents, Susan Berry, Dawn Pfaff and Gayle Razzaboni from Billerica, community members, Bob Lazott of Billerica, Jean Perry of Burlington and Cosmo Ciccariello of Burlington; two SVTHS students, Jennie Galante and John Robinson; faculty members, Robert Roach and Jason Tildsley; and co-chair Dr. Robert Cunningham, Assistant Superintendent-Director/Principal.

The three primary functions of the school council are to meet with the Superintendent/Director when he presents the school budget, make additions and revisions to the SVTHS Student Handbook and develop the annual School Improvement Plan.

### Technical Programs

*SkillsUSA:* SkillsUSA is a national non-profit organization preparing students for careers in trade, technology and skilled service occupations. SVTHS earned 62 medals at the 2012 district competition and 18 medals at the state competition, including eight gold medals. Nine SVTHS students went on to the national competition in Kansas City, MO with all of the students placing no lower than seventh place. Medical Assisting earned a second gold medal, while Career Pathways (Graphic Arts) finished fourth and Entrepreneurship (Business Technology) finished a strong seventh.

*National Accreditation:* SVTHS has 20 vocational programs, eight of which are nationally accredited by their respective industries. The programs include: Automotive Technology, Auto Collision, Machine Technology, Metal Fabrication, Culinary Arts, Graphic Communication, Drafting Technology and Heating, Ventilation, Air Conditioning and Refrigeration.

### Transportation Cluster

*Auto Collision:* The Auto Collision program maintains its high standards and quality of outstanding work with a plethora of automobiles in need of body work for clients throughout the district. The shop was redesigned to accommodate the installation of two new prep stations in compliance with the new clean air regulations. The upper classmen participated in National Automotive Technicians Education Foundation (NATEF) Automotive Service Excellence (ASE) testing for the first time and did an outstanding job. Students fared well in the SkillsUSA regional competition, winning a silver medal in Refinishing and finishing first, second and third in the Collision competition. Through the capital budget process, the program will acquire a new frame machine.

*Automotive Technology:* The Automotive program continues to do an outstanding job repairing vehicles from within the district. Automotive Technology students competed in the Ford AAA Auto Skills competition and participated in Automotive Service Excellence (ASE) Student Certification and ASE Refrigerant Recovery programs. The Automotive program participated in several post secondary career days and industry field trips, exposing students to career opportunities and technologies in the field. These field experiences included trips to Massachusetts Bay Community College, Universal Technical Institute, New England Institute of Technology and Benjamin Franklin Institute of Technology. Through the capital budget process the program acquired a new Hunter four-post alignment lift.

### Service Cluster

*Health Assisting, Dental Assisting and Medical Assisting* moved into their new home in the Life Science Wing in September 2012. Dental Assisting accepted its first class of 15 students in April and added a second full-time instructor. Dental Assisting has acquired state-of-the-art equipment including a functioning computer generated digital radiology lab. Medical Lab Assisting has expanded its curriculum to include Clinical Medical Assisting, Administrative Medical Assisting and the necessary laboratory skills to function in a Biotechnology Assistant role. The junior curriculum now includes a course in Pharmacology. The addition of a third Medical Assistant instructor with



laboratory skills has strengthened this area of study. These programs look forward to graduating their first class in 2013 and are actively pursuing co-operative placements for their students. All 26 Health Assisting students passed the Massachusetts Department of Public Health state certified Nurse Assistant test and are currently employed as seniors in many assisted living and long-term care facilities. The addition of the Sim Man has enriched simulation in the laboratory experience. Many students furthering their education in the dental, laboratory or nursing fields will benefit from the use of simulation while in a high school setting, increasing their critical thinking skills. Partnerships with several community agencies including Tewksbury Hospital, Lahey Clinic, Sunny Acres Nursing and Rehabilitation Center and Woodbriar of Wilmington have positively impacted our student's growth.

*Culinary Arts:* An articulation agreement with Johnson and Wales University has provided opportunities for senior Culinary Arts students to attend classes full-time through their Freshman Advanced Study Track (FAST) option. This is the third consecutive year in which SVTHS has placed a senior in the FAST program. SVTHS also renewed its Articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College and Cambridge Culinary Institute. The Culinary Arts department visited Lincoln Institute in Hartford, Connecticut and has planned another trip in April to the prestigious Culinary Institute of America in Hyde Park, New York. Through the Capital Budget process and at the recommendation of its Craft Advisory Board, the Culinary Arts program purchased a new 18 bay salad bar unit to accommodate the serving of nutritious lunch options, two new double door reach-in coolers for the kitchen and one double door reach-in cooler for the bakery. Both purchases added to another successful year of providing meals and bakery goods to the public.

*Cosmetology:* The Cosmetology students served hundreds of patrons from the community in the on-site student clinic that continues to provide the training requisite for student success in the trade. In addition to serving the local community, the students provided community service to local senior centers and assisted living communities. Catherine Hinds Institute of Esthetics welcomed SVTHS students back this year for tours of their facility and a complimentary service in order to broaden the student interest in pursuing licenses in related fields. Elizabeth Grady, another skin care institute, offered complimentary services to junior and senior students. One hundred percent of SVTHS Cosmetology students participated in SkillsUSA. A sophomore student competed at the district level, capturing a bronze medal in the nail category. All 19 senior Cosmetology students graduated with a Massachusetts Class 1 Cosmetology license and 12 were successfully placed on co-op within the school year.

#### Construction Cluster

*Carpentry, Plumbing, Electrical, Heating, Ventilation, Air-conditioning & Refrigeration and Masonry:* Construction projects within the community continue to be a large part of SVTHS' project-based curriculum. All five construction programs work collaboratively with the district's five towns. This year's projects notably included the final phase of the Marion Tavern Farmhouse project in Burlington and the Tewksbury Council on Aging Kiln and Pottery Building. The Construction Cluster, which also contributes to the daily projects within and around the school, is currently supporting the construction of a multi-tier retaining wall and a field house on the softball and soccer fields. Other notable projects include construction of a 10' x 12' shed for the school's sand & salt, construction of work stations in the Masonry and Carpentry programs, construction of a classroom/computer lab in the Machine Shop and repairs in the Cosmetology and Electronics Shops.

#### Arts and Communication Services Cluster

*Business Technology:* The Business Technology program acquired a Microsoft Testing Lab. SVTHS students now have an opportunity throughout the school year to certify in various Microsoft applications that are industry based, enhancing their employability skills. With the addition of this lab, 17 seniors were certified in Microsoft Word, Excel or PowerPoint. Additionally, 23 juniors obtained their certifications in these same areas. Going forward, the program's testing lab will allow students to certify in Quickbooks and Dreamweaver as well. The Business Technology program continues to evolve and thrive, staying current with industry changes.

*Informational Support Services & Networking:* Sixty percent of SVTHS seniors were placed in co-op positions, which was one of the school's best placement years. It was the first year that both Cisco and Test Out curriculum were implemented for our sophomores, which proved to be very successful. One ISSN senior, Jessica Kenny, was the class of 2012 valedictorian and was also accepted to MIT. These accomplishments were primarily due to her attitude and dedication to her goals. A second Internet connection was added to the shop that was dedicated to our Computer Management Services program where customer equipment is repaired by the seniors. We also implemented VMware in all grades that teaches students about computer virtualization and is one of the fastest growing technologies in corporate environments today. A number of ISSN seniors obtained college credits at the schools of their choice as a result of their completing the Cisco curriculum.

*Design & Visual Communications:* The Design & Visual Communications program had a very strong and busy year. Students participated in many community projects for schools, town governments and non-profit organizations. Students within the program played a key role in developing a corporate identity program for a nonprofit organization called the Middlesex 3 Coalition. All students participated in the brand development for this organization serving the towns of Billerica, Bedford, Burlington, Chelmsford and Lowell. The culmination of their efforts produced the logo design and brochure for this organization. This newly formed Middlesex 3 Coalition shares a common goal of fostering economic development, job growth and diversification of the tax base. The relationship the Design & Visual Communications Department has built with key members of this organization will help to play a critical role in fostering co-op opportunities for many of the students from Shawsheen. The program was also equipped with new MAC computers to enhance the industry simulated learning environment.

*Graphic Communications:* The Graphics program enjoyed a year of great success in the pressroom and in its community partnerships. Graphics produced a record number of live jobs for schools, town governments and nonprofit organizations. Through these endeavors, students had an excellent opportunity to experience the real world pressures and rewards of working in a printing company. The program received a national literary magazine award for their publication of Ramblings. The program also acquired and implemented into its curriculum new silk screening equipment, which has opened new avenues for student cooperative education placements.

#### Electro/Mechanical Cluster

*Computer Aided Design & Drafting:* The Drafting shop has been busy this year in supporting the construction cluster on a variety of projects. These major projects included drawing support for the Soccer Field House and various offsite construction drawings. In addition, the Drafting program has completed drawings for the Maintenance Department, including a roof top units' map, cafeteria/gym table and chair layouts, sprinkler head map and numerous other drawing requests. The Program also completed a control station layout for the Tewksbury Water Treatment Plant. Through the capital budget process, the Drafting program was able to purchase new related room tables and paint the shop's work stations. Two students received silver medals, one for Architectural Drafting and the other for Technical Drafting, at the SkillsUSA State Competition. The 2011-2012 school year ended with 13 out of 20 students working at cooperative education jobs. All graduating seniors entered either a two or four year college. More than half of the seniors from the Class of 2013 are currently employed in cooperative education jobs.

*Electronics:* The Electronics program will move forward in training and certifying students to the J-STD-001E IPC Standard. One hundred percent of the seniors successfully passed the Application Specialist course and received an official certificate from IPC. A number of students participated in SkillsUSA competition with Shawsheen Electronics taking second place at the regional competition. Electronics students finished third at the annual Trebuchet competition at Windham High School. The department took the first step in introducing Quality Control Management, Flowcharting and Software Programming and a seven step design process used by industrial engineers.



*Machine Technology:* The Machine Technology program continues to implement positive changes to a growing program. The initiatives of the program's newest instructor, Mr. Lawrence Retelle, have enhanced the freshman exploratory program, increasing the number of freshmen opting for Machine Technology as a first choice to a point exceeding the shop's capacity. There are now 18 high energy sophomores that will soon be the next generation of machinists. Due to this growth, the decision was made to build a classroom/computer lab in the shop. Construction began over the summer. Twenty wireless laptops were purchased, with the addition of Mastercam X6 as well as a smartboard. A partnership with Massachusetts Manufacturing Extension Partnership (MassMEP) is in process, which would provide specialized training for adults working with local employers after the regular school day. Two new 2 Axis Prototrak CNC controls have been installed on Bridgeport Milling Machines. Students had success again at the SkillsUSA district level. Co-op numbers continue to be strong. The Advisory Board has shown a marked increase with new advisors looking for student hires.

*Metal Fabrication and Welding:* Metal Fabrication has worked on numerous welding and sheet metal projects that supported multiple school clusters and the community at large. This work included duct work for new related room, a library drop box project, new Autobody ramps, a stool repair for M.C.I. Billerica and the Go-Cart project. For the second consecutive year, SVTHS hosted the annual open house for the Boston Chapter of the American Welding Society (AWS). Two new swing-arm ventilation hoods were approved through the capital budget process. Mitre Corporation donated various pieces of equipment to our program, including a four foot hydraulic press brake, large capacity box and pan brake and a vertical band saw.

#### Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2012. Those retirees are: Andrew Botticelli, Computer Aided Design & Drafting; Andrew Clark, Mathematics; Patricia Hebert, Social Studies and William Jackson, Electronics.

## COMMUNITY DEVELOPMENT

### Planning & Conservation Department

In 2012, the department continued to deal with a slowed economy and a reduced pace of activity. The Planning Board and Conservation Commission continued abbreviated schedules meeting once a month. When activity increases, each will resume a regular schedule of meeting twice a month. Provision of service to the community in the areas of planning, conservation, housing, transportation and other community development activities continued. The Planning Board remains responsible for administration of the Subdivision Control Act and Site Plan Review, issuance of Special Permits for Conservation Subdivisions, Chapter 81G road improvement projects, Over-55 housing, multi-family units in the Central Business District, signage and lots having less than 10,000 square feet of land, permits for Stormwater Management, recommendations on zoning amendments, cases before the Board of Appeals and specific planning studies. The Conservation Commission continues to be responsible for wetlands protection in accordance with the state Wetlands Protection Act. The Commission is also responsible for management of the Town's Open Space Land and for acquiring additional land for passive recreation. Department staff provides assistance to both the Planning Board and the Conservation Commission.

Carole Hamilton is the Director of Planning and Conservation. She staffs the Planning Board. She chairs the Community Development Technical Review Team and the Property Review Board, coordinating the review of development projects and the disposition of town-owned land. She serves as the point person for review of 40B affordable housing projects and provides input to the Board of Appeals. This year she was appointed to the Yentile Farm Development Committee which is assessing options for Town use of this newly acquired acreage. The Director serves as the representative to the Transportation Improvement Program (TIP), the Metropolitan Area Planning Council (MAPC) and the North Suburban Planning Council (NSPC), acting as the liaison between the town and the state on transportation and planning issues.

Winifred McGowan serves as the Assistant Director of Planning & Conservation and provides technical assistance to the Conservation Commission and the department on wetland and environmental issues. Michael C. Vivaldi serves as Assistant Planner. Senior Clerks Cheryl Licciardi and Elizabeth Lawrenson provide administrative support.

#### Planning Board Activity

The responsibilities of the Planning Board include review of subdivision and "Approval Not Required" plans; review of commercial and industrial site plans; issuance of Special Permits for Conservation Design Subdivisions, multi-family units in the Central Business District, Over-55 housing, lots having less than 10,000 square feet, Chapter 81G roadway improvements and signage, permits for Stormwater Management, recommendations to the Board of Appeals on variances and special permits, strategic and comprehensive planning, zoning amendments and implementation of the Master Plan.

Planning Board members, appointed by the Town Manager for five-year terms, are Michael Sorrentino (Chairman), Ann Yurek (Clerk), Randi Holland, Christopher Neville and James Banda, Jr. Brian Corrigan stepped down as a member to move to Andover.

#### Subdivision Control

Under the authority vested in the Planning Board of the Town of Wilmington by M.G.L. Chapter 41, Section 81-Q, the Board reviews subdivisions. This year no subdivisions, conventional or conservation designs, were submitted for review. Two previously approved subdivisions; Cheyenne Estates off Woburn Street and McGrane Woods off McDonald Road, were amended. Cheyenne Estates submitted a modified drainage system. McGrane Woods redesigned the septic locations on the majority of lots and modified the drainage system. Both amended subdivision requests were approved.

Seven (7) "Approval Not Required" (ANR) plans were submitted. The Planning Board determined that the subdivision of land did not require approval under the Subdivision Control Law and the plans were endorsed. Nine new building lots were created by these plans. Four of the plans changed lot lines and created no new lots.

#### Site Plan Review

Six (6) new site plan review applications for commercial and industrial projects were submitted. Two projects were approved with conditions by the Planning Board; the four remaining are pending action by the Board. The approved proposals will allow an outdated commercial building to be demolished and a new building constructed in its place. The second is to relocate the entrance of a manufacturing complex by constructing a new driveway and adding some parking at the former Acme site. The pending applications are two newly created commercial uses, one on Main Street and one on Eames Street. Another pending application will expand the use of a gas station on Lowell Street and the final will allow the reuse of a long time vacant building on Main Street near Silver Lake.

#### Stormwater Management Permits

Full Stormwater Management Permits are required for projects disturbing 20,000 square feet of land or more, while Simple Stormwater Management Permits are issued for projects causing less land disturbance, such as additions of 600 square feet or more. This year, 41 applications for simple permits were received and 11 for full permits. Greater coordination between those departments



involved in the development process has been one benefit of the new By-law. Full permits for projects disturbing 20,000 square feet of land or more require a public hearing. Those projects needing to file a Notice of Intent with the Conservation Commission are heard in conjunction with the public hearing for the Notice of Intent. Others are heard by the Planning Board in conjunction with a public hearing for Site Plan Review. Simple Stormwater applications are handled administratively by Planning & Conservation staff.

Of the simple permits submitted only one is pending. Of the 11 full permits all, except two, were approved with conditions. The remaining two applications are pending a decision.

#### Zoning

In accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting."

#### Conservation Commission Activity

The Wilmington Conservation Commission is charged with upholding the interests of the Massachusetts Wetland Protection Act. The Commission received 46 filings for activities under the jurisdiction of the Massachusetts Wetlands Protection (M.G.L. Chapter 131, Section 40 and its regulations at 310 CMR 10.00) in 2012.

Wilmington has an abundance of these wetland resource areas, including banks, bordering vegetated wetlands (swamps, marshes, etc.), land under water bodies and riverfront areas. Activities reviewed by the Commission can include tree removal and landscaping and construction of houses, driveways, additions, septic systems and subdivision roadways/utilities/drainage systems within 100 feet of the above resource areas or 200 feet of a perennial stream. Work within bordering land subject to flooding (floodplain) is also subject to the jurisdiction of the Conservation Commission. Each filing involves one or, in some cases, multiple public hearings before the Commission. The Commission seeks to work through the permitting process with the applicant to provide protection of the public and private water supply as well as groundwater supply, provide flood control, prevent storm damage and pollution and protect wildlife habitats. Residents are encouraged to attend and provide comment relative to work near wetland resource areas. The hearings are generally held on the first and third Wednesday of each month. The agenda for hearings can be accessed at [www.town.wilmington.ma.us/old/conserv.htm](http://www.town.wilmington.ma.us/old/conserv.htm).

When the Wilmington Conservation Commission was originally formed in 1964, its purpose was to inventory, promote, develop and conserve the town's natural resources. Today, the primary responsibility of the Conservation Commission is the administration and enforcement of the Massachusetts Wetlands Protection Act (310 CMR) leaving little time to actually acquire and manage open space. The Conservation Commission oversees a management plan for the Town Forest. Implementing effective forest management strategies are the Commission's goals. The significant size of the parcel (154 acres) and the fact that most of it is a scenic forested upland make it a very promising site for passive recreational activities such as hiking, horseback riding, picnicking, bicycling, cross-country skiing, birding and photography. With the access road and parking area, the forest is accessible to residents.

Conservation Commissioners are appointed to three-year terms by the Town Manager. Citizens serving on the Commission in 2012 were: Chairman Donald Pearson; Vice Chairman Vincent Licciardi; members Frank Ingram, Charles Fiore, Jr., Lisa Johnson, Sharon Kelley-Parella and Julia Flynn. Any questions about wetlands, laws and regulations or filing procedures should be directed to Winifred McGowan, Assistant Director of Planning & Conservation.

## Special Projects:

### Affordable Housing

The property at 10 Burlington Avenue, formerly known as Crystal Commons and now known as Metro Station in Wilmington, is under construction. Rental applications for the affordable units (30 units) will be available in January 2013. Certification of the project by the Department of Housing and Community Development will enable the Town to again achieve 10% affordability. Certification is expected to be issued in January or February.

### Open Space and Recreation Plan Update

The Town's Open Space and Recreation Plan is mandated to be updated every five years and the Open Space and Recreation Plan Committee was re-established in 2006 for that purpose.

### I-93 Interchange Planning

The Town Manager, a representative of the Board of Selectmen, the Chairman of the Planning Board and the Planning Director serve on the I-93 Task Force. Similar representatives from Andover and Tewksbury make up the remainder of the Task Force. A Memorandum of Understanding sets a framework of cooperation among the communities. All meetings of the Task Force are open to the public and posted in the respective communities.

During the year, the project has been on hold pending identification of a funding source.

### Statistical Data

Filing Fees Collected	\$8,015.00
Notices of Intent Filed	27
Requests for Determinations of Applicability	19
Abbreviated Notice of Resource Area Delineation Issued/Pending	2/0
Public Hearings/Meetings Held (including continuances)	96
Extension Permits Issued/Denied	3/0
Enforcement Orders Issued	9
Violation Notices Issued	67
Certificates of Compliance Issued/Denied	44/0
Decisions Appealed/Withdrawn	2/0
Order of Conditions Issued/Denied/Pending	23/0/5
Emergency Certifications Issued	7
Request for Insignificant Change Approved/Denied	9/0
Negative Determination/Pending	19/0
Positive Determination/Withdrawn/Pending	0/0/0
Request for Amendments/Issued/Denied/Pending	2/2/0/0
Acres of Land Acquired	7.32

## Metropolitan Area Planning Council

The North Suburban Planning Council (NSPC) is composed of eight towns and one city that have formed a voluntary association to facilitate cooperative regional planning. The goals of NSPC are to facilitate communication between member communities on planning topics of interest including issues of growth management and land use and to provide a forum for members to create a shared agenda for action that, if thoughtfully addressed, will allow the region to continue to thrive as a desirable place to live and work.

NSPC held nine meetings in 2012. Tony Fields, Town of Burlington, served as Chairman of the subregion until October 2012. Jennifer Erickson, MAPC Regional Planner, served in the role of NSPC Subregional Coordinator. NSPC members heard from guest presenters as well as MAPC staff about various projects and topics of interest. Members received information about project funding and technical assistance opportunities through the District Local Technical Assistance Program and the Boston Region Metropolitan Planning Organization (Boston MPO). Presentations were also



offered on timely topics like shared services and regional collaboration, open space and trails in the Middlesex and Essex counties, housing needs in the subregion, briefings on the Regional Housing Plan and Regional Fair Housing and Equity Assessment, a skills training on how to create maps with MAPC's MetroBoston DataCommon and a forum on clean/sustainable energy initiatives in the subregion. Two forums were cosponsored by a neighboring subregion, the North Shore Task Force. Members also continued the annual activity of reviewing NSPC transportation priorities, projects and study areas as part of the Transportation Improvement Program (TIP) and the Unified Work Planning Program (UPWP).

NSPC and its member communities also engaged in the following notable activities in 2012:

- The subregion began to undertake the NSPC Priority Mapping Project, a subregional project to map local and subregional priority development and preservation areas and the infrastructure investments needed to support those priorities. This project was funded through three sources: the 2012 District Local Technical Assistance Program, the Unified Planning Work Program and funding allocated to subregions through the Metro Boston Sustainable Communities Consortium. The project began in April 2012 and has secured the active participation of eight out of nine member municipalities. Through local meetings with municipal staff and briefings to local boards, towns are identifying local and subregional priority development and preservation areas. The project will continue through to June 2013 and will culminate in a final report and maps of local and subregional priorities.
- The subregion submitted a comment letter to the Metropolitan Planning Organization (MPO) in support of subregion projects on the TIP priority projects list and outlining study ideas for funding through the UPWP.

MAPC continues to upgrade the NSPC webpage in an on-going effort to provide member communities with better access to information. The page can be accessed at <http://www.mapc.org/nspc>.

## Middlesex Canal Commission

The Middlesex Canal Commission (MCC) is a State Commission consisting of two members from each of the nine towns (Lowell, Chelmsford, Billerica, Wilmington, Woburn, Winchester, Medford, Charlestown and Boston) through which the Canal traversed. In addition, Representatives of the MassDOT, Conservation Department, State Officials, Representative James R. Miceli and Senator Bruce E. Tarr make up the full commission. Thomas Raphael from the Town of Winchester serves as Chairman.

Funding for the "Mill Pond Heritage Park" has been delayed. Funds have been allocated but work is now scheduled to begin on the project in 2016. This is disappointing.

The highlight of the year was our receiving a Cummings Grant for \$100,000. Plans are underway for several projects involving towpath clearing and tree removal.

The Middlesex Canal Association consists of a few hundred members who pay dues and participate in our programs.

These programs consist of the following:

- Our website ([middlesexcanal.org](http://middlesexcanal.org)): Robert Winters is constantly updating our website and calendar telling of the current activities. This gives the reader multiple opportunities to participate.
- Canal Walks: We have organized spring and fall walks for those who want a first hand knowledge of the canal. Last year both were held in Billerica. One walk headed south and the other north. The spring walk of 2013 will be held in the Town of Wilmington. They are always well attended.

- Lectures: Three special events were scheduled for the winter, spring and fall. For the winter meeting, Guy Fitzsimmons talked about two major businesses built along the Concord River in Lowell, the Lowell Bleachery where wool and cotton woven in the mills were whitened, and the Wamesit Power Company. Both ceased operation by 1930. Last spring we invited Nancy Shultz to speak about her book "Fire and Roses" which tells of the Ursuline Convent in Charlestown, when it became the target of a violent anti-Catholic riot in 1834 and was burned to the ground. The convent stood high above the canal in Charlestown and the canal was used for supplies and travel. In the fall we had a special 50th Birthday Celebration of the MCA. A bus was hired to carry people along highlighted areas of the canal, lunch in the Baldwin Mansion and birthday cake at the canal museum.
- Towpath Topics: Bill Gerber organizes three editions each year of our publication. There is always an event calendar and an article or two which answers a question or researched a situation which adds to our knowledge. It is well worth reading. Our website now lists all past editions.
- Museum and Visitor Center: Located in North Billerica, it is open every weekend (not major holidays) from noon to 4 p.m. and is free to the public. Hundreds of people come by to see our exhibits. Staffed by volunteers, it holds the pride of place of our association. The site is the high point of the entire canal and the Concord River and dam provided most of the water for the entire canal.
- Archeology month: Every fall we have a special event at the Museum. This year we highlighted our new exhibit, the Chaisson. This is a beautiful miniature exhibit of a dry dock which was designed by Loammi Baldwin, Jr., loaned to us by the Baldwin family. Prior to this construction in both Charlestown, MA and Norfolk, VA, boats had to be beached and rolled on their side at low tide for repair. The dry dock allowed ships to be steered into a rectangular box, then close off the rear, draw off the water and hence allow a dry field for repair.
- Education: Woburn Street School Teacher Traci Jansen brings her entire school to the Museum over a week's duration. They have well planned events at 9/10 spots around the exhibit area. Parents come and it is always a lively event much liked by all. Randomly spaced teaching arrangements occur throughout the year.
- Outreach: This year Neil Devins and Russ Silva attended the Wilmington Memorial Library's Annual Community Fair. They arranged a display and provided a basket of books and articles we sell at our Museum to be auctioned. Traci Jansen arranged a basket to be auctioned off at a Woburn Street School function.
- Bicycle Tours: Conducted each fall and lead by Dick Bauer of the Somerville Historic Preservation Commission, a well attended group of bicyclists travel along sections of the canal.

In May and June Michael McInnis, Russ Silva and Betty Bigwood attended several meetings when the Roy Family of Butters Row wanted to construct a double garage. There was an adjacent small building on canal property, illegally, which we wanted removed. The family agreed to do so.

Fifty years ago an engineer, Harry J. Lasher, was asked to speak to the Billerica Historical Society. He had drawn a map of the Middlesex Canal. At the meeting he strongly challenged the Society to preserve the canal. They formed a group and under the guidance of Lou Eno, a Lowell attorney, the association was born. We visited Lou this year and an article about this is on our website.

The MCA has been offered a brick building in much need of roof repair across from the current Museum. We have agreed to accept it and will be fund raising as soon as the legal work is completed.

We always welcome new members.

Wilmington Middlesex Canal Commission members are: Betty M. Bigwood, Neil P. Devins and Michael J. McInnis



## Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni La Rivee serves as the secretary for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

	2010		2011		2012	
	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>	<u>No.</u>	<u>Valuation</u>
RESIDENTIAL						
Single Family Dwellings	39	6,697,120	35	5,533,516	30	4,278,580
Additions	65	2,471,341	69	2,485,488	70	2,876,843
Remodeling	251	2,561,759	247	2,649,475	247	3,004,526
Utility Buildings	9	114,964	8	193,075	9	78,940
Pools	24	233,670	14	157,045	21	213,299
Miscellaneous	<u>45</u>	<u>232,982</u>	<u>40</u>	<u>582,835</u>	<u>58</u>	<u>393,258</u>
	433	12,311,836	413	11,601,434	435	10,845,446
COMMERCIAL						
New Buildings	5	2,706,365	3	1,020,000	3	12,564,514
Public Buildings	0	0	0	0	0	0
Additions	3	1,943,996	2	25,960	0	0
Fitups	36	15,781,826	47	12,488,296	54	6,490,153
Utility Buildings	0	0	1	4,800	2	85,000
Signs	24	98,725	17	594,646	13	57,135
Miscellaneous	<u>17</u>	<u>700,787</u>	<u>26</u>	<u>1,300,830</u>	<u>27</u>	<u>3,630,294</u>
	85	21,231,699	96	15,434,532	99	22,827,096
TOTAL	518	33,543,535	509	27,035,966	534	33,672,542

### REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	519	287,544.07	509	299,056.00	535	369,950.00
Wiring Permits	513	55,705.00	539	77,027.00	561	76,934.00
Gas Permits	265	15,219.00	280	19,240.00	251	21,940.00
Plumbing Permits	328	25,485.00	331	33,265.00	283	28,914.00
Sheet Metal	0	0	19	5,880.00	31	10,520.00
Cert. of Inspection	30	1,494.00	24	1,065.00	29	1,419.00
Occupancy	70	3,500.00	76	3,750.00	68	3,400.00
Copies		80.75		378.25		27.00
Court	0	0	0	0	0	0
Industrial Elec. Permits	58	9,750.00	46	6,900.00	55	8,700.00
Board of Appeals Fees	<u>24</u>	<u>2,400.00</u>	<u>26</u>	<u>3,100.00</u>	<u>22</u>	<u>2,300.00</u>
	1,807	\$401,177.82	1,850	\$449,661.25	1,835	\$524,104.00

# Board of Appeals

Case 1-12

579 Main St. Donut Shop

Map 41 Parcel 138

To acquire a Special Permit in accordance with §3.5.4 Limited Service Restaurant for property located on 579 Main Street.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 2-12

Stephen Palumbo

Map 74 Parcel 3A

To acquire a Variance from Standard Dimensional Regulations (Table II) §5.2.4 for a roof over an entry to be 33.9 feet from the front lot line when 40 feet is required for property located on 18 Kilmarnock Street.

**Granted – no closer than 33.9 feet from the front lot line.**

---

Case 3-12

Lee Scalese

Map 92 Parcel 28

To acquire a Variance from Standard Dimensional Regulations (Table II) §5.2.4 for a front porch to be 23.8 feet from the front yard lot line when 30 feet is required for property located on 27 Marcus Road.

**Withdrawn – without prejudice.**

---

Case 4-12

Cross Roads Cont., for Robert Crosby

Map 41 Parcel 37

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a 2' x 7' addition 9.6 feet from the side yard lot line) for property located on 38 Columbia Street.

**Granted – no more detrimental to the neighborhood than existing nonconforming structure.**

---

Case 5-12

Wanda & Thomas McLaren

Map 42 Parcel 40

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a two-story 20' x 26' accessory apartment addition) for property located at 71 Clark Street.

**Granted – no more detrimental to the neighborhood than existing nonconforming structure.**

---

Case 6-12

William J. Schultz

Map 19 Parcel 53

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a two-story garage addition no closer than the existing dwelling from the front yard lot line) for property located at 44 Boutwell Street.

**Granted – no more detrimental to the neighborhood than existing nonconforming structure.**



Case 7-12

Keith & Karen Keating

Map 55 Parcel 21

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to remove and reconstruct a second floor addition and move the front entrance to the side) for property located at 8 Williams Avenue.

**Granted – no more detrimental to the neighborhood than existing nonconforming structure.**

---

Case 8-12

Izzy's Coffee Shops LLC

Map 42 Parcel 24

To acquire a Special Permit in accordance with §3.5.4 Limited Service Restaurant for property located at 335-337 Main Street.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 9-12

335-337 Main Street Wilm. LLC

Map 42 Parcel 24

To acquire a Special Permit in accordance with §6.4.3 Relief from Parking for property located at 335-337 Main Street.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 10-12

Diane & Ronald Silva

Map 22 Parcel 3C

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 5 Lt. Buck Drive.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 11-12

Susan & John Roy

Map 28 Parcel 5A

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 49 Butters Row.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 12-12

Paul S. MacGilvray

Map 86 Parcel 32

To acquire a Variance from Standard Dimensional Regulations (Table II) §5.2.4 for an above-ground pool to be 20 feet from the front yard lot line when 40 feet is allowed for property located on 2 Allgrove Lane.

**Withdrawn – without prejudice.**

---

Case 13-12

Target Corporation

Map R2 Parcel 21

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 210 Ballardvale Street.

**Pending**

Case 14-12

Target Corporation

Map R2 Parcel 21

To acquire a Special Permit in accordance with §3.5.1.2 Retail Store greater than 30,000 square feet for property located on 210 Ballardvale Street.

**Pending**

---

Case 15-12

4<sup>th</sup> of July Committee

Map 63 Parcel 10

To acquire a Special Permit in accordance with §4.1.9 for a carnival during the Fun on the Fourth Celebration for property located on 159 Church Street.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 16-12

Michael Welch

Map 48 Parcel 19A

To acquire a Variance from Standard Dimensional Regulations (Table II) §5.2.4 for an addition to be 24.9 feet from the front yard lot line when 40 feet is required for property located on 15 Morse Avenue.

**Pending**

---

Case 17-12

Steve O'Dea

Map 7 Parcel 19A

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located on 3 Winston Avenue.

**Granted – meets the criteria of the Zoning By-law.**

---

Case 18-12

Lee Scalese

Map 92 Parcel 28

To acquire a Variance from Standard Dimensional Regulations (Table II) §5.2.5 for an above-ground pool 12.6 feet from the side yard lot line when 15 feet is required for property located on 22 Marcus Road.

**Granted – no closer than 12.6 feet from the front lot line for the life of the existing pool.**

---

Case 19-12

John Carroll

Map 7 Parcel 102

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish an existing nonconforming dwelling and construct a new dwelling) for property located at 73 Forest Street.

**Granted – as amended on the new plot plan dated 9-24-12 and the elevation drawing as submitted - no more detrimental to the neighborhood than existing nonconforming structure.**



Case 20-12

John Carroll

Map 7 Parcel 102

To acquire a Variance from Standard Dimensional Regulations (Table II) §5.2.5 to construct a new dwelling 10 feet from the side yard lot line when 20 feet is required for property located on 73 Forest Street

**Withdrawn – without prejudice**

---

Case 21-12

James Gillis c/o R. Peterson Esq.

Map 59 Parcel 15

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 514 Woburn Street.

**Pending**

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Case 22-12

Gary Gottschalk c/o R. Peterson Esq.

Map 65 Parcel 13

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish an existing nonconforming dwelling and construct a single family dwelling 14.4 feet from the side lot line when 20 feet is required) for property located on 251A Middlesex Avenue.

**Pending**

---

Case 23-12

Joseph Magliozzi c/o M. Welch

Map 35 Parcel 15

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish an existing nonconforming dwelling and construct a single family dwelling 10.1 and 10 feet from the side lot lines when 15 feet is required) for property located on 15 South Street.

**Pending**

## Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Presidential Primary  
Annual Town Election and Meeting  
State Primary  
State Election

February 13, 2012  
April 2, 2012  
August 7, 2012  
October 24, 2012

# PRESIDENTIAL PRIMARY – MARCH 6, 2012 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School- Precincts 1 and 2; Wildwood School- Precincts 3 and 4; and Town Hall- 121 Glen Road Precincts 5 and 6 on Tuesday, March 6, 2012 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of the political parties for the following officers:

Presidential Preference  
State Committee Man  
State Committee Woman  
Town Committee

For the Commonwealth  
1<sup>st</sup> Essex & Middlesex  
1<sup>st</sup> Essex & Middlesex  
Town of Wilmington

## Democratic Party

## Republican Party

### Presidential Preference

Barack Obama	356
No Preference	101
All Others	17
Blanks	23
Total	497

Ron Paul	151
Mitt Romney	1,658
Rick Perry	3
Rick Santorum	232
Jon Huntsman	4
Michele Bachmann	2
Newt Gingrich	79
No preference	10
All Others	3
Blanks	0
Total	2,139

### State Committee Man

Daniel J. Lauzon	350
All Others	5
Blanks	142
Total	497

### State Committee Man

Lucas Jon Noble	1,197
All Others	10
Blanks	932
Total	2,139

### State Committee Woman

Kathleen A. Pasquina	358
All Others	3
Blanks	136
Total	497

### State Committee Woman

Christina A. Bain	432
Kimberly A. Incampo	1,191
All Others	5
Blanks	511
Total	2,139



### Green-Rainbow Party

#### Presidential Preference

Kent Mesplay	1
Jill Stein	0
Marley Mikkelson	0
No Preference	1
All Others	0
Blanks	0
No Preference	1
All Others	0
Total	2

#### State Committee Man

No Nominations	
All Others	2
Blanks	0
Total	2

#### State Committee Woman

No Nominations	
All Others	0
Blanks	2
Total	2

### TOWN COMMITTEES

#### Democratic Town Committee

The following people were elected to the Democratic Town Committee on March 6, 2012:

Lorraine A. Casey	257
Gary B. DePalma	246
Jay J. Donovan	228
Americo M. Enos	233
Robert L. Hayes	231
Alice M. Hooper	243
George W. Hooper	254
Dwight F. Maxwell	225
James R. Miceli	386
Dawn J. Reidy	226
Nancy Steen	262
Christine Warren	244

#### Republican Town Committee

The following people were elected to the Republican Town Committee on March 6, 2012.

Daniel H. Ballou	958
Robert C. DiPasquale	997
George Lingenfelter, III	821
Philip W. Mallard	787
Mario S. Marchese	982
Maria Sellitto	801
Diane K. Trombly	897
James J. Trombly	789
Judith A. Waterhouse	902

The polls were opened at 7:00 a.m. by the Town Clerk, Sharon A. George at Town Hall, (Precincts 5 & 6) Linda Golden, Asst. Town Clerk, at the Boutwell School (Precincts 1 & 2) and Alice Hooper, Board of Registrars, at the Wildwood School (Precincts 3 & 4) and the polls were closed at 8:00 p.m. The total number of voters who cast a ballot was 2,639 which represented 18% of our 14,631 registered voters.

# ANNUAL TOWN ELECTION – APRIL 28, 2012 WITH ACTION TAKEN THEREON

TO: Constable of the Town of Wilmington

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: One Selectman for the term of three years; one Moderator for the term of three years, two members of the School Committee for the term of three years; one member of the Housing Authority for the term of five years and one member of the Redevelopment Authority for the term of five years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote on elections and town affairs therein to assemble subsequently and meet in the Town Meeting at the High School Gymnasium, 159 Church Street, in said Town of Wilmington, on Saturday the fifth of May, A.D. 2012 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by Town Clerk Sharon A. George at the Town Hall, Registrar Priscilla Ward at the Boutwell School and Registrar Alice Hooper at the Wildwood School.

All voting equipment was in place in each precinct. The checkers were prepared with their voting lists and everything was in readiness at 8:00 a.m. and the polls were declared open.

The results were as follows:

<u>BOARD OF SELECTMEN for three years (vote for one)</u>	<u>Voted</u>
Michael L. Champoux	1,476
Kevin F. MacDonald	370
Write-in	4
Blanks	<u>34</u>
Total	1,884

<u>SCHOOL COMMITTEE for three years (vote for two)</u>	
Mario S. Marchese	846
Mary Jane Byrnes	961
Manny L. Mulas	1,028
Write-in	5
Blanks	<u>928</u>
Total	3,768

<u>MODERATOR for three years (vote for one)</u>	
James C. Stewart	1,597
Write-in	11
Blanks	<u>276</u>
Total	1,884

<u>HOUSING AUTHORITY for five years (vote for one)</u>	
Stacie A. Murphy	1,366
Write-in	14
Blanks	<u>504</u>
Total	1,884

<u>REGIONAL VOCATIONAL SCHOOL COMMITTEE for three years (vote for one)</u>	
James M. Gillis	1,449
Write-in	5
Blanks	<u>430</u>
Total	1,884



REDEVELOPMENT AUTHORITY for five years (vote for one)

Darryl M. MacDonald	966
Write-in	63
Blanks	<u>855</u>
Total	1,884

The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Sharon A. George. The total number of votes cast was 1,884 which represented 12.9% of Wilmington's 14,675 registered voters.

## ANNUAL TOWN MEETING – MAY 5, 2012 WITH ACTION TAKEN THEREON

With a quorum present at 10:55 a.m. (150 by the Town of Wilmington By-Laws) James Stewart, Town Moderator, opened the meeting with the Pledge of Allegiance. The colors were presented by the Wilmington Minutemen. The Moderator then read the names of departed town workers, members of committees and boards that had passed away during the previous year. Those present paused in tribute to our servicemen and women and the hope that they will all return safely home. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials.

MOTION: On motion of Chairman Louis Cimaglia and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 2. To hear reports of Committees and act thereon.

MOTION: On motion of Michael Caira, Town Manager and duly seconded, the Town of Wilmington voted UNANIMOUSLY that no action be taken.

ARTICLE 3. To see if the town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

MOTION: On motion of Mr. Caira and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington not to adopt Article 3.

ARTICLE 4. To see if the town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2013 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

MOTION: On motion of Mr. Cimaglia and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2013 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services.

ARTICLE 5. To see how much money the town will appropriate for the expenses of the town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

Discussion began regarding the way each department budget was voted. A vote was put to the body as to taking each category; such as General Government, Public Safety, rather than each department within the category.

MOTION: On motion of Mr. John Doherty, Chairman of the Finance Committee, and duly seconded, the Town of Wilmington voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-13 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article 5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment, and each budget category not be open for reconsideration until the entire budget is voted.

The Moderator recognized Finance Committee Chairman, John Doherty, for comments. Mr. Doherty stated that the Finance Committee has four motions that will be voted on during the budget votes. Each motion will be voted during the part of the budget it refers to.

#### GENERAL GOVERNMENT

##### Selectmen – Legislative

Salaries	4,620
Expenses	14,800
Furnishings & Equipment	<u>0</u>
TOTAL	19,420

##### Selectmen – Elections

Salaries	26,530
Expenses	<u>9,415</u>
Total	35,945

##### Registrars of Voters

Salaries	1,875
Expenses	<u>7,000</u>
Total	8,875

##### Finance Committee

Salaries	1,400
Expenses	<u>8,500</u>
Total	9,900

##### Town Manager

Salary – Town Manager	140,000
Other Salaries	299,872
Expenses	70,300
Furnishings & Equipment	<u>0</u>
Total	510,172



Town Accountant	
Salary –Town Accountant	106,349
Other Salaries	236,460
Expenses	2,560
Furnishings & Equipment	<u>0</u>
Total	345,369

Treasurer/Collector	
Salary – Treasurer/Collector	89,827
Other Salaries	144,898
Expenses	19,807
Amt. Cert. Tax Title	15,000
Furnishings & Equipment	<u>305</u>
Total	269,837

Town Clerk	
Salary – Town Clerk	75,613
Other Salaries	88,958
Expenses	3,575
Furnishings & Equipment	<u>0</u>
Total	168,146

Board of Assessors	
Salary – Principal Assessor	103,575
Other Salaries	93,999
Expenses	69,400
Appraisals & Inventory	64,900
ATB Costs	20,000
Furnishings & Equipment	<u>1,500</u>
Total	353,374

Town Counsel	
Legal Services	221,000
Expenses	<u>7,500</u>
Total	228,500

Permanent Building Committee	
Salaries	0
Expenses	<u>0</u>
Total	0

TOTAL GENERAL GOVERNMENT	<u><u>1,949,538</u></u>
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#### PUBLIC SAFETY

Police	
Salary – Chief	112,609
Salary – Deputy Chief	98,470
Salary – Lieutenants	308,444
Salary – Sergeants	405,797
Salary – Patrolmen	2,007,154
Salary – Clerks	87,387
Salary – Overtime	475,000
Salary – Paid Holidays	85,000
Salary – Specialists	12,450
Salary – Night Differential	45,864
Salary – Incentive	400,459

Sick Leave Buyback	26,700
Expenses	251,830
Furnishings & Equipment	<u>0</u>
Total	4,317,164
Fire	
Salary – Chief	114,856
Salary – Deputy Chief	80,380
Salary – Lieutenants	443,501
Salary – Privates	1,918,478
Salary – Clerk	52,470
Salary – Part Time	18,655
Salary – Overtime	500,000
Salary – Paid Holidays	134,900
Salary – EMT & Incentive Pay	9,625
Salary – Fire Alarms	0
Salary – Sick Leave Buyback	25,425
Expenses	134,450
Furnishing & Equipment	<u>0</u>
Total	3,432,740
Public Safety Central Dispatch	
Personnel Services	551,161
Contractual Services	28,000
Material & Supplies	3,750
Furnishings & Equipment	<u>6,000</u>
Total	588,911
Animal Control	
Salaries	39,335
Expenses	<u>3,825</u>
Total	43,160
TOTAL PUBLIC SAFETY	<u>8,381,975</u>
PUBLIC WORKS	
Personnel Services	
Superintendent	106,616
Engineer – Full Time	231,383
Engineer – Part Time	12,220
Highway – Full Time	1,155,247
Highway – Overtime	60,990
Highway – Seasonal	13,600
Stream Maintenance – Seasonal	13,600
Tree – Full Time	186,333
Tree – Overtime	8,800
Parks/Grounds – Full Time	334,382
Parks/Grounds – Overtime	18,830
Cemetery – Full Time	135,113
Cemetery – Part Time	6,760
Cemetery – Overtime	10,360
Snow/Ice – Extra Help – Overtime	<u>168,350</u>
Total	2,462,584



## Contractual Services

Engineer	7,700
Engineer – Training/Conference	2,000
Highway	86,090
Highway – Repairs/Town Vehicles	120,900
Highway – Training/Conference	2,000
Tree	7,000
Parks/Grounds	19,000
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	225,000
Rubbish Collection & Disposal	1,619,011
Snow & Ice – Repairs	18,730
Snow & Ice – Miscellaneous Services	160,000
Total	2,351,531

## Materials & Supplies

Engineer	4,800
Highway	39,000
Highway – Construction Supplies & Road Improvements	82,000
Highway – Gas, Oil, Tires (Other)	222,830
Highway – Gas, Oil, Tires (DPW)	145,918
Stream Maintenance – Expenses	1,000
Tree	6,500
Parks/Grounds	92,350
Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Salt & Sand	194,460
Snow & Ice – Tools & Equipment	6,000
Total	873,508

Furnishings & Equipment	41,900
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## Sewer

Personnel Services	71,540
Maintenance/Operations	62,340
Total	133,880

TOTAL PUBLIC WORKS	<u>5,863,403</u>
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5A

MOTION: On motion of Mr. Doherty and duly seconded, the Town of Wilmington voted in the affirmative that the sum of Five Million Eight Hundred Sixty-Three Thousand Four Hundred Three Dollars (\$5,863,403) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Five Million Eight Hundred Twenty-Three Thousand Four Hundred Three Dollars (\$5,823,403) be raised from the FY-13 tax levy and other general revenues of the Town.

## COMMUNITY DEVELOPMENT

### Board of Health

Salary – Director	78,361
Other Salaries	114,620
Expenses	9,575
Mental Health	35,000
Furnishings & Equipment	0
Total	237,556

Sealer of Weights/Measures	
Salaries	0
Expenses	<u>5,000</u>
Total	5,000
Planning & Conservation	
Salary – Director	81,664
Other Salaries	209,999
Expenses	10,175
Furnishings & Equipment	<u>1,950</u>
Total	303,788
Building Inspector/Board of Appeals	
Salary – Building Inspector	73,962
Other Salaries	106,901
Expenses	4,250
Furnishings/Equipment	<u>0</u>
Total	185,113
TOTAL COMMUNITY DEVELOPMENT	<u>731,457</u>
PUBLIC BUILDINGS	
Salary – Superintendent	95,849
Other Salaries	2,372,142
Overtime	50,000
Part Time Seasonal	13,600
Heating	1,294,000
Electricity	200,000
Utilities	110,000
Expenses	545,400
Furnishings & Equipment	<u>0</u>
TOTAL PUBLIC BUILDINGS	<u>4,680,991</u>
HUMAN SERVICES	
Veterans' Aid/Benefits	
Salary – Veterans' Agent	60,024
Other Salaries Part Time	9,360
Expenses	1,950
Assistance – Veterans	<u>310,000</u>
Total	381,334
Library	
Salary – Director	84,423
Other Salaries	727,535
Merrimack Valley Library Consortium	34,344
Expenses	155,049
Furnishings & Equipment	<u>15,150</u>
Total	1,016,501
Recreation	
Salary – Director	71,243
Other Salaries	47,337
Expenses	4,700
Furnishings & Equipment	<u>700</u>
Total	123,980



Elderly Services	
Salary – Director	67,185
Other Salaries	123,387
Expenses	40,970
Furnishings & Equipment	0
Total	231,542

Historical Commission	
Salaries	21,542
Expenses	6,750
Furnishings & Equipment	0
Total	28,292

TOTAL HUMAN SERVICES	<u>1,781,649</u>
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SCHOOLS	
Wilmington School Department	32,569,830
Shawsheen Valley Regional Vocational Technical High School District	3,562,275

TOTAL SCHOOLS	<u>36,132,105</u>
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MATURING DEBT & INTEREST	
Schools	3,280,085
Public Safety	131,950
General Government	0
Sewer	152,690
Water	133,120
Interest on Anticipation of Notes & Authorization Fees & Miscellaneous Debt	<u>20,000</u>

TOTAL MATURING DEBT & INTEREST	<u>3,717,845</u>
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5B

MOTION: On motion of Mr. Doherty and duly seconded, the Town of Wilmington voted in the affirmative that the sum of Three Million Seven Hundred Seventeen Thousand Eight Hundred Forty-Five Dollars (\$3,717,845) be appropriated for Maturing Debt and Interest; and to meet this appropriation, the sum of One Hundred Thirty-Three Thousand One Hundred Twenty Dollars (\$133,120) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of Two Thousand Dollars (\$2,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Five Hundred Eighty-Two Thousand Seven Hundred Twenty-Five Dollars (\$3,582,725) be raised from the FY-13 tax levy and other general revenues of the Town.

UNCLASSIFIED & RESERVE	
Insurance	612,660
Employee Health & Life Insurance	10,316,000
Veterans' Retirement	0
Employee Retirement Unused Sick Leave	42,000
Medicare Employer's Contribution	575,998
Salary Adjustments & Additional Costs	300,000
Local Transportation & Training Conferences	5,000
Out-of-State Travel	1,500
Computer Maintenance Expenses	67,881
Annual Audit	31,000
Ambulance Billing	27,000

Town Report & Calendar	10,000
Professional & Technical Services	110,000
Reserve Fund	<u>450,000</u>
TOTAL UNCLASSIFIED & RESERVE	<u>12,549,039</u>

5C

MOTION: On motion of Mr. Doherty and duly seconded, the Town of Wilmington voted in the affirmative that the sum of Twelve Million Five Hundred Forty-Nine Thousand Thirty-Nine Dollars (\$12,549,039) be appropriated for Unclassified and Reserve of which the sum of Eighty-Eight Thousand Two Hundred Seventy-Eight Dollars (\$88,278) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Three Hundred Eight Thousand Four Hundred Forty-Nine Dollars (\$308,449) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Twenty-Four Thousand Six Hundred Twenty-Eight Dollars (\$24,628) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee's Contribution Account; and that the remaining balance of Twelve Million One Hundred Twenty-Seven Thousand Six Hundred Eighty-Four Dollars (\$12,127,684) be raised from the FY-13 tax levy and other general revenues of the Town.

TOTAL MUNICIPAL GOVERNMENT	<u>39,655,897</u>
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STATUTORY CHARGES

Current Year Overlay	700,000
Retirement Contributions	4,402,219
Offset Items	19,523
Special Education	5,953
Mass. Bay Transportation Authority	471,680
MAPC (Ch. 688 of 1963)	7,033
RMV Non-Renewal Surcharge	6,260
Metro Air Pollution Control District	7,197
Mosquito Control Program	51,551
M.W.R.A. Sewer Assessment	2,243,478
School Choice	5,000
Charter Schools	54,888
Essex County Technical Institute	<u>74,850</u>

TOTAL STATUTORY CHARGES	<u>8,049,632</u>
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5D

MOTION: On motion of Mr. Doherty and duly seconded, the Town of Wilmington voted in the affirmative that the sum of Eight Million Forty-Nine Thousand Six Hundred Thirty-Two Dollars (\$8,049,632) be appropriated for Statutory Charges of which the sum of Three Hundred Eighty-Eight Thousand Six Hundred Fifty-Nine Dollars (\$388,659) be transferred from Water Department Available Funds and be applied to the Statutory Charges – Retirement Contributions Account; and that the remaining balance of Seven Million Six Hundred Sixty Thousand Nine Hundred Seventy-Three Dollars (\$7,660,973) be raised from the FY-13 tax levy and other general revenues of the Town.

TOTAL	<u>83,837,634</u>
PROPOSED CAPITAL OUTLAY & WARRANT ARTICLES	2,592,510
TOTAL PROPOSED BUDGET	<u>86,430,144</u>



## ESTIMATED AVAILABLE FUNDS

Tax Levy	63,116,601
Local Receipts	6,635,000
Local Receipts – Sewer	2,410,558
Local Aid	12,533,444
Free Cash	0
Water Dept. Available Funds	945,134
Sale of Cemetery Lots	20,000
Cemetery Trust Fund – Interest	20,000
Capital Stabilization Fund	90,000
Provision for Abates Surplus	600,000
Capital Project Closeouts	59,407

TOTAL ESTIMATED FY 2013 AVAILABLE FUNDS 86,430,144

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from any available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager, and to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

### Police Department

Purchase of four (4) replacement police cruisers.

MOTION: On motion of Selectman Michael V. McCoy and duly seconded, the Town of Wilmington voted 190 in favor 1 opposed that One Hundred Forty-Four Thousand Dollars (\$144,000) be raised and appropriated from the FY-13 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of four (4) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

### Fire Department

Purchase of one (1) 1250 GPM Pumper

MOTION: On motion of Selectman Michael J. Newhouse and duly seconded, the Town of Wilmington voted 190 in favor and 1 opposed that Six Hundred Thirty Thousand Dollars (\$630,000) be appropriated to be spent by the Town Manager for the purchase of one (1) 1250 Gallon Per Minute Pumper for the Fire Department and to meet this appropriation the amount of Fifty-Nine Thousand Four Hundred Seven Dollars (\$59,407) be transferred in accordance with the provisions of Chapter 44, Section 20 of the General Laws, from the unexpended balance of funds previously borrowed by the Town to pay for the costs of an aerial ladder truck as such funds are no longer needed for such purpose and Five Hundred Seventy Thousand Five Hundred Ninety-Three Dollars (\$570,593) be transferred from the Overlay Reserve Fund.

### Department of Public Works

Purchase of one (1) replacement vacuum street sweeper and one (1) replacement backhoe/loader; both items to be assigned to the Highway Division.

MOTON: On motion of Selectman Michael L. Champoux and duly seconded, the Town of Wilmington voted in the affirmative that Three Hundred Fifty-Eight Thousand Dollars (\$358,000) be raised and appropriated from the FY-13 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) replacement vacuum street sweeper and one (1) replacement backhoe/loader for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Finance Committee recommended approval of this article.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of new digital portable and mobile radios to upgrade the police communication system; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Selectman Judith L. O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that Sixty-Eight Thousand Four Hundred Dollars (\$68,400) be appropriated to be spent by the Town Manager for the purchase of new digital portable and mobile radios to upgrade the communications system for the Police Department and to meet this appropriation the amount of Twenty-Nine Thousand Four Hundred Seven Dollars (\$29,407) be transferred from the Overlay Reserve Fund and that the remaining balance of Thirty-Eight Thousand Nine Hundred Ninety-Three Dollars (\$38,993) be raised from the FY-13 tax levy and other general revenues of the Town.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 9,744 square feet of roof area at the West Intermediate School; 15,288 square feet of roof area at the Wildwood Early Childhood Center and 8,800 square feet of roof area at the Wilmington Memorial Library, such funds to be spent by the Public Buildings Department with the approval of the Town Manager; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Cimaglia, seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Six Hundred Thirty-Five Thousand Dollars (\$635,000) be appropriated to be spent by the Town Manager for the replacement of approximately 15,288 square feet of roof area at the Wildwood Early Childhood Center; 9,744 square feet of roof area at the West Intermediate School and 8,800 square feet of roof area at the Wilmington Memorial Library and to meet this appropriation the amount of Ninety Thousand Dollars (\$90,000) be transferred from Available Funds – Capital Stabilization Fund and that the remaining balance of Five Hundred Forty-Five Thousand Dollars (\$545,000) be raised from the FY-13 tax levy and other revenues of the Town.

ARTICLE 9. To see if the Town will vote to appropriate, borrow or transfer from available funds an amount of money to be expended under the direction of the Town Manager and the School Building Committee for the purpose of paying the costs to replace all single pane windows and exterior doors with energy efficient units throughout the North Intermediate School located at 320 Salem Street, Wilmington which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant under the accelerated repair grant program from the Massachusetts School Building Authority (MSBA). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA shall be the sole responsibility of the Town; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. McCoy and duly seconded, the Town of Wilmington voted in the affirmative that the Town appropriate the amount of Eight Hundred Four Thousand Six Hundred Forty Dollars (\$804,640) for the purpose of paying the costs to replace all single pane windows and exterior doors with energy efficient units throughout the North Intermediate School located at 320 Salem Street, Wilmington, including the payment of all costs incidental or related thereto, which proposed repair project would materially extend the



useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program; and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), under the Accelerated Repair Program, said amount to be expended under the direction of the Town Manager and the School Building Committee. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty and Fifty-Eight Hundredths percent (50.58%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money to repaint the interior of the Shawsheen Elementary School; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington voted in the affirmative that Seventy-Eight Thousand Dollars (\$78,000) be raised and appropriated from the FY-13 tax levy and other general revenues of the Town to be spent by the Town Manager to repaint the interior of the Shawsheen Elementary School.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to replace the eight existing garage doors at the Department of Public Works; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Champoux and duly seconded, the Town of Wilmington voted in the affirmative that Forty-Two Thousand Dollars (\$42,000) be raised and appropriated from the FY-13 tax levy and other general revenues of the Town to be spent by the Town Manager to replace the eight existing garage doors at the Department of Public Works.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance, such funds to be spent by the Public Buildings Department with the approval of the Town Manager; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Ms. O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that One Hundred Twenty-Five Thousand Dollars (\$125,000) be raised and appropriated from the FY-13 tax levy and other general revenues of the town to be spent by the Town Manager to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to make certain technology improvements in the Middle School including, but not limited to, the installation of a wireless network; or take any other action related thereto.

Finance Committee recommended approval of the article.

MOTION: On motion of School Committee member Robert L. Hayes and seconded by Mr. Doherty, the Town of Wilmington voted in the affirmative that Ninety Thousand Dollars (\$90,000) be raised and appropriated from the FY-13 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to make certain technology improvements in the Wilmington Middle School including, but not limited to, the installation of a wireless network.

ARTICLE 14. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2012 budget from other line items of said budget and from other available funds; or take any other action related thereto.

Finance Committee Took No Action on this Article pending further information.

MOTION: On motion of Mr. Caira and duly seconded, the Town of Wilmington voted in the affirmative that Eight Hundred Fifty-Three Thousand Eight Hundred Seventy-Eight Dollars (\$853,878) be transferred from the following fiscal year 2012 accounts:

Town Manager – Other Salaries	\$ 12,000
Police Salary – Paid Holidays	20,000
Fire Salary – Privates	35,000
Public Safety Central Dispatch – Personnel Services	30,000
Public Works, Personnel Services – Tree, Full Time	20,000
Public Works, Personnel Services – Snow & Ice, Extra Help/Overtime	79,000
Public Works, Contractual Services – Snow & Ice, Miscellaneous Services	95,000
Public Works, Contractual Services – Snow & Ice, Salt and Sand	70,000
Public Works, Contractual Services – Public Street Lights	75,000
Public Works, Contractual Services – Rubbish Collection & Disposal	100,000
Planning and Conservation – Other Salaries	18,000
Elderly Services – Other Salaries	7,000
Schools – Shawsheen Valley Regional Vocational Technical H. S. District	36,905
Unclassified and Reserve – Insurance	80,000
Capital Outlay – Public Buildings, Library Ceiling/Lighting	29,900
Capital Outlay – Elderly Services, Wheelchair/Transport Van	9,000

and further to transfer the sum of \$137,073 from Available Funds the entire amount being \$853,878, to the following fiscal year 2012 accounts:

Police, Salary – Overtime	30,000
Fire, Salary – Overtime	150,000
Public Works, Materials and Supplies, Highway – Gas, Oil, Tires (Other)	33,600
Public Works, Material and Supplies, Highway – Gas, Oil, Tires (DPW)	26,400
Unclassified & Reserve – Employee Health and Life Insurance	450,000
Unclassified & Reserve – Salary Adjustments and Additional Costs	88,878
Capital Outlay – Public Buildings, Misc. Facility Improvements	75,000
Total:	\$ 853,878

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of providing senior citizen work opportunities for services rendered to the Town in accordance with the Town's Senior Citizen Tax Work-Off Program; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Cimaglia and duly seconded, the Town of Wilmington voted in the affirmative that Fifteen Thousand Three Hundred Sixty Dollars (\$15,360) be raised and appropriated from the FY-13 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of providing senior citizen work opportunities for services rendered to the Town in accordance with the Town's Senior Citizen Tax Work-Off Program.



ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. McCoy and duly seconded, the Town of Wilmington voted in the affirmative that Six Thousand Dollars (\$6,000) be raised and appropriated from the FY-13 tax levy and other general revenues of the town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;

or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington voted in the affirmative that Seven Hundred Fifty Dollars (\$750.00) be raised and appropriated from the FY-13 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;

ARTICLE 18. (drawn #31) To see if the Town will vote to authorize or reauthorize as the case may be, revolving accounts pursuant to M.G.L. Chapter 44, Section 53E ½ for the various boards, commissions, departments and agencies of the Town; or take any other action related thereto

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Champoux and duly seconded, the Town of Wilmington voted in the affirmative that the Town vote to reauthorize the following revolving accounts pursuant to M. G. L. Chapter 44, Section 53 E ½ as follows:

First a Compost Bin Revolving Fund with an established spending limit of \$4,500, with the source of revenues being the sale of composting bins, the spending authority being the Town Manager and the purpose for which money may be spent is the purchase of composting bins; and second, a Subsurface Sewage Disposal Upgrade Revolving Fund with an established spending limit of \$200,000, with the source of revenues being betterment receipts and other loan repayments from property owners participating in said program, the purpose of expenditures being the repair and upgrade of subsurface sewage disposal systems and the repayment to the Massachusetts Water Pollution Abatement Trust of any funds advanced to the town for this purpose, and the spending authority being the Board of Health with the approval of the Town Manager.

ARTICLE 19. (drawn # 24) To see if the Town will vote to accept as public ways the following described streets, as recommended by the Planning Board and laid out by the Selectmen (Massachusetts General Laws Ch. 41 and Ch. 82 as amended) and shown on certain Definitive Subdivision plans approved in accordance with "Rules and Regulations Governing the Subdivision of Land in the Town of Wilmington, Massachusetts," which plans are recorded at the Middlesex North Registry of Deeds and copies of which are on file in the office of the Town Clerk; and to authorize the

Selectmen to acquire by purchase, gift or eminent domain such land and slope, drainage and other easements as may be necessary to effectuate the purpose of this Article; and further to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Town Manager with the approval of the Board of Selectmen for such purposes.

- a. Fiorenza Drive – Beginning at a stone bound/drill hole on the westerly sideline of Andover Street N 20° 57' 25" E a distance of 64.42 feet opposite center line station 0+0 of said Fiorenza Drive; thence by said westerly sideline of Andover Street S 20° 57' 25" W a distance of seventy-five and ninety hundredths feet (75.90') to a point; thence S 74° 46' 15" W a distance of eighteen and seven hundredths feet (18.07') to a stone bound/drill hole; thence N 55° 11' 08" W a distance of one hundred sixty-eight and ninety-nine hundredths feet (168.99') to a stone bound/drill hole; thence by a curved line to the right having a length of three hundred and eight and eleven hundredths feet (308.11') and a radius of four hundred feet (400.00') to a stone bound/drill hole; thence N 11° 03' 08" W a distance of one hundred fifty-one and fourteen hundredths feet (151.14') to a stone bound/drill hole; thence by a curved line to the left having a length of two hundred and fifty-eight and thirteen hundredths feet (258.13') and a radius of one hundred seventy feet (170.00') to a stone bound/drill hole; thence S 81° 57' 00" W a distance of four hundred feet (400.00') to a stone bound/drill hole; thence by a curved line to the right having a length of sixty-two and eighty-seven hundredths feet (62.87') and a radius of one hundred seventy-five feet (175.00') to a stone bound/drill hole; thence N 77° 28' 00" W a distance of two hundred twenty feet (220.00') to a stone bound/drill hole; thence by a curved line to the right having a length of one hundred ninety-two and forty-two hundredths feet (192.42') and a radius of one hundred seventy-five feet (175.00') to a stone bound/drill hole. Thence N 14° 28' 00" W a distance of two hundred twenty feet (220.00') to a stone bound/drill hole; thence by a curved line to the right having a length of thirty-six and sixty-five hundredths feet (36.65') and a radius of one hundred seventy-five feet (175.00') to a stone bound/drill hole; thence N 02° 28' 00" W a distance of five hundred twenty feet (520.00') to a stone bound/drill hole; thence by a curved line to the right having a length of two hundred ninety-one and forty-seven hundredths feet (291.47') and a radius of two hundred feet (200.00') to a stone bound/drill hole; thence N 81° 02' 16" E a distance of sixty-four feet (64.00') to a stone bound/drill hole; thence by a curved line to the right having a length of three hundred twenty-one and seventy-two hundredths feet (321.72') and a radius of two hundred feet (200.00') to a stone bound/drill hole; thence S 06° 48' 00" E a distance of five hundred and twenty-five feet (525.00') to a stone bound/drill hole opposite center line station 36+49.70 of Fiorenza Drive at the westerly end of My Way Circle; thence by the westerly end of said My Way Circle in two courses as follows: by a curved line to the left having a length of sixty-two and seven hundredths feet (62.07') and a radius of one hundred twenty-five feet (125.00') to a point; and S 35° 15' 00" E a distance of sixty-four and twenty-five hundredths feet (64.25') to a stone bound/drill hole; thence S 35° 15' 00" E a distance of one hundred forty-five and seventy-five hundredths feet (145.75') to a stone bound/drill hole; thence by a curved line to the right having a length of eighty-five and sixty-seven hundredths feet (85.67') and a radius of one seventy-five feet (175.00') to a stone bound/drill hole; thence S 07° 12' 01" E a distance of forty-eight and eighteen hundredths feet (48.18') to a stone bound/drill hole; thence by a curved line to the left having a length of forty-seven and fifty-seven hundredths feet (47.57') and a radius of thirty feet (30.00') to a stone bound/drill hole; thence N 81° 57' 00" E a distance of one hundred forty-four and eighteen hundredths feet (144.18') to a stone bound/drill hole; thence by a curved line to the right having a length of three hundred thirty-four and five hundredths feet (334.05') and a radius of two hundred twenty feet (220.00') to a stone bound/drill hole; thence S 11° 03' 08" E a distance of one hundred fifty-one and fourteen hundredths feet (151.14') to a stone bound/drill hole; thence by a curved line to the left having a length of two hundred sixty-nine and sixty hundredths feet (269.60') and a radius of three hundred fifty feet (350.00') to a stone bound/drill hole; thence S 55° 11' 08" E a distance of one hundred thirty-three and thirty-eight hundredths feet (133.38') to a stone bound/drill hole; thence by a curved line to the left having a length of fifty-four and seventy-five hundredths feet (54.75') and a radius of thirty feet (30.00') to a stone bound/drill hole and the point of beginning.



HEREBY EXCEPTING from the above, certain parcels of land shown as Lots 42-50, Lot 51A, Lot 52A and Lots 53-59 on the above-referenced plan, bounded and described as follows:

Beginning as a point at the southeasterly corner of Lot 42 at a stone bound/drill hole; thence S 81° 57' 00" W a distance of one hundred forty-five and eighty-one hundredths feet (145.81') to a stone bound/drill hole; thence by a curved line to the right having a length of forty-four and ninety-one hundredths feet (44.91') and a radius of one hundred and twenty-five feet (125.00') to a stone bound/drill hole; thence N 77° 28' 00" W a distance of two hundred twenty feet (220.00') to a stone bound/drill hole; thence by a curved line to the right having a length of one hundred thirty-seven and forty-four hundredths feet (137.44') and a radius of one hundred twenty-five feet (125.00') to a stone bound/drill hole; thence N 14° 28' 00" W a distance of two hundred twenty feet (220.00') to a stone bound/drill hole; thence by a curved line to the right having a length of twenty-six and eighteen hundredths feet (26.18') and a radius of one hundred twenty-five feet (125.00') to a stone bound/drill hole; thence N 02° 28' 00" W a distance of five hundred twenty feet (520.00') to a stone bound/drill hole; thence by a curved line to the right having a length of two hundred eighteen and sixty hundredths feet (218.60') and a radius of one hundred fifty feet (150.00') to a stone bound/drill hole; thence N 81° 02' 16" E a distance of sixty-four feet (64.00') to a stone bound/drill hole; thence by a curved line to the right having a length of two hundred forty-one and twenty-nine hundredths feet (241.29') and a radius of one fifty feet (150.00') to a stone bound/drill hole; thence S 06° 48' 00" E a distance of five hundred twenty-five feet (525.00') to a stone bound/drill hole; thence by a curved line to the left having a length of eighty-six and ninety hundredths feet (86.90') and a radius of one hundred seventy-five feet (175.00') to a stone bound/drill hole; thence S 35° 15' 00" E a distance of two hundred ten feet (210.00') to a stone bound/drill hole; thence by a curved line to the right having a length of sixty-one and twenty hundredths feet (61.20') and a radius of one hundred twenty-five feet (125.00') to a stone bound/drill hole; thence S 07° 12' 01" E a distance of forty-nine and eighty-one hundredths feet (49.81') to a stone bound/drill hole; thence by a curved line to the right having a length of forty-six and sixty-eight hundredths feet (46.68') and a radius of thirty feet (30.00') to a stone bound/drill hole and the point of beginning.

All of the above said describes the street layout of Fiorenza Drive in the Town of Wilmington, and encompasses 204,943 square feet of land more or less. This parcel is shown as Fiorenza Drive (50' wide) on plan entitled "Street Acceptance Plan, Andover Heights I & II, Fiorenza Drive & My Way Circle, Wilmington, Massachusetts," sheets 1 and 2, prepared by Dana F. Perkins, Inc., dated December 29, 2011, scale one inch equals 40 feet. Fiorenza Drive is approximately 4,087 +/- feet in length.

- b. My Way Circle – Beginning at a point on the easterly sideline of Fiorenza Drive at a stone bound/drill hole opposite center line station 36+49.70 of Fiorenza Drive at the westerly end of My Way Circle; thence by a curved line to the left having a length of fifty-seven and sixty hundredths feet (57.60') and a radius of thirty feet (30.00') to a stone bound/drill hole; thence N 63° 12' 00" E a distance of two hundred thirty-five feet (235.00') to a point; thence by a curved line to the right having a length of two hundred sixty-nine and thirty hundredths (269.30') and a radius of sixty (60.00') to a stone bound/drill hole; thence by a curved line to the left having a length of forty and forty hundredths feet (40.40') and a radius of thirty feet (30.00') to a stone bound/drill hole; thence S 63° 12' 00" W a distance of one hundred forty-two and fifty-one hundredths feet (142.51') to a stone bound/drill hole; thence by a curved line to the left having a length of fifty-one and fifty-five hundredths feet (51.55') and a radius of thirty feet (30.00') to a stone bound/drill hole on the easterly sideline of said Fiorenza Drive; thence by the easterly sideline of said Fiorenza Drive in two courses as follows: N 35° 15' 00" W a distance of sixty-four and twenty-five hundredths feet (64.25') to a point; by a curved line to the right having a length of sixty-two and seven hundredths feet (62.07') and a radius of one hundred twenty-five feet (125.00') to a stone bound/drill hole and the point of beginning;

All of the above said describes the street layout of My Way Circle in the Town of Wilmington and encompasses 23,248 square feet of land more or less. This parcel of land is shown as My Way Circle (50' wide) on a plan entitled "Street Acceptance Plan, Andover Heights I & II, Fiorenza Drive & My Way Circle, Wilmington, Massachusetts," sheet 2, prepared by Dana F. Perkins,

Inc., dated December 29, 2011, scale one inch equals 40 feet. The length of My Way Circle is approximately 341 feet.

- c. Jaques Lane – Commencing at a fixed point being located at the northerly sideline of Jaques Lane and the southeasterly corner of Lot 1, thence running N 68° 45' 57" W a distance of five hundred fifty-three and eighty-two hundredths feet (553.82') to a fixed point; thence turning along a radius to the right ninety feet (90.00') a distance of one hundred sixty-nine and fifty-nine hundredths feet (169.59') to a fixed point; thence turning along a radius to the right of thirty feet (30.00') a distance of twenty-seven and twenty-two hundredths feet (27.22') to a fixed point; thence turning along a radius to the left of forty-five feet (45.00') a distance of two hundred seventeen feet (217.00') to a fixed point; thence turning along a radius to the right of thirty feet (30.00') a distance of twenty-four and forty-six hundredths feet (24.46') to a fixed point; thence turning along a radius to the left of one hundred thirty feet (130.00') a distance of one hundred forty-five and thirteen hundredths feet (145.13') to a fixed point; thence turning and running S 60° 43' 05" W a distance of thirteen and seventy-seven hundredths feet (13.77') to a fixed point; thence turning and running S 29° 15' 55" E a distance of thirty-one and fifty-one hundredths feet (31.51') to a fixed point; thence turning and running S 68° 15' 55" E a distance of thirty feet (30.00') to a fixed point; thence turning along a radius to the left of one hundred thirty feet (130.00') a distance of forty-nine and eighty hundredths feet (49.80') to a fixed point; thence running S 68° 45' 57" E a distance of five hundred thirty-three and thirty-six hundredths feet (533.36') to a fixed point; thence turning and running northeasterly along a curved line with a radius of eight hundred twenty-five feet (825.00') and a distance of forty-four and ninety-three hundredths feet (44.93') to the point of beginning.

The roadway parcel above describes the street layout of Jaques Lane and encompasses approximately 37,648 square feet. The street layout of Jaques Lane is approximately forty feet wide and is shown on the plan entitled "Plan of Land of Wilmington Massachusetts - Street Acceptance Plan Jaques Lane" with revision date January 18, 2012, scale one inch equals 30 feet, drawn by Design Consultants Inc., Somerville, MA 02145. Jaques Lane is approximately 873 feet in length.

- d. Marion Street Extension – Beginning at a drill hole in a stone bound on the northerly side of Marion Street at the easterly sideline of land N/F owned by Thomas J Barrett. Thence N 62°-05'-22" E, twenty-seven and ninety-one hundredths feet (27.91') to a point; thence N 84°-30'-16" E, seventeen and seventy hundredths feet (17.70') to a point; thence N 70°-08'-58" E, eighty-four and twenty-eight hundredths feet (84.28') to a point; thence N 67°-00'-28" E, eighty-one and seventy-seven hundredths feet (81.77') to a point; thence N 63°-36'-39" E, ninety-six and thirty-three hundredths feet (96.33') thence N 63°-08'-49" E, thirty-nine and eighty-five hundredths feet (39.85') to a point; thence N 74°-07'-48" E, eighty-two and twenty-eight hundredths feet (82.28') to a point; thence N 79°-04'-52" E, seventy-nine and thirty-three hundredths feet (79.33') to the easterly side of Stuart Street.

Thence N 79°-04'-51" E, fifty and ninety-five hundredths feet (50.95'); thence N 76°-55'-27" E, forty-eight and ninety-seven hundredths feet (48.97') to a stone bound; thence N 89°-52'-33" E, one hundred twenty-three and nine hundredths feet (123.09') to a point; thence; S 43°-03'-29" W, twenty-eight and six hundredths feet (28.06') to a point; thence S 52°-33'-15" E, thirty-one and forty-five hundredths feet (31.45') to a drill hole in base of a stone wall; thence S 82°-35'-20" W, sixty-six and seventy-one hundredths feet (66.71') to a stone bound; thence S 83°-55'-53" W, twenty-one and forty-nine hundredths feet (21.49) to a stone bound; thence S 88°-01'-14" W, eighty-one and six hundredths feet (81.06') to a stone bound; thence S 80°-17'-49" W, fifty-two and eighty-six hundredths feet (52.86') to a point.

Thence S 80°-23'-43" W, sixty-nine and ninety-nine hundredths feet (69.99') to a point; thence S 79°-04'-52" W a distance of five and forty-eight hundredths feet (5.48'), thence S 74°-07'-48" W, seventy-seven and five hundredths feet (77.05') to a point; thence S 63°-12'-09" W thirty-six and six hundredths feet (36.06') to a point; thence S 63°-35'-26" W, ninety-seven and sixty-six hundredths feet (97.66') to a point; thence S 67°-00'-28" W, eighty-four and six hundredths feet (84.06') to a point; thence S 70°-08'-58" W, ninety and forty-one hundredths feet (90.41') to a



point; thence S 68°-39'-18" W, sixty and fifty hundredths feet (60.50') to a point; thence N 06°-23'-59" E, forty-six and eighty-nine hundredths feet (46.89') to a drill hole in a stone bound at the beginning point.

Marion Street Extension is a variable width road and this portion contains in total 30,561 square feet more or less. This roadway layout parcel described above is shown on plans entitled "Wilmington Massachusetts Street Acceptance Plan for a portion of Marion Street Shown on Map 4 & 16" dated November 21, 2011, prepared by Reid Land Surveyors, Lynn MA, scale one inch equals 20 feet and "Wilmington Massachusetts Street Acceptance Plan for a portion of Marion Street Shown on Map 4" dated November 21, 2011, prepared by Reid Land Surveyors, Lynn MA, scale one inch equals 20 feet. The total length of this section of Marion Street Extension is approximately 715 feet.

or take any other action related thereto.

Finance Committee recommended approval of this article based on Planning Board recommendation.

Planning Board recommended approval of this article. The roadways under consideration for acceptance were developed under subdivision control.

MOTION: On motion of Ms. O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that the following described streets, as recommended by the Planning Board and laid out by the Board of Selectmen pursuant to Massachusetts General Laws Chapter 41 and Chapter 82, as amended and shown on certain plans described below, be hereby accepted as town public ways and that the Board of Selectmen be hereby authorized to acquire by purchase, gift, eminent domain or otherwise, such land, slope and drainage or other easements as may be necessary to effect the purpose of this article.

Fiorenza Drive – As shown on plan entitled "Street Acceptance Plan, Andover Heights I & II, Fiorenza Drive & My Way Circle, Wilmington, Massachusetts," sheets 1 and 2, prepared by Dana F. Perkins, Inc., dated December 29, 2011, scale one inch equals 40 feet.

My Way Circle – As shown on a plan entitled "Street Acceptance Plan, Andover Heights I & II, Fiorenza Drive & My Way Circle, Wilmington, Massachusetts," sheet 2, prepared by Dana F. Perkins, Inc., dated December 29, 2011, scale one inch equals 40 feet.

Jaques Lane – As shown on the plan entitled "Plan of Land of Wilmington, Massachusetts - Street Acceptance Plan Jaques Lane" with revision date January 18, 2012, scale one inch equals 30 feet, drawn by Design Consultants, Inc., Somerville, MA 02145.

Marion Street Extension – As shown on plans entitled "Wilmington, Massachusetts Street Acceptance Plan for a portion of Marion Street shown on Map 4 & 16" dated November 21, 2011, prepared by Reid Land Surveyors, Lynn MA, scale one inch equals 20 feet and "Wilmington, Massachusetts Street Acceptance Plan for a portion of Marion Street shown on Map 4" dated November 21, 2011, prepared by Reid Land Surveyors, Lynn MA, scale one inch equals 20 feet.

ARTICLE 20. (drawn #33) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised, by adding a new section 52.4 to Chapter 5 as follows:

#### 52.4 – Enforcement and Penalties

As an alternative to criminal prosecution under applicable provisions of the General Laws, including, but not limited to, General Laws Chapter 266, Section 120, the Town, acting through its Police Department, may elect to use the non-criminal disposition procedure set forth in General Laws Chapter 40, Section 21D. The penalty for violation of this section 52 shall be \$100.00 for the first offense and \$150.00 for each offense thereafter.

or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Cimaglia and duly seconded, the Town of Wilmington voted in the affirmative that the By-Laws of the Inhabitants of the Town of Wilmington, Revised be amended by adding a new section 52.4 to Chapter 5 as follows:

52.4 – Enforcement and Penalties

As an alternative to criminal prosecution under applicable provisions of the General Laws, including, but not limited to, General Laws Chapter 266, Section 120, the Town, acting through its Police Department, may elect to use the non-criminal disposition procedure set forth in General Laws Chapter 40, Section 21D. The penalty for violation of this section 52 shall be \$100.00 for the first offense and \$150.00 for each offense thereafter.

ARTICLE 21. (drawn #34) To see if the Town will vote to accept as a gift a parcel of land, being shown as Lot 11 on a plan entitled "Andover Heights Definitive Subdivision Plan, Fiorenza Drive, Wilmington, Mass.," dated October 17, 1989, revised April 27, 1992, scale 1" = 40', Robert E. Anderson, Inc., Engineer, recorded with the Middlesex North District Registry of Deeds at Plan Book 179, Plan 50. Said Lot 11 containing 44,098 square feet of land, more or less, according to said Plan; or take any other action related thereto.

Finance Committee recommended approval of this article based on Planning Board recommendation.

Planning Board recommended approval of this article.

MOTION: On motion of Mr. McCoy and duly seconded, the Town of Wilmington voted in the affirmative that the Town vote to accept as a gift a parcel of land being shown as Lot 11 on a plan entitled "Andover Heights Definitive Subdivision Plan, Fiorenza Drive, Wilmington, Mass.," dated October 17, 1989, revised April 27, 1992, scale 1" = 40', Robert E. Anderson, Inc., Engineer, recorded with the Middlesex North District Registry of Deeds at Plan Book 179, Plan 50. Said Lot 11 containing 44,098 square feet of land, more or less, according to said Plan.

ARTICLE 22. (drawn #26) To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain the parcel of land containing approximately 20.3 acres, located at 9 Cross Street in Wilmington, known as Town of Wilmington Assessor Map 39, Parcel 5 and further described as Lot 1 on the plan entitled "Plan of Land, Yentile's Farm, #9 Cross Street in Wilmington, Mass.," dated July 27, 2005 and recorded at the Middlesex North Registry of Deeds in Plan Book 218 as Plan No. 134 on file with the Town Clerk's Office for open space, recreation and general municipal purposes; and further to see if the Town will vote to appropriate, borrow pursuant to any applicable statute or transfer from available funds, a sum of money for such purposes; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington voted 122 in favor, 0 opposed that the Board of Selectmen be authorized to acquire by purchase, gift or eminent domain the parcel of land located at 9 Cross Street in Wilmington, containing approximately 20.3 acres and shown as Parcel 5 on Assessors Map 39 and further described as Lot 1 on a plan entitled "Plan of Land, Yentile Farm, 9 Cross Street, Wilmington, Mass., dated July 27, 2005 and recorded at the Middlesex North Registry of Deeds in Plan Book 218 as plan No. 134 on file with the Town Clerk's office for open space, recreation and other general municipal purposes; and further to appropriate from Available Funds – Free Cash the amount of One Million One Hundred Eighty-Two Thousand Five Hundred Dollars (\$1,182,500) to acquire said property.



ARTICLE 23. (drawn #39) To see if the Town will vote to petition the General Court and to request its representatives in the General Court to seek enactment of special legislation for the Town in the form set forth below:

Notwithstanding any general or special law to the contrary, including but not limited to the provisions of chapter one hundred twenty-one B, sections four and five, of the General Laws, the Town of Wilmington Redevelopment Authority shall be dissolved as of the date on which this act takes effect and any funds held in the name of such authority by any banking institution shall revert to the general fund of the Town of Wilmington.

or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Champoux and duly seconded, the Town of Wilmington voted in the affirmative that the Town vote to petition the General Court and to request its representatives in the General Court to seek enactment of special legislation for the Town in the form set forth below:

Notwithstanding any general or special law to the contrary, including but not limited to the provisions of chapter one hundred twenty-one B, sections four and five, of the General Laws, the Town of Wilmington Redevelopment Authority shall be dissolved as of the date on which this act takes effect and any funds held in the name of such authority by any banking institution shall revert to the general fund of the Town of Wilmington.

ARTICLE 24. (drawn #28) To see if the Town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 80, Parcel 42B (not declared surplus); or take any other action related thereto.

Finance Committee recommended approval of this Article pending all issues being remediated.

Planning Board recommended approval of this Article if the determination is made that the land is surplus to the needs of the Town.

The petitioner withdrew this article in writing.

ARTICLE 25. (drawn # 23) To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement, the terms of which shall be determined by the Selectmen, to sell, convey or otherwise dispose of any land within the parcel depicted by Assessors Map 6 as Map 6 Parcels 146, 146A, 149 and 150 in which the Town might claim a right, title or interest to, following a determination made by the Town Manager that such land is not needed for any municipal purpose, in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised and other applicable law; or take any other action related thereto.

MOTION: On motion of Mr. Caira and duly seconded, the Town of Wilmington voted in the affirmative to pass over Article 25.

ARTICLE 26. (drawn #20) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised by adding the following new Chapter 5, Public Regulations, Section 35, Fencing, as follows:

#### FENCING

SECTION 53. Fencing constructed on residential or commercial zoned property within the Town of Wilmington shall comply with the following:

1. All fencing shall be constructed in compliance with Massachusetts General Laws and Building Codes.
2. All fencing along a property boundary line shall be installed with finished side facing the abutting property, unless written consent is obtained from abutting property owner.
3. Fences may be installed up to a property boundary line, but no portion of any holes excavated for the installation of fence posts shall be located on an abutting property and no portion of a fence may overhang an abutting property without written permission from the abutting property owner.
4. All fencing shall be compatible with property use and the scenic character of the Town, safe, structurally sound and uniform or compatible in color and structure. All fences shall be maintained so that they do not constitute a hazard, blight or condition of disrepair. Examples of hazards, blight or conditions of disrepair include, but are not necessarily limited to, leaning fences, fences that are missing slats, blocks or structural elements, graffiti, peeling paint or rotting or damaged materials.

or take any other action related thereto.

Finance Committee recommended approval of this article.

Mr. George Lingenfelter, Concord Street, discussed the purpose of his article. He stated that his neighbors constructed a fence using plywood and blue tarp and he does not feel the fence is structurally sound. Parts of the plywood were almost falling over. He feels this is a spite fence by his neighbors.

Discussion ensued with several residents speaking in opposition. Ms. Johnston, Thurston Avenue, stated she was in opposition, but stated she had sympathy for Mr. Lingenfelter. Mario Marchese, Somerset Place, stood in opposition.

MOTION: Mr. George Lingenfelter moved the adoption of Article 26 which was duly seconded, the Town of Wilmington voted to defeat Article 26.

Mr. Lingenfelter questioned the voice vote taken by the Moderator on Article 26. The Moderator stated that six other residents also needed to stand. Six residents did rise and the Moderator called on the tellers for a counted vote.

Counted vote by tellers: Yes: 39 No: 84

MOTION FAILS



ARTICLE 27. (drawn #32) To see if the Town will vote to accept Chapter 137 of the Acts of 2003.

An Act Relative to Public Employees Serving in the Armed Forces of the United States

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to protect forthwith the salaries of certain public employees who served or are serving in the armed forces, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Notwithstanding any general or special law to the contrary, an employee in the service of the commonwealth or a county, city or town that accepts this section as provided in this section, including an employee of a school district, who has been granted a military leave of absence because the employee is a member of the army national guard, the air national guard or a reserve component of the armed forces of the United States called to active service in the armed forces of the United States after September 11, 2001, shall be entitled to receive pay at his regular base salary as such a public employee, and shall not lose any seniority or any accrued vacation leave, sick leave, personal leave, compensation time or earned overtime. An employee eligible under this section shall be paid his regular base salary as such a public employee for each pay period of such military leave of absence after September 11, 2001, reduced by any amount received from the United States as pay or allowance for military service performed during the same pay period, excluding overtime pay, shift differential pay, hazardous duty pay or any other additional compensation. For the purposes of this section, the words "active service" shall not include active duty for training in the army national guard or air national guard or as a reservist in the armed forces of the United States. This section shall take effect in a county, city or town upon its acceptance in a county, by vote of the county commissioners; in a city or town, as provided in section 4 of chapter 4 of the General Laws; and in a regional school district, by vote of the school committee. Nothing in this section shall limit or reduce a person's entitlement to benefits under section 59 of chapter 33 of the General Laws, and nothing in this section shall entitle a person to benefits in excess of the maximum benefit provided under said section 59 of said chapter 33 for any period during which that person is receiving benefits under this section.

SECTION 2. Notwithstanding any general or special law to the contrary, state agencies and municipal governments may expend in the current fiscal year associated costs incurred in prior fiscal years pursuant to this act.

SECTION 3. Notwithstanding any general or special law to the contrary, any employee eligible for retirement under section 616 of chapter 26 of the acts of 2003 who was stationed outside of the commonwealth on active military duty during the period from July 15, 2003 through September 1, 2003, inclusive, shall file his application for retirement with the state board of retirement within 30 days of discharge from active military duty outside the commonwealth or within 30 days of the effective date of this act. The retirement date requested shall be no more than 60 days and no less than 30 days from the date said application is filed with the state board of retirement.

SECTION 21. Sections 1, 2 and 3 shall expire on September 11, 2005.  
Approved November 26, 2003.

or take any other action related thereto.

Finance Committee recommended disapproval of this article.

Mr. William Cavanaugh, spoke on his article stating he would like to amend his article by adding a document that showed the above act was amended up to 2014. John Doherty, Finance Committee

Chairman, stated no cost study has been performed. Mr. Caira discussed that there are fiduciary questions that would need to be answered.

Discussion continued regarding base pay and several residents stating that the new document that Mr. Cavanaugh is not in front of the body. Mrs. Yurek stated the language was not quite right. Mr. Cimaglia stated that only employees affected would be those called up for active (Afghanistan and Iraq) duty.

Town Counsel discussed how this particular act was amended through the 2011 State budget. State Representative Miceli was in support of the article and believes the cost to the State was minimal.

Mr. Champoux discussed the spirit of the amendments and they have not changed.

MOTION: On motion of Mr. Cavanaugh and duly seconded, the Town of Wilmington voted 74 in favor and 27 in opposition to adopt Chapter 137 Acts of 2003 as amended.

ARTICLE 28. (drawn #35) To see if the Town will vote to petition the General Court and to request its representatives in the General Court to seek enactment of special legislation for the Town in the form set forth below; or take any other action related thereto.

#### AN ACT AMENDING THE CHARTER OF THE TOWN OF WILMINGTON

Section 7 of the Town Charter, St. 1950, c. 592, secs. 1, et seq., is amended by striking from the first sentence of such section 7 the following clause:

“, for a term of three years,”

So that section 7, as amended, reads as follows:

SECTION 7. Appointment of Town Manager. The Selectmen elected as provided herein shall appoint, as soon as practicable, for a term of two years, a Town Manager who shall be a person especially fitted by education, training and previous full time paid experience as a town or city manager, assistant manager, or a corporate president to perform the duties of the office. The Town Manager shall be appointed without regard to his political beliefs. He need not be a resident of the town or this commonwealth when appointed, but shall not during the twelve months prior to his appointment have held any elective office in the Town of Wilmington. He may be appointed for successive terms of office. Before entering upon the duties of his office, the Town Manager shall be sworn to the faithful and impartial performance thereof by the Town Clerk or a Justice of the Peace. He shall execute a bond in favor of the town for the faithful performance of his duties in such sum and with such surety or sureties as may be fixed or approved by the Selectmen.

Finance Committee recommended disapproval of this article.

Mr. Richard Hayden, Finance Committee, stated the restrictions could be harmful.

MOTION: On motion of Mr. Michael Bodnar to adopt Article 28 which was duly seconded, the Town of Wilmington voted to defeat Article 28.

ARTICLE 29. (drawn #30) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residence 20 (R20) to Neighborhood Business (NB) the following parcel of land: 159 Church Street. Such parcel is listed on the Assessors' records as Map 63, Parcel 10.

Finance Committee recommended disapproval of this article based on Planning Board recommendation.



Planning Board recommended disapproval of this article.

MOTION: On motion of Mr. MacDonald to adopt Article 29 which was duly seconded, the Town of Wilmington voted to defeat Article 29.

ARTICLE 30. (drawn #36) To see if the Town will vote to preserve Wilmington High School and prevent it from being demolished; or take any other action related thereto.

Finance Committee recommended disapproval of this article.

Town Counsel stated that Article 30 was Out of Order.

ARTICLE 31. (drawn #27) To see if the Town will vote to stipulate a residence requirement for construction jobs for the new Wilmington High School construction project to be constructed at 159 Church Street. This requirement shall require contractors to fill construction trade and laborer positions with construction tradesmen/tradeswomen and laborers who are Wilmington residents; or take any other action related thereto.

Finance Committee recommended disapproval of this article.

Mr. Bodnar made a case for the numerous out-of-work electricians, carpenters, etc.

Town Counsel stated the Superior Court of the Commonwealth has ruled such cases unconstitutional and he would rule Article 31 Out of Order.

ARTICLE 32. (drawn #18) To see if the Town will vote to rescind the vote taken at the 2011 Special Town Meeting to finance the new high school to be constructed at 159 Church Street; or take any other action related thereto.

Finance Committee recommended disapproval of this Article.

The Moderator stated this was one of the four articles that were going to be ruled out of order.

Mr. MacDonald stated he would like to make an amendment that would bring the article into "order."

Town Counsel stated that the article and amendment were Out of Order.

Mr. MacDonald stated that he wanted to appeal the decision of the Moderator.

MOTION: On motion of Mr. MacDonald, and seconded by Mr. Burnham, to appeal the decision of the Moderator. Motion defeated by voice vote.

Mr. MacDonald stated he wanted to reconsider the vote.

The Moderator asked Mr. MacDonald if he voted on the prevailing side and Mr. MacDonald said that he did. Other voters around Mr. MacDonald disputed that he did not vote in favor.

The Moderator stated it is disingenuous of Mr. MacDonald to say he voted on the prevailing side of his appeal of the Moderator's decision when he was the person who made the motion.

The Moderator told Mr. MacDonald he was done and to sit down.

ARTICLE 33. (drawn #19) To see if the Town will vote to raise and appropriate and transfer from free cash a sum of \$5,000 to establish a Town website for the purpose of allowing residents of the Town to post and identify problems and to offer solutions so that problems could be solved and so other residents with similar concerns can collaborate to join forces to effect change for the betterment of the community; or take any other action related thereto.

Finance Committee recommended disapproval of this article.

Several residents spoke including, Mr. Lingenfelter and Mr. MacDonald, who spoke in favor. Ms. Angela Law asked Mr. MacDonald how he came to a figure of \$5,000 and continued with asking if he went out for competitive bids to come to this figure. Mr. Burnham said he thought residents should use the existing town website.

MOTION: On motion of Mr. MacDonald to adopt Article 33 which was duly seconded, the Town of Wilmington defeated Article 33.

ARTICLE 34. (drawn #25) To see if the Town will vote to prevent Wilmington High School from being demolished, and appropriate and transfer from available free cash funds, private foundation grant funds, or government grant funds a sum of \$250,000 to design and engineer a transformation of Wilmington High School into a community college on the second floor and business space on the first floor to be combined into a co-op work/study economic and educational development; or take any other action related thereto.

Finance Committee recommended disapproval of this Article.

Article 34 was ruled Out of Order by Moderator.

ARTICLE 35. (drawn #38) To see if the Town will vote to appropriate and transfer from available funds a sum of \$250,000 to be expended for the purpose of conducting a feasibility study for the construction of Wilmington High School at the property located at 9 Cross Street identified as Parcel 5 on Assessors' Map 39 consisting of approximately 20.47 acres. This study shall go out for competitive bid and shall be contingent on a favorable vote at the 2012 Annual Town Meeting to purchase this property; or take any other action related thereto.

Finance Committee recommended disapproval of this article.

Article 35 was passed over.

ARTICLE 36. (drawn #22) To see if the Town will vote to rescind Section 51 of Chapter 5 "COMPREHENSIVE STORMWATER MANAGEMENT BY-LAW" from the By-laws of the Inhabitants of the Town of Wilmington Revised; or take any other action related thereto.

Finance Committee recommended disapproval of this article based on Planning Board recommendation.

Planning Board recommended disapproval of this article. Without a Stormwater Management process implemented EPA would impose fines on the Town.

MOTION: On motion of Mr. MacDonald to adopt Article 36 which was duly seconded, the Town of Wilmington defeated Article 36.

ARTICLE 37. (drawn #21) To see if the Town will vote to amend and add to, update and revise the "Official Map" of the Town of Wilmington, dated January 1, 1973, prepared for the Planning Board by the Engineering Department and adopted by the Town of Wilmington under Article 17, of the Warrant for Special Town Meeting of June 25, 1973, and recorded at the Middlesex North Registry of Deeds on August 20, 1973, in Book of Plans M, Plan 712, to show the existing private way, known as Poplar Street and laid out by the board of surveyors and shown on a plan of land recorded at the Middlesex North Registry of Deeds in Plan Book 26, Plan 36 as Wilmington Gardens Addition; pursuant to Massachusetts General Law Chapter 41, Sections 81 E, F & G.



Poplar Street – From the intersection of Walnut Street and Poplar Street a distance of 239 feet more or less southerly, from lot number 191–196 inclusive as shown on a subdivision plan, entitled Wilmington Gardens Addition dated June 12, 1909 and recorded at the Middlesex North Registry of Deeds at Plan Book 26, Plan 36.

Provided said map has been lawfully adopted, maintained and is still valid; or take any other action related thereto.

Finance Committee took no action on this article.

Planning Board recommended disapproval of this article.

Mr. Mark Nelson gave a brief history surrounding Poplar Street. He stated Poplar Street was not a paper road.

Mr. Michael Sorrentino, Planning Board Chairman, stated no plan was submitted and his request was denied pursuant to Chapter 41, Sections E, F, G, W and Y.

Mr. Newhouse stated that the Official Map gives more control over development. There are some grandfathered lots. The Petitioner should apply as all other people do.

MOTION: On motion of Mr. Nelson and duly seconded, the Town of Wilmington voted 15 in favor, 72 in opposition to approve Article 37. Motion fails for lack of two-thirds vote.

ARTICLE 38. (drawn #37) To see if the Town will vote to amend and add to, update and revise the "Official Map" of the Town of Wilmington, dated January 1, 1973, prepared for the Planning Board by the Engineering Department and adopted by the Town of Wilmington under Article 17 of the Warrant for Special Town Meeting of June 25, 1973, and recorded at the Middlesex North Registry of Deeds on August 20, 1973, in Book of Plans M, Plan 712, to show the existing private way, known as Polk Street (formerly Cedar street) and laid out by the Board of Surveyors and shown on a plan of land recorded at the Middlesex North Registry of Deeds in Plan Book 26, Plan 36 as Wilmington Gardens Addition, pursuant to Massachusetts General Law Chapter 41, Sections 81 E, F & G.

Polk Street – From the intersection of Walnut Street and Polk Street a distance of 527 feet more or less southerly, from lot number 274–291 inclusive as shown on a subdivision plan entitled Wilmington Gardens Addition dated June 12, 1909 and recorded at the Middlesex North Registry of Deeds at Plan Book 26, Plan 36.

Provided said map has been lawfully adopted, maintained and is still valid; or take any other action related thereto.

Finance Committee took no action on this article.

Planning Board recommended disapproval of this article.

Mr. Nelson gave a similar presentation on Article 38. He described the plan for Polk Street and to Section 81E to have Polk Street on the official map. He stated he had sewer bills, etc, but no occupancy permit.

MOTION: On motion of Mr. Nelson and duly seconded, the Town of Wilmington voted 42 in favor, 36 in opposition to approve Article 38. Motion fails for lack of two-thirds vote.

ARTICLE 39. (drawn #29) To see if the Town will vote to establish a by-law requiring the Town Treasurer to deposit all Town free cash funds in accounts at credit unions in Massachusetts as opposed to banks; or take any other action related thereto.

Finance Committee recommended disapproval of this article.

Article 39 was ruled Out of Order by Town Counsel.

MOTION: A motion to adjourn was made, seconded and so voted.

214 registered voters of Wilmington attended the Annual Town Meeting. 33 non-voters were also in attendance.

## STATE PRIMARY SEPTEMBER 6, 2012 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and Town Hall (Precincts 5 and 6) on Thursday, the sixth day of September, 2012 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primary for the candidates of the political parties for the following officers:

Senator in Congress  
Representative in Congress  
Councilor  
Senator in General Court  
Representative in General Court  
Register of Deeds  
Sheriff

For the Commonwealth  
Sixth Congressional District  
Fifth Congressional District  
1<sup>st</sup> Essex & Middlesex District  
Nineteenth District  
Middlesex County  
Middlesex County

### DEMOCRATIC PARTY

#### Senator in Congress

Elizabeth A. Warren	555
All Others	31
Blanks	<u>126</u>
Total	712

#### Representative in Congress

John F. Tierney	546
All Others	11
Blanks	<u>155</u>
Total	712

#### Councilor

Donald Bumiller	82
Eileen R. Duff	277
David W. Eppley	90
George T. O'Brine	66
All Others	1
Blanks	<u>196</u>
Total	712



Senator in General Court

No Nomination	0
All Others	144
Blanks	<u>568</u>
Total	712

Representative in General Court (19<sup>th</sup>)

James R. Miceli	549
All Others	64
Blanks	<u>5</u>
Total	618

Representative in General Court (21<sup>st</sup>)

Charles A. Murphy	35
David Fionda	36
Kenneth Gordon	7
All Others	0
Blanks	<u>16</u>
Total	94

Clerk of Courts

Michael A. Sullivan	545
All Others	0
Blanks	<u>167</u>
Total	712

Register of Deeds

Richard P. Howe, Jr.	534
All Others	3
Blanks	<u>175</u>
Total	712

Sheriff

Peter J. Koutoujian	544
All Others	5
Blanks	<u>163</u>
Total	712

REPUBLICAN PARTYSenator in Congress

Scott P. Brown	606
All Others	4
Blanks	<u>9</u>
Total	619

Representative in Congress

Richard R. Tisei	543
Bill Hudak	1
All Others	6
Blanks	<u>69</u>
Total	619

Councilor

Maura L.P. Ciardiello	460
All Others	1
Blanks	<u>158</u>
Total	619

Senator in General Court

Bruce E. Tarr	552
All Others	1
Blanks	<u>66</u>
Total	619

Representative in Congress (19<sup>th</sup>)

Douglas W. Sears	388
All Others	7
Blanks	<u>136</u>
Total	531

Representative in Congress (21<sup>st</sup>)

Walter T. Zenkin (write-in)	25
All Others	0
Blanks	<u>63</u>
Total	88

GREEN-RAINBOW PARTY

There were no nominations or votes cast in the State Primary.

All polling places were opened at 7:00 a.m. and closed at 8:00 p.m. A total of 1,331 registered voters cast ballots on September 6, 2012, which represents approximately 8% of 15,378 registered voters.

## STATE ELECTION – NOVEMBER 6, 2012 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and Town Hall (Precincts 5 and 6) on Tuesday, November 6, 2012 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Election for the candidates of the political parties for the following officers:

Electors of President & Vice President	Statewide
Senator in Congress	Statewide
Representative in Congress	6 <sup>th</sup> Congressional District
Councilor	5 <sup>th</sup> District
Senator in General Court	1 <sup>st</sup> Essex & Middlesex
Representative General Court	19 <sup>th</sup> Middlesex District
Representative in General Court	21 <sup>st</sup> Middlesex – Precinct 3
Clerk of Courts	Middlesex County
Register of Deeds	Middlesex Northern District
Sheriff	Middlesex County

Electors of President & Vice President

Johnson and Gray – Libertarian	120
Obama and Biden – Democrat	5,904
Romney and Ryan – Republican	6,452
Stein and Honkala – Green-Rainbow	42
Write-in	4,235
Blanks	<u>50</u>
Total	12,603



Senator in Congress

Scott P. Brown – Republican	7,698
Elizabeth A. Warren – Democrat	4,825
Write-in	11
Blanks	67
Total	12,603

Representative in Congress

John F. Tierney – Democrat	4,966
Richard R. Tisei – Republican	6,397
Daniel Fishman – Libertarian	524
Write-in	20
Blanks	696
Total	12,603

Councilor

Maura L. P. Ciardiello – Republican	5,366
Eileen R. Duff – Democrat	5,188
Write-in	39
Blanks	2,010
Total	12,603

Senator in General Court

Bruce E. Tarr – Republican	9,253
Blanks	3,224
Write-in	126
Total	12,603

Representative in General Court (19<sup>th</sup>)

James R. Miceli – Democrat	7,851
Douglas W. Sears – Republican	2,281
Write-in	21
Blanks	493
Total	10,646



*President John Adams (aka George Baker) works the poll at  
Wilmington Memorial Library*

Representative in General Court (21<sup>st</sup>)

Kenneth I. Gordon – Democrat	843
Walter A. Zenkin – Republican	854
Write-in	7
Blanks	<u>253</u>
Total	1,957

Clerk of Courts Middlesex County

Michael A. Sullivan – Democrat	8,799
Write-in	125
Blanks	<u>3,679</u>
Total	12,603

Register of Deeds

Richard P. Howe	8,647
Write-in	117
Blanks	<u>3,839</u>
Total	12,603

Sheriff

Peter J. Koutoujian – Democrat	6,795
Ernesto M. Petrone – Unenrolled	3,062
Write-in	47
Blanks	<u>2,699</u>
Total	12,603

QuestionsQuestion One – Law Proposed by Initiative Petition

Do you approve of a law that would require motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities?

Yes	8,109
No	2,692
Write-in	0
Blanks	<u>1,802</u>
Total	12,603

Question Two – Law Proposed by Initiative Petition

Do you approve of a law that would allow a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life?

Yes	5,572
No	6,563
Write-in	0
Blanks	<u>468</u>
Total	12,603



### Question Three – Law Proposed by Initiative Petition

Do you approve of a law that would eliminate state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use?

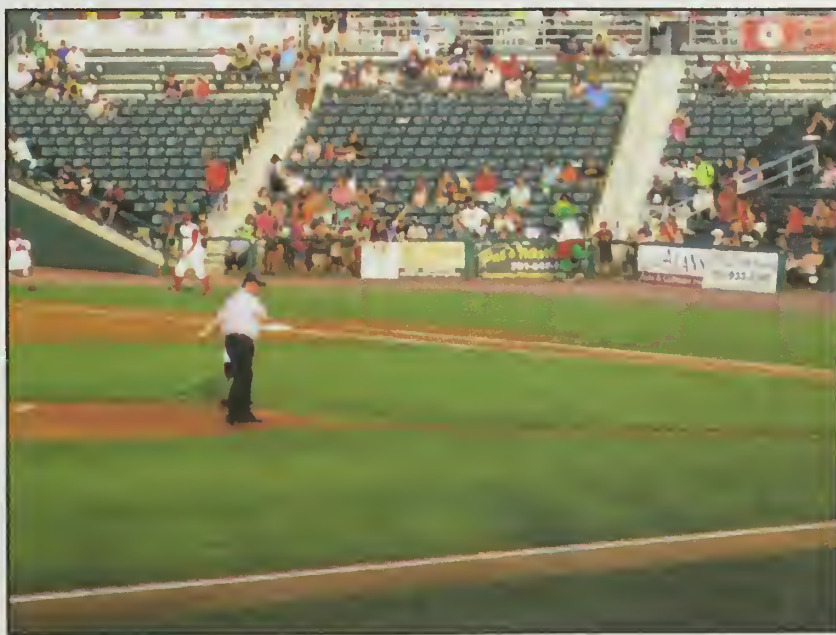
Yes	6,983
No	4,989
Write-in	0
Blanks	<u>631</u>
Total	12,603

### Question Four (Precinct 3) – Non-Binding

Shall the state senator from this district be instructed to vote in favor of a resolution calling upon Congress to repeal the federal prohibition of marijuana, so that states may regulate it as they choose?

Yes	6,097
No	4,477
Write-in	0
Blanks	<u>2,029</u>
Total	12,603

Our three polling places were opened at 7:00 a.m. and closed at 8:00 p.m. Election Day in Wilmington proved to be extremely busy with a very heavy volume in the morning; with a continued steady pace throughout the day. The number of ballots cast was 12,603, which represented 80.8% of our 15,611 registered voters. The Town Clerk's office would like to thank all Town Departments; and special thanks to Linda Golden, Asst. Town Clerk, Nancy Beals, Senior Clerk, and all of our terrific poll workers.



*Town Manager Michael Caira threw out the first pitch at a Lowell Spinners game as part of Wilmington Day*

## Directory of Officials - January 1, 2013

<u>Board of Selectmen</u>	Michael J. Newhouse, Chairman	2013
	Michael L. Champoux	2015
	Louis Cimaglia, IV	2013
	Michael V. McCoy	2014
	Judith L. O'Connell	2014
<u>Town Manager</u>	Jeffrey M. Hull	
<u>Moderator</u>	James C. Stewart	2015
<u>School Committee</u>	Margaret A. Kane, Chairman	2013
	Robert L. Hayes, Vice Chairman	2013
	Virginia M. Bonish, Secretary	2014
	Kathleen M. Carroll	2013
	Leslee A. Quick	2014
	Mary Jane Byrnes	2015
	Manny L. Mulas	2015
<u>Superintendent of Schools</u>	Joanne M. Benton	
<u>Finance Committee</u>	John F. Doherty, III, Chairman	2014
	Theresa M. Manganelli, Vice Chairman	2014
	Victoria L. Ellsworth, Secretary	2013
	Jonathan R. Eaton	2013
	Jordan H. Weiner	2013
	Robert P. Palmer	2014
	Richard K. Hayden	2015
	Bernard P. Nally, Jr.	2015
	William J. Wallace	2015



# Boards, Committees & Commissions - January 1, 2013

	Term <u>Expires</u>		Term <u>Expires</u>
<u>Appeals, Board of</u>		<u>Disabilities, Commission on</u>	
Charles E. Boyle, Chairman	2016	Phyllis P. Genetti, Chairman	2014
Daniel J. Veerman	2013	Frank A. Botte	2013
Anthony J. Barletta, Jr.	2014	Joseph P. Franceschi, Jr.	2013
Edward P. Loud	2015	Selectman Liaison	
Thomas W. Siracusa	2017		
<u>Assessors, Board of</u>		<u>Elderly Services Commission</u>	
Karen L. Rassias, Principal Assessor		Mary S. D'Eon, Chairman	2015
Anthony E. Krzeminski		Francis Sferrazza, Vice Chairman	2013
Roger J. Lessard		John J. King	2013
		Mary Smith	2013
		Stanley Dancewicz, Jr.	2014
		John Wallace	2014
		Gayle A. Regan	2015
<u>By-Law Study Committee</u>		<u>Emergency Management Committee</u>	
Robert H. Spencer, Chairman		Jeffrey M. Hull	
James F. Banda		Kendra L. Amaral	
Scott C. Garrant		Michael R. Begonis	
Walter J. Kaminski		Edward G. Bradbury, Jr.	
Joan D. Searfoss		George W. Hooper, II	
Selectman Liaison		Michael Morris	
Sharon A. George, Ex-Officio		Shelly M. Newhouse	
		Donald N. Onusseit	
		John T. Spaulding	
		Michael J. Woods	
<u>Cable TV Advisory Task Force</u>		<u>Health, Board of</u>	
Jeffrey M. Hull, Chairman		Elizabeth E. Sabounjian, Chairman	2014
Sandra S. Curtin		James A. Ficociello, V. Chairman	2013
Neil Ellis		Jane A. Williams-Vale	2015
<u>Carter Lecture Fund Committee</u>		<u>Historical Commission</u>	
Adele C. Passmore, Chairman	2013	Carolyn R. Harris, Chairman	2014
Ann H. Berghaus, Rec. Sec.	2015	Stephen Lawrenson	2013
Andrea B. Houser, Corr. Sec.	2014	Bonny A. Smith	2013
Margaret A. St. Onge	2015	Gerald R. Duggan	2014
Julia E. Doten	2013	Kimberly L. Nguyen	2014
		Kathleen Black-Reynolds	2015
		Diane T. Harvey	2015
<u>Cemetery Commission</u>		<u>Housing Authority</u>	
Cynthia A. McCue, Chairman	2013	Stacie A. Murphy, Chairman	2017
Pasquale D'Antonio	2014	Robert C. DiPasquale, Vice Chairman	2013
Judith A. Simmons	2015	Leona C. Bombard, Treasurer	2015
		Gregory B. Bendel	2016
<u>Conservation Commission</u>		Vacancy (State Appointee)	
Donald J. Pearson, Chairman	2013		
Frank J. Ingram, Vice Chairman	2013		
Lisa J. Johnson	2013		
Julie A. Flynn	2014		
Sharon M. Kelley Parrella	2014		
Charles R. Fiore	2015		
Vincent Licciardi	2015		

## Boards, Committees & Commissions - January 1, 2013

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Library Trustees</u>		<u>Registrars, Board of</u>	
Eileen L. MacDougall, Chairman	2014	Priscilla R. Ward, Chairman	2013
James M. Lemay, Vice Chairman	2014	Edward L. Sousa	2014
Susanne L. Clarkin	2013	Alice M. Hooper	2015
Donald J. Pearson	2013	Sharon A. George, Clerk	
Karen E. Campbell	2015		
Joan S. Grady	2015		
James Banda, Sr., Trustee Emeritus		<u>Scholarship Fund Committee</u>	
Anne Buzzell, Trustee Emeritus		Joanne M. Benton, Chairman	2014
		Susanne L. Clarkin	2014
		Carol A. King	2014
<u>Permanent Building Committee</u>		Michele Cairra Nortonen	2014
George W. Hooper, II, Chairman	2014	Robert G. Peterson	2014
Joseph J. Parrella, Jr.	2013	Lisa A. Troy	2014
John C. Holloway	2014		
Diane M. Allan	2015	<u>Trustees of Trust Funds</u>	
Paul J. Melaragni	2015	Michael Morris, Chairman	2015
		Michelle L. Gomes	2015
<u>Planning Board</u>		Pamela L. MacKenzie	2015
Michael A. Sorrentino, Chairman	2017		
Ann L. Yurek, Clerk	2014	<u>Water and Sewer Commissioners</u>	
James F. Banda, Jr.	2013	Joseph J. Balliro, Jr., Chairman	2013
Randi R. Holland	2015	George R. Allan	2014
J. Christopher Neville	2016	Robert W. LaVita	2015
<u>Recreation Commission</u>		<u>Wilmington Arts Council</u>	
C. Michael Burns, Chairman	2014	Jane M. Crane, Chairman	2013
Sheila Burke, Vice Chairman	2015	Barbara Forrestall	2014
Charles Biondo	2013	Jean A. Chang	2014
Mark Kennedy	2013	Marguerite Elia	2014
Laurie Robarge	2015	Linda Molloy*	2013
		Sara B. Campbell	2014
<u>Regional Vocational Technical School Committee</u>		* Advisory Board Member	
Robert G. Peterson	2013		
James M. Gillis	2015		



# Boards, Committees & Commissions - January 1, 2013

## Wilmington Election Officers – Term Expires Annually

### Precinct 1

Mary D'Eon, Warden  
Mary Schultz, Deputy Clerk  
Clarice J. Ross, Inspector  
Wendy Diecidue, Alternate  
Carolyn Kenney, Alternate  
Kim Mytych, Alternate  
Ann Peters, Alternate

### Precinct 3

Patricia McKenna, Warden  
Shirley Brush, Inspector  
Loretta R. Caira, Inspector  
Carol King, Inspector  
Janice Quandt, Inspector  
Ruth Holbrook, Alternate  
Taryn Martiniello, Alternate  
Medora Miller, Alternate  
Michele Nortonen, Alternate  
Alma D'Antonio, Alternate

### Precinct 5

Cynthia McCue, Warden  
Maureen Fiorenza, Deputy Warden  
Jeanne Grant, Inspector  
Nita Beals, Inspector  
Robert Beals, Alternate  
Beverly Dalton, Alternate  
Jane Crane, Alternate  
Elizabeth Lawrenson, Alternate  
Paige Miller, Alternate  
Julie Murphy, Alternate  
Kathleen Scanlon, Alternate

### Precinct 2

Alfred Antinarelli, Warden  
Jeanne Buck, Deputy Warden  
Elizabeth Roberts, Deputy Clerk  
Helen Brady, Inspector  
Andrea Houser, Inspector  
Robert J. Sweet, Inspector  
Rosalie McConologue, Alternate  
Susan McNamara, Alternate  
Joyce Murray, Alternate  
Gayle Regan, Alternate  
Audrey E. Riddle, Alternate

### Precinct 4

Sarah H. Cosman, Warden  
Joan Searfoss, Deputy Warden  
Gail Gass, Inspector  
Phyllis Hailey, Inspector  
Joanna E. Clayton, Alternate  
Donna Giannantonio, Alternate  
Lorraine A. Hermann, Alternate  
Mary Lunetta, Alternate  
Deborah Steen, Alternate

### Precinct 6

Donald Armstrong, Warden  
Jean C. Lefavour, Inspector  
Mary F. Kiesinger, Inspector  
Jean Mazzocca, Inspector  
James Buckley, Alternate  
Karen Campbell, Alternate  
Lillian Gigliotti, Alternate  
Rosemary Greco, Alternate  
Mary Ann Steen, Alternate  
Cynthia Walsh, Alternate  
Margaret White, Alternate

## Officers and Department Heads - January 1, 2013

Accountant	Michael Morris	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control/Inspector	Ellen G. Davis Sawyer	658-5071
Assistant Town Manager	Kendra L. Amaral	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Community Development Program Director	Carole S. Hamilton	658-9843
Constable	Charles E. Rooney, Jr.	658-6140
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	Edward G. Bradbury	658-3346
Engineering Director	Anthony Pronski	658-4499
Fence Viewer	Anthony Pronski	658-4499
	John T. Spaulding	658-4531
Fire Chief	Edward G. Bradbury	658-3346
Housing Authority Executive Director	Maureen Hickey	658-8531
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Carole S. Hamilton	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Carole S. Hamilton	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Michael R. Begonis	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Superintendent	Donald N. Onusseit	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II	658-3017
	Thomas A. Ollila	658-4858
Recreation Director	Deborah E. Cipriani	658-4270
Sealer of Weights and Measures	Charles H. Carroll	(617) 727-3480 x 21131
Town Clerk	Sharon A. George	658-2030
Town Counsel	John C. Foscett	(617) 951-2300
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531





## TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

### GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2<sup>nd</sup> & 4<sup>th</sup> Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Michael J. Newhouse, Chairman  
Michael L. Champoux  
Louis Cimaglia, IV  
Michael V. McCoy  
Judith L. O'Connell

Town Manager - Jeffrey M. Hull - 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager - Kendra L. Amaral - 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk - Sharon A. George - 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

## FINANCIAL ADMINISTRATION

### Town Accountant - Michael Morris - 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

### Principal Assessor - Karen L. Rassias - 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

### Treasurer/Collector - Pamela L. MacKenzie - 978-658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

## COMMUNITY DEVELOPMENT

### Planning/Conservation Director - Carole S. Hamilton - 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

### Building Inspector - John T. Spaulding - 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.



Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

### **PUBLIC SAFETY**

Fire Chief – Edward G. Bradbury – 978 - 658-3346 -- Emergency Number - 9-1-1

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Michael R. Begonis – 978 - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – April E. Kingston – 978 - 658-5071 -- Emergency Number - 9-1-1

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

### **DEPARTMENT OF PUBLIC WORKS**

Superintendent - Donald N. Onusseit – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

## **PUBLIC BUILDINGS DEPARTMENT**

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

## **HUMAN SERVICES**

Elderly Services Director - Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director - Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLIC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLIC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site [www.wilmlibrary.org](http://www.wilmlibrary.org).

Recreation Director – Deborah E. Cipriani – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.



# Boards, Committees & Commissions

## Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2 <sup>nd</sup> Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1 <sup>st</sup> Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	2 <sup>nd</sup> Thursday	2	Town Hall	10:00 a.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed			
COMMUNITY DEVELOPMENT	4 <sup>th</sup> Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed			
ELDERLY SERVICES COMMISSION	3 <sup>rd</sup> Thursday		Sr. Center	1:30 p.m.
FINANCE COMMITTEE	2 <sup>nd</sup> Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2 <sup>nd</sup> Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	1 <sup>st</sup> Thursday		Deming Way	10:00 a.m.
HOUSING PARTNERSHIP	As Needed		Town Hall	
LIBRARY TRUSTEES	3 <sup>rd</sup> Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1 <sup>st</sup> Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	1 <sup>st</sup> Monday	12	Town Hall	12:00p.m.
SCHOOL COMMITTEE	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	LIB	High School	7:00 p.m.
SELECTMEN, BOARD OF	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3 <sup>rd</sup> Thursday	9	Town Hall	5:00 p.m.

# Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Ave. to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998	
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale St.	from Salem Street to Route 125	965	1894	
Ballardvale St.	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960 1971
Brand Avenue	from Bridge Lane	510	1933	1943
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945	
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938	
Bridge Lane	from Shawsheen Avenue	455	1894	
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894	



STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Broad Street	from King Street	1,377	1954	
Burlington Avenue	from Main Street to Burlington Line	8,588	1894	
Burnap Street	from Grove Avenue	1,145	1953	
Burnap Street	from Winchell Road	484	1945	
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946
Butters Row	from Main Street to Chestnut Street	3,577	1894	
Buzzell Drive	from Draper Drive to Evans Drive	600	1971	
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961	
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957	
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997	
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966	
Cedar Street	from Burt Road to Harris Street	687	1945	
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963	
Central Street	from Church Street to Middlesex Avenue	552	1950	
Chandler Road	from Adams Street to Kelley Road	400	1957	
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971	
Chase Road	from Hathaway Road	297	1953	
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999	
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894	
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008	
Church Street	from Main Street to Middlesex Avenue	4,285	1894	
Clark Street	from Main Street to Church Street	2,470	1894	1969
Clorinda Road	from Agostino Drive	887	1979	
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997	
Cochrane Road	from Forest Street to Wabash Road	800	1947	
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933
Concord Street	from Federal Street to North Reading Line	5,803	1894	
Congress Street	from Forest Street to Burlington Line	977	1939	
Cook Avenue	from Main Street	813	1946	
Coolidge Road	from Hathaway Road	270	1951	
Corey Avenue	from Canal Street to Grand Street	366	1951	
Cornell Place	from Fordham Road	747	1982	
Cottage Street	from Main Street	927	1954	
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham St.	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Drury Lane	from Glen Road to School Street	633	1963
Dublin Avenue	from Main Street	500	1951
Dunton Road	from Nassau Avenue	649	1956
Eames Street	from Main Street to Woburn Street	3,200	1894
Earles Row	from Route 62	820	1994
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978
Elwood Road	from Forest Street	642	1968
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951
Emerald Avenue	from Andover St. westerly thru cul-de-sac	400	2000
Englewood Drive	from Kenwood Drive	455	1971
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979
Fairfield Road	from Main Street	1,299	1946
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958
Fairmont Avenue	from Molloy Road	952	1971
Fairview Avenue	from State Street	648	1933
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944 1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999
Fay Street	from Glen Road to Garden Avenue	714	1938 1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894
Fenway Street	from Rollins Rd to end of cul-de-sac	375	2004
Ferguson Road	from Shawsheen Avenue	1,073	1967
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996
Fiorenza Drive	from Andover Street	4,087	2012
Flagstaff Road	from Nichols Street	587	1989
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977
Floradale Avenue	from Burlington Avenue	627	1970
Flynn Way	from Federal Street to end of cul-de-sac	680	1996
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004
Fordham Road	from North Reading Line	3,714	1971
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894 1976
Fox Run Drive	from High Street	975	1989
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978
Frederick Drive	from Salem Street	1,070	1966
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979
Gandalf Way	from Glen Road to Agostino Drive	549	1979
Gatehouse Lane	from Towpath Road	380	1994
Gearly Street	from Ring Avenue	627	1989
Glen Road	from Middlesex Avenue to Main Street	6,870	1894
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952
Glenview Road	from Suncrest Avenue	365	1959
Gloria Way	from Broad Street	770	1989
Gowing Road	from Park Street to Marcus Road	941	1956
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966
Grand Avenue	from Corey Avenue	815	1952
Grant Street	from Federal Street	780	1943
Great Neck Drive	from Woburn Street	536	1989
Grove Avenue	from Main Street to Lake Street	4,147	1910
Grove Street	from Reading Line	120	1957
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959 1966



STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Hamlin Lane	from Lawrence Street	540	1962		
Hanover Street	from Atlantic Avenue	574	1988		
Hanson Road	from Woodland Road	838	1969		
Hardin Street	from Aldrich Road to Jaquith Road	428	1951		
Harnden Street	from Main Street to Glen Road	600	1895		
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971		
Harris Street	from Burlington Avenue to Cedar Street	806	1945		
Harvard Avenue	from Main Street to River Street	430	1951		
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953	1959
Hawthorne Road	from Woburn Street	230	1956		
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979		
Henry L. Drive	from Woburn Street	651	1993		
High Street	from Middlesex Avenue to Woburn Street	3,585	1894		
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914		
Hilltop Road	from Suncrest Avenue	364	1959		
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951	1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972	1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985		
Industrial Way	from Woburn Street to West Street	4,430	1974		
Isabella Way	from West Street	385	2001		
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012		
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949	1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968		
Jewel Drive	from Eames Street	1,303	1985		
Jones Avenue	from Glen Road	717	1940		
Jonspin Road	from Andover Street	3,800	1993		
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953		
Kajin Way	from Woburn Street	455	1989		
Kelley Road	from Chandler Road	923	1957		
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945		
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970	1971	
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958		
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894		
King Street	from Glen Road to Broad Street	2,400	1940	1945	
King Street Ext.	from Glen Road	487	1979		
Kirk Street	from Main Street	575	1951		
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894		
Lang Street	from Bancroft Street	409	1952		
Laurel Avenue	from Parker Street to Molloy Road	659	1950		
Lawrence Court	from Lawrence Street	728	1956		
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956		
Ledgewood Road	from Suncrest Avenue	383	1959		
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011		
Lexington Street	from Cunningham St. to Morningside Drive	714	1974		
Liberty Street	from Federal Street	740	1943		
Lincoln Street	from Federal Street	720	1943		
Linda Road	from High Street to beyond Pineridge Road	1,760	1950		
Lloyd Road	from Main Street	1,050	1951		
Lockwood Road	from Ballardvale Street	977	1957		
Longview Road	from Middlesex Avenue	650	1959		
Lorin Drive	from Swain Road	560	1992		
Loumac Road	from Drury Lane	510	1963		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Lowell Street	from Main Street to Reading Line	10,152	1894	1978	
Lowell St. Park	from Lowell Street	580	1908	1957	1958
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979		
Mackey Road	from Federal Street	250	1943		
Magazine Road	from Wisser Street	320	1973		
Magazine Street	from Taplin Avenue	190	1973		
Main Street	from Tewksbury Line to Woburn Line	21,387	1894		
Manning Street	from Aldrich Road to Moore Street	970	2002		
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971	
Marcus Road	from Gowing Road	2,315	1958		
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966	
Marion Street	from Burlington Ave. to beyond Clifton St.	1,876	1945		
Marion Street	from Marion St. westerly to Marion St.	975	1995		
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000		
Marion Street	from Marion St. southerly an additional	950	2001		
Marion Street	from Marion St. easterly an additional	715	2012		
Marjorie Road	from Main Street	1,392	1951		
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945		
McDonald Road	from Salem Street	2,621	1944		
Meadow Lane	from Suncrest Avenue	364	1957		
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997		
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966		
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001		
Middlesex Avenue	from Main Street to Salem Street	12,140	1894		
Miles Street	from Main Street to Hobson Avenue	380	1945		
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011		
Miller Road	from Glen Road	638	1945		
Molloy Road	from Lowell Street	988	2001		
Moore Street	from Shawsheen Ave to beyond Wedgewood Ave	1,528	1967		
Moore Street	from Existing Moore Street	630	2001		
Morgan Road	from Kilmarnock Street	653	1977		
Morningside Drive	from Lexington Street to Fairfield Road	693	1974		
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939		
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988	
My Way Circle	from Fiorenza Drive	341	2012		
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946		
Nathan Road	from Senpek Road	1,057	1971		
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006		
Nelson Way	from High Street thru cul-de-sac	800	2002		
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894		
Nickerson Avenue	from West Street	953	1947		
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954		
North Street	from Middlesex Avenue to Marcia Road	3,515	1945		
N. Washington Ave.	from Agostino Drive	858	1979		
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997		
Nunn Road	from Kelley Road	214	1965		
Oak Street	from Salem Street	355	1951		
Oakdale Road	from Short Street to Judith Road	2,301	1950		
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958		
Oakwood Road	from Main Street to beyond Emerson Street	800	1946		
Olson Street	from Church Street	122	1957		
Oxbow Drive	from Woburn Street	1,751	1994		



STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Palmer Way	from Middlesex Avenue	1,437	1989	
Park Street	from Woburn Street to No. Reading Line	4,180	1895	
Parker Street	from Lowell Street to Blackstone Street	2,000	1919	
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990	
Patricia Circle	from Dell Drive	595	1958	
Pershing Street	from Federal Street	720	1943	
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946	1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989	
Pilling Road	from Hathaway Road	954	1959	
Pine Avenue	from Main Street to Hobson Avenue	380	1945	
Pineridge Road	from North Street to Linda Road	914	1960	
Pineview Road	from Cobalt Street to Adelman Road	450	1953	
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954	
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962	
Powder House Cir.	from Middlesex Avenue	710	1954	
Presidential Dr.	from Boutwell Street	826	1977	
Presidential Dr.	from Presidential Drive thru cul-de-sac	768	1998	
Progress Way	from Industrial Way	630	1974	
Quail Run	from Woburn Street	500	1992	
Radcliff Road	from South Street to Benson Road	355	1971	
Railroad Avenue	from Clark Street	650	1909	
Reading Avenue	from Oakwood Road	215	1979	
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997	
Redwood Terrace	from Kenwood Avenue	645	1970	
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971	
Research Drive	from Ballardvale Street	1,817	1989	
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973	
Ridge Road	from Suncrest Avenue	365	1956	
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975	
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962	
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967	
Rollins Road	from Marion Street to Fenway Street	200	1954	
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946	
Route 62	from Middlesex Avenue to Salem Street	3,343	1958	
Royal Street	from Salem Street	1,043	1951	
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005	
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894	
Salem Street	from No. Reading Line to beyond Woburn St.	6,475	1894	
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995	
Scaltrito Drive	from Salem Street	785	1974	
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915	1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002	
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004	
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008	
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond St. to Billerica Ln.	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954	

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	



**\* \* For Your Information \* \***

**Department Phone Directory**

<b>Department</b>	<b>Telephone Number</b>
Accountant	694-2029
Animal Control	658-5071
Appeals Board	658-4531
Arts Center	657-3887
Assessor	658-3675
Building Inspector	658-4531
Cemetery Department	658-3901
Collector of Taxes	658-3531
Elderly Services	657-7595
Engineer	658-4499
Fire Department	658-3346 (Business Phone)
	9-1-1 (EMERGENCY)
Fire Prevention	694-2006
Harnden Tavern Museum	658-5475
Health, Board of	658-4298
Housing Authority	658-8531
Library	658-2967
Nurse	658-4298
Planning/Conservation	658-8238
Plumbing Inspector	658-4531
Police Department	658-5071
	9-1-1 (EMERGENCY)
	657-8368 (TDD)
Public Buildings Department	658-3017
Public Works Department	658-4481
Recreation Department	658-4270
School Department	694-6000
Selectmen, Board of	658-3311
Town Clerk	658-2030
Town Manager	658-3311
	694-1417 (TDD)
Treasurer	658-3531
Tree Department	658-2809
Veterans' Agent	694-2040
Water & Sewer	658-4711
	658-3116 (Billing)
Food Pantry	658-7425
Shawsheen Tech	667-2111
WCTV	657-4066
Comcast	888 - 633-4266
Keyspan	800 - 548-8000
Mosquito Control	508 - 393-3055
Reading Light Dept.	781 - 944-1340
Transitional Services	800 - 249-2007
Verizon	888 - 438-3467

**Please Save for Future Reference**





*A special "thank you" to all those who contributed  
photographs for the enhancement of our Annual Report.*

*Far better is it to dare mighty things, to win glorious triumphs, even though checkered by failure, than to take rank with those poor spires who neither enjoy much nor suffer much because they live in the grey twilight that knows not victory or defeat.*

*Theodore Roosevelt*